

# JOINT SERVICES TRANSCRIPT



**\*\*UNOFFICIAL\*\***

**Transcript Sent To:**

CG RATING ROADMAP, OS

**Name:** CG RATING ROADMAP, OS  
**SSN:** XXX-XX-XXXX  
**Rank:** Chief Warrant Officer 4 Operations Systems (W4)  
**Status:** Active

## Military Course Completions

Military Course ID	ACE Identifier Course Title Location-Description-Credit Areas	Dates Taken	ACE Credit Recommendation	Level
566666	<b>CG-2205-0035</b> <b>Recruit Training:</b> Upon completion of the course, the student will be able to demonstrate knowledge and skills in the following areas: courtesies, drills, and ceremonies; military justice and codes of conduct; security regulations; seamanship uniform standards, medals, and awards; career development; first aid and survival; fitness, wellness, and quality of life; Coast Guard history, traditions and values; safety; damage control; small arms; Coast Guard organization; communication; watchstanding; administration and personal finances; leadership and supervision, and public affairs.	12-DEC-2008 to 02-FEB-2009		
	<ul style="list-style-type: none"> <li>• Beginning Swimming</li> <li>• Boating/Seamanship</li> <li>• Military Science</li> <li>• Personal Fitness/Conditioning</li> <li>• Personal Health And First Aid</li> </ul>		1 SH 1 SH 2 SH 1 SH 1 SH	L L L L L
	(8/04)(8/04)			
502203	<b>CG-2202-0009</b> <b>Apprentice Leadership Program:</b> Coast Guard Training Center Petaluma, CA	10-DEC-2010 to 14-DEC-2010		
	Upon completion of the course, the student will be able to demonstrate communication processes; identify stress factors; prepare a personal budget; influence others to achieve a desired outcome; and support an environment of respect and diversity of others.			
	<ul style="list-style-type: none"> <li>• Leadership</li> </ul>		1 SH	L
	(2/11)(2/11)			

501565	<b>CG-2204-0003</b>	10-DEC-2010	to	29-DEC-2010		
	<b>Operations Specialist "A" School:</b>					
	Coast Guard Training Center Petaluma, CA					
	Upon completion of the course, the student will be able to understand the basic communications policies and procedures of the Coast Guard, determine ship position, plot courses, operate basic radio equipment, monitor distress frequencies and respond according to chain of command procedures.					
	• Military Science				3 SH	L
	(10/06)(10/06)					
341095	<b>CG-1728-0045</b>	05-MAY-2011	to	22-MAY-2011		
	<b>Boarding Team Member:</b>					
	Federal Law Enforcement Training Center Charleston, SC					
	Upon completion of the course, the student will be able to conduct law enforcement boarding of a vessel to determine compliance with federal laws and conduct search, inspection, and law enforcement in a marine environment.					
	• Law Enforcement Practicum				2 SH	L
	(8/09)(8/09)					
340720	<b>CG-1717-0013</b>	11-JUN-2011	to	15-JUN-2011		
	<b>Leadership and Management (LAMS):</b>					
	Various Locations					
	Upon completion of the course, the student will be able to recognize and apply styles of leadership; analyze situations and select appropriate leadership techniques; practice constructive communication skills; and apply motivation methods for the performance improvements of subordinates.					
	• Organizational Development				3 SH	U
	(8/09)(8/09)					
341090	<b>CG-1728-0021</b>	12-JUL-2011	to	20-AUG-2011		
	<b>Basic Boarding Officer:</b>					
	Federal Law Enforcement Training Center Charleston, SC					
	Upon completion of the course, the student will be able to ensure that the vessels are in compliance with all federal laws, treaties, and regulations; conduct inspections, searches, and criminal investigations; make arrests; assist in preparation of cases for prosecution; and protect self and others from hostile threats.					
	• Criminal Evidence And Procedures				3 SH	L
	• Criminal Investigation				3 SH	L
	• Law Enforcement Practicum				2 SH	L
	(8/09)(8/09)					
0238-2	<b>CG-1728-0051</b>	15-OCT-2011	to	20-OCT-2011		
	<b>Operations Specialist Second Class PQG (OS2):</b>					
	Coast Guard Institute Oklahoma City, OK					
	Upon completion of the course, the student will be able to administer communications and tactical publications library; prepare communication messages and reports; monitor marine operations (search and rescue); understand search and rescue operations; assist with command and control operations; monitor, track, and report systems operations; and document a search and rescue operation.					
	• Homeland Security				1 SH	L

- Library Science 2 SH L
- Operations Management 2 SH L

(3/11)(5/13)

502172 **CG-1708-0042** 05-JAN-2012 to 23-JAN-2012**Sector Command Center Watchstander (CWC):**

Coast Guard Training Center

Yorktown, VA

Upon completion of the course, the student will be able to understand the basic practices and terminology associated with the concepts of criminal procedure, homeland security, and risk management.

- Criminal Procedures 1 SH L
- Homeland Security 1 SH L
- Risk Management 1 SH L

(8/10)(8/10)

500686 **CG-1708-0046** 01-FEB-2013 to 04-FEB-2013**Cutter Operations Officer/Operations Petty Officer-Bridge Resource Management:**

Leadership Development Center

New London, CT

Upon completion of the course, the student will be able to demonstrate operational bridge watchkeeping safety; apply collision avoidance techniques; demonstrate proper bridge communication protocol; and apply Navigation Rules of the Road.

- Bridge Watchkeeping 1 SH L

(2/11)(2/11)

**Military Experience**

Occupation ID	ACE Identifier Title Description-Credit Areas	Dates Held	ACE Credit Recommendation	Level
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OS3 **CGR-OS-001** 01-DEC-2008**Operations Specialists:**

Transmits, receives, and processes all forms of telecommunications through various transmission media; operates, monitors, and controls telecommunications transmissions reception, terminal, and processing equipment; troubleshoots communications equipment; installs portable communications systems. Prepares messages in correct format for transmission via military and commercial circuits; demonstrates knowledge of basic communication systems and fundamental security principles awareness and applications; and installs portable communication systems.

- Communication Systems Installation 3 SH L
- Internet Development And Support 3 SH L
- Security Fundamentals 3 SH L

(2/05)(2/05)

OS2 **CGR-OS-001** 01-JAN-2009**Operations Specialists:**

Transmits, receives, and processes all forms of telecommunications through various transmission media; operates, monitors, and controls telecommunications transmissions reception, terminal, and processing equipment; troubleshoots communications equipment; installs portable communications systems. Prepares messages in correct format for transmission via military and commercial circuits; demonstrates knowledge of basic

communication systems and fundamental security principles awareness and applications; and installs portable communication systems.

Instructs and supervises subordinate personnel in operation and procedures of communication systems; requisitions supplies and parts; and is able to manage communications networks.

- Communication Systems Installation 3 SH L
- Internet Development And Support 3 SH L
- Materials Management 2 SH L
- Network Management 3 SH L
- Principles Of Supervision 2 SH L
- Security Fundamentals 3 SH L

(2/05)(2/05)

OS1 **CGR-OS-001** 01-FEB-2009

**Operations Specialists:**

Transmits, receives, and proceses all forms of telecommunications through various transmission media; operates, monitors, and controls telecommunications transmissions reception, terminal, and processing equipment; troubleshoots communications equipment; installs portable communications systems. Prepares messages in correct format for transmission via military and commercial circuits; demonstrates knowledge of basic communication systems and fundamental security principles awareness and applications; and installs portable communication systems.

Instructs and supervises subordinate personnel in operation and procedures of communication systems; requisitions supplies and parts; and is able to manage communications networks.

Coordinates and administers security policies and maintenance efforts to optimize equipment operation; provides technical instruction; and supervises on-the-job training.

- Communication Systems Installation 3 SH L
- Internet Development And Support 3 SH L
- Materials Management 2 SH L
- Network Management 3 SH L
- Principles Of Supervision 2 SH L
- Security Fundamentals 3 SH L
- Security Policies And Administration 3 SH L
- Security Systems Management 2 SH L

(2/05)(2/05)

OSC **CGR-OS-001** 01-MAR-2009

**Operations Specialists:**

Transmits, receives, and proceses all forms of telecommunications through various transmission media; operates, monitors, and controls telecommunications transmissions reception, terminal, and processing equipment; troubleshoots communications equipment; installs portable communications systems. Prepares messages in correct format for transmission via military and commercial circuits; demonstrates knowledge of basic communication systems and fundamental security principles awareness and applications; and installs portable communication systems.

Instructs and supervises subordinate personnel in operation and procedures of communication systems; requisitions supplies and parts; and is able to manage communications networks.

Coordinates and administers security policies and maintenance efforts to optimize equipment operation; provides technical instruction; and supervises on-the-job training.

Plans, organizes, and supervises communications activities, and is responsible for systems security.

• Communication Systems Installation	3 SH	L
• Internet Development And Support	3 SH	L
• Materials Management	3 SH	L
• Network Management	3 SH	L
• Principles Of Supervision	3 SH	L
• Security Fundamentals	3 SH	L
• Security Policies And Administration	3 SH	L
• Personnel Supervision	3 SH	U
• Principles Of Supervision	3 SH	U
• Security Systems Management	3 SH	U

(2/05)(2/05)

OSCS

**CGR-OS-001** 01-APR-2009**Operations Specialists:**

Transmits, receives, and processes all forms of telecommunications through various transmission media; operates, monitors, and controls telecommunications transmissions reception, terminal, and processing equipment; troubleshoots communications equipment; installs portable communications systems. Prepares messages in correct format for transmission via military and commercial circuits; demonstrates knowledge of basic communication systems and fundamental security principles awareness and applications; and installs portable communication systems.

Instructs and supervises subordinate personnel in operation and procedures of communication systems; requisitions supplies and parts; and is able to manage communications networks.

Coordinates and administers security policies and maintenance efforts to optimize equipment operation; provides technical instruction; and supervises on-the-job training.

Plans, organizes, and supervises communications activities, and is responsible for systems security.

Serves as specialty expert; prepares equipment reports; plans and administers on-the-job training; and assists in project management.

• Communication Systems Installation	3 SH	L
• Internet Development And Support	3 SH	L
• Materials Management	3 SH	L
• Network Management	3 SH	L
• Principles Of Supervision	3 SH	L
• Security Fundamentals	3 SH	L
• Security Policies And Administration	3 SH	L
• Security Systems Management	2 SH	L
• Management Practicum	3 SH	U
• Personnel Supervision	3 SH	U
• Principles Of Supervision	3 SH	U
• Security Systems Management	3 SH	U

(2/05)(2/05)

OSCM

**CGR-OS-001** 01-MAY-2009**Operations Specialists:**

Transmits, receives, and processes all forms of telecommunications through various transmission media; operates,

monitors, and controls telecommunications transmissions reception, terminal, and processing equipment; troubleshoots communications equipment; installs portable communications systems. Prepares messages in correct format for transmission via military and commercial circuits; demonstrates knowledge of basic communication systems and fundamental security principles awareness and applications; and installs portable communication systems.

Instructs and supervises subordinate personnel in operation and procedures of communication systems; requisitions supplies and parts; and is able to manage communications networks.

Coordinates and administers security policies and maintenance efforts to optimize equipment operation; provides technical instruction; and supervises on-the-job training.

Plans, organizes, and supervises communications activities, and is responsible for systems security.

Serves as specialty expert; prepares equipment reports; plans and administers on-the-job training; and assists in project management.

Serves as specialty administrator; manages telecommunications equipment operations facilities; prepares general correspondence concerning fiscal supply, and administrative matters; and is responsible for overall project management activities.

• Communication Systems Installation	3 SH	L
• Internet Development And Support	3 SH	L
• Materials Management	3 SH	L
• Network Management	3 SH	L
• Principles Of Supervision	3 SH	L
• Security Fundamentals	3 SH	L
• Security Policies And Administration	3 SH	L
• Security Systems Management	2 SH	L
• Management Practicum	6 SH	U
• Personnel Supervision	3 SH	U
• Principles Of Supervision	3 SH	U
• Security Systems Management	3 SH	U

(2/05)(2/05)

OSS4 **CGW-OSS-001** 01-SEP-2009

**Operations Systems:**

Officers are operational and technical specialists in the fields of security, surface operations, and C4I systems. They serve as command security officers, and assistant operations officers and are experts in the C4I systems capabilities, limitations, and reliability. They organize and supervise personnel in sector command centers and provide technical advice and information concerning physical and personnel security practices. They also advise commands on the proper methods of maintaining the Coast Guards common operating picture.

• Communications Security	3 SH	U
• Communications Systems Management	3 SH	U
• Disaster Recovery or Risk Management	3 SH	U
• Personnel Management or Supervision	3 SH	U
• Physical Security	3 SH	U
• Project Management	3 SH	U
• Security Management	3 SH	U

(10/06)(10/06)

*NONE ASSIGNED -- Occupation not evaluated by ACE or not evaluated during the time frame held by service member.*

### College Level Test Scores

NONE

### Other Learning Experiences

This section provides a record of the service member's learning experiences that do not have credit recommended for one or more of the following reasons:

- (1) Course has not been evaluated by ACE.
- (2) Class attendance dates were not recorded in the service member's record.
- (3) Course was not completed during the ACE evaluation period.
- (4) Course was not evaluated by ACE at this specific location.

Course ID	Date Taken	Title	Location	Reason
0138-2	05-NOV-2011	Operations Specialist, First Class	Coast Guard Institute Oklahoma City, OK	1

**END OF TRANSCRIPT**

**\*NOTICE TO ALL TRANSCRIPT REVIEWERS:**

**FOR FULL EXPLANATIONS OF ALL ITEMS FLAGGED ON THIS TRANSCRIPT, PLEASE REFER TO  
LEGEND FOLLOWING LAST PAGE OF TRANSCRIPT.**

## JST Official Transcript Explanation

The American Council on Education (ACE) is the nation's unifying voice for higher education. ACE serves as a consensus leader on key higher education issues and seeks to influence public policy through advocacy, research, and program initiatives. ACE's Military Programs evaluates formal service courses and occupations approved by a central authority, employing the services of teams of subject-matter specialists from colleges and universities (professors, deans, and other academicians) that, through the discussion and the application of evaluation procedures and guidelines, reach consensus on content, description, and amount of credit to be recommended for selected courses and occupations. For comprehensive information on the ACE Military Evaluation process, consult the Course and Occupation Evaluation Systems, described in the online Guide to the Evaluation of Educational Experiences in the Armed Services at: <http://www.militaryguides.acenet.edu/AboutCrEval.htm>).

ACE, the American Association of Collegiate Registrars and Admissions Officers (AACRAO), and the Council for Higher Education Accreditation have developed a set of guidelines contained in the Joint Statement on the Transfer and Award of Credit (<http://www.militaryguides.acenet.edu/JointStatement/htm>) that are intended to serve as a guide for institutions developing or reviewing policies dealing with transfer, acceptance and award of credit for courses and occupations completed in a variety of institutional and extraintitutional settings, including the military. More information on guidelines for awarding credit for courses and occupations appearing on JST transcripts is contained in The AACRAO 2003 Academic Record and Transcript Guide.

Service members may request copies of JST transcripts directly from the Operation Centers at <https://jst.doded.mil>. ACE does not issue these transcripts or make any adjustments to missing or incorrect information contained in them. Service members must contact the respective service specific Operations Centers for adjustments or corrections to the transcripts. Colleges and universities may also receive web-based official copies of these documents by contacting the JST Operations Center at [jst@doded.mil](mailto:jst@doded.mil).

### Understanding JST Transcripts

The full exhibit and description for courses and occupations listed on JST transcripts can be found in the Guide to the Evaluation of Educational Experiences in the Armed Services which is available only online at: (<http://www.militaryguides.acenet.edu>) and updated on a daily basis as new courses and occupations are evaluated for recommended credit.

Key to transcript terms:

**Military Course ID** - This is the number the military service has assigned for this particular course.

**SH** - Semester hours.

**ACE Identifier** - The number ACE assigns a particular course. Courses are identified by a 2-letter prefix that designates the military service (AF - Air Force, AR - Army, CG - Coast Guard, DD - Department of Defense, MC - Marine Corps, and NV - Navy), followed by a unique eight-digit course identifier.

**ACE Credit Recommendation** is listed in semester hours, in the following categories:

V = Vocational; L = Lower level (freshman or sophomore level); U = Upper level (Junior or Senior Level); G = Graduate level.

**Dates Taken/Dates Held** - Courses and occupations will normally have a start and end date that will show the time period the course was completed or the occupation was held.

**Location** - Valid location(s) where the course was completed.

**Occupational Codes:**

**Army MOS:**

**MOS** - Army MOS has 5 digits. The first 3 digits identify the occupational specialty and the last 2 digits identify the skill level (E1-E4 = skill level 10; E5 = skill level 20; E6 = skill level 30; E7 = skill level 40; E8 = skill level 50; E9 = skill level 60).

**Navy Rates and Ratings:**

**NER** - Navy enlisted rates are occupation identifications assigned to personnel at paygrades E-1 to E-9. Each general rate involves the performance of entry-level tasks and leads to one or more ratings. Career patterns from recruit to master chief petty officer are identified by 4 to 5-digit codes.

**NEC** - The NEC Structure supplements the Enlisted Rating Structure by identifying skills requiring more specific identification than that provided by general rates and ratings and that are not rating-wide requirements. Selected NECs have been evaluated by ACE to date.

**LDO, NWO** - Limited Duty Officer, Navy Warrant Officer - Technical officer specialists who perform duties that are technically oriented, with skills acquired through experience and training that are limited in scope to other officer categories. These specialties are normally identified by 4 digits, each successively providing more precise identification of the individual holder.

**Marine Corps:**

**MCE** - an MOS has 4 digits and a descriptive title; the first 2 digits normally describe the occupational field and the last 2 digits identify the promotional level and specialty within the occupation.

**MCO** - officer MOS.

**Coast Guard:**

**CGA** - Coast Guard officer aviation competencies.

**CGR** - Enlisted rating structure used for classified enlisted personnel and qualifications, with career levels from recruit to master chief petty officer.

**CGW** - Coast Guard Warrant Officers are technical officer specialists who perform duties that are technically oriented and acquired through experience and training that is limited in scope and relation to other officer categories.

**MATMEP** - Maintenance Training Management and Evaluation Program, a standardized, documentable, level-progressive, technical skills management and evaluation program for enlisted aviation technical maintenance training. The Summary sheet submitted by the service member lists the current level of training completed and should be used by the evaluator to verify the attained level in awarding credit.

**DANTES** - The Defense Activity for Non-Traditional Education Support maintains the educational records of the service members who have completed DANTES subject Standardized Tests (DSSTs), CLEP examinations, and GED tests. For examinations administered at military installations, results of these tests may appear on JST transcripts for consideration in the award of the recommended credit. However, individual colleges and universities may reserve the right to request official scores directly from ETS or DANTES, to confirm completion of these exams and the credits recommended.

**COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)** - The College-Level Examination Program or CLEP provides students of any age with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. There are 2,900 colleges that grant credit and/or advanced standing for CLEP exams.

## FERPA - The Family Educational Rights and Privacy Act (20 U.S.C. 1232g; 34 CFR Part 99)