

The following questions and answers are applicable to all enlisted members, both active duty and reserve, unless specifically stated otherwise.

1. Who do the new reenlistment criteria apply to?

The new criteria apply to all enlisted members, both active duty and reserve, who are approaching their expiration of enlistment and wish to reenlist or extend their current enlistment/reenlistment. It also applies to members who must obligate service required by Article 1.B.1.a. of Enlisted Accessions, Evaluations, and Advancements, COMDTINST M1000.2 (series).

2. What does “current period of enlistment” mean?

The current period of enlistment begins on the date you entered into your current enlistment/reenlistment contract (date of the most recent Enlistment/Reenlistment Document, Form DD-4) until the present. The period of enlistment includes all extensions on that enlistment.

3. Why are members screened against the eligibility criteria for extensions?

Members are required to meet the eligibility criteria and have a positive recommendation from their commanding officer any time they choose to extend their contract, whether it is through a new enlistment or an extension.

4. What influence does the commanding officer’s recommendation have?

The commanding officer’s recommendation is an integral part of the reenlistment process. A member who does not meet the eligibility requirements, but has a positive recommendation from their commanding officer, may submit an appeal to CG PSC-EPM-1 or CG PSC-RPM-1, as applicable, as outlined further below.

5. How will I be notified that I do not meet the eligibility criteria and am not recommended for reenlistment/extension?

Article 1.B.4.b. of Military Separations, COMDTINST M1000.8 (series) requires commands to conduct a pre-discharge interview approximately six months prior to your expiration of enlistment. It is in this counseling session that your command shall notify you whether you are eligible for reenlistment/extension and their recommendation. This counseling session will be documented on an

Administrative Remarks, CG-3307, found in the Personnel and Pay Procedures Manual (PPPM), PPCINST M1000.2B.

6. If I am not recommended for reenlistment/extension, what options do I have?

Members who meet the reenlistment eligibility criteria but are not recommended for reenlistment by their commanding officers may submit an appeal to CG PSC-EPM-1 or CG PSC-RPM-1, as applicable, if they have **less** than eight years total active and/or reserve military service.

Members who meet the reenlistment eligibility criteria but are not recommended for reenlistment by their commanding officers who have **more** than eight years total active and/or reserve military service are entitled to a reenlistment board. Additional guidance on the reenlistment board is available on CG PSC-PSD-FS's website at http://www.uscg.mil/psc/psd/fs/Admin_Sep_Boards.asp.

7. If I am not eligible for reenlistment/extension, what options do I have?

Members who are not eligible for reenlistment/extension but are recommended by their commanding officer for reenlistment may submit an appeal to CG PSC-EPM-1, or CG PSC-RPM-1, as applicable.

8. When considering an appeal, what factors will be considered?

In determining whether a member with a history of performance or conduct issues shall be approved for reenlistment/extension, CG PSC EPM-1 or CG PSC-RPM-1, as applicable, will take into consideration the member's documented attempts to overcome deficiencies and their potential for career progression. It is possible that a member who is not eligible for reenlistment may be granted a waiver due to a Service need in that member's rating; however, CG PSC-EPM-1/CG PSC-RPM-1, will have the authority to place a limitation on the length of that member's reenlistment/extension contract, generally a maximum of two years.

9. Do I have any additional recourse if CG PSC-EPM-1 or CG PSC-RPM-1 disapproves my appeal request?

If you feel the decision was erroneous or unjust, you may appeal to the Board for Correction to Military Records or the Personnel Records Review Board in accordance with COMDTINST 1070.1.

10. If I am not eligible to reenlist/extend in the active component, can I affiliate with the reserve?

No. The eligibility criteria are applicable to both the active and reserve components. Therefore, if you are not eligible to reenlist/extend in the active component, you are also not eligible to reenlist in the reserve component.

Member eligible for reenlistment?			
		Yes	No
Member recommended for reenlistment?	Yes	Member can be reenlisted/extended	Member has the option to appeal to epm-1/rpm-1
	No	Member can appeal to epm-1/rpm-1 if less than eight years service, to the reenlistment board if over eight years service	Member cannot reenlist or extend.

11. If I do not meet the eligibility criteria and am not recommended for reenlistment/extension, will I be separated from the Coast Guard?

Active duty members not eligible and not recommended for reenlistment/extension who are not retirement eligible will be honorably discharged upon the expiration of their current enlistment contract, or extension of that contract, with a reenlistment code of RE-3. An RE-3 will allow the member to enlist in another service with a waiver. Members who are retirement eligible will be retired upon the expiration of their current enlistment contract, or extension of that contract.

Reserve members not eligible and not recommended for reenlistment/extension will be sent a Coast Guard memorandum notification and the SPO will receive a separation authorization. Reserve members will only receive a DD-214 if otherwise entitled to one, i.e., serving on orders of at least 90 days. The narrative reason for separation and RE-3 will be on the separation summary.

12. If my expiration of enlistment (EOE) is before 17 September 2014, and I am eligible to reenlist or extend based on the old reenlistment criteria, and I choose to extend my enlistment, will my record prior to that extension be screened against the new eligibility criteria on a subsequent reenlistment or extension?

Yes. A new period of enlistment does not begin until a member enters into a reenlistment contract.

13. Can my command defer my reenlistment or extension until after 17 September 2014 in order to apply the new requirements to my request?

Regardless of the date in which command counseling is completed or a new enlistment contract is completed, members whose EOE is on or prior to 17 September 2014 will be screened against the old reenlistment criteria and members whose EOE is after 17 September 2014 will be screened against the new reenlistment criteria.

14. How does the new reenlistment/extension criteria impact members who are on an indefinite contract?

If a member chooses to break their indefinite reenlistment contract and enter into another indefinite contract as authorized by Article 2.A.20. of Military Assignments and Authorized Absences, M1000.8A, the member will be required to be screened against the new criteria prior to entering into the new indefinite enlistment.

15. What if I am arrested for a felony civil offense, but I have not been convicted, and my court date is after my enlistment expires?

A conviction is not required if the offense is established by a preponderance of the evidence. Police reports, CGIS reports of investigation, etc... may be used to make the determination that a member committed the offense.

16. If I am currently under investigation for an offense listed on the new criteria, can I reenlist/extend?

No, if the offense is established by a preponderance of the evidence. Similar to the answer to question 12.

17. What if my under-the-influence conviction was due to the use of an authorized prescription drug?

Article 1.C.2. of Coast Guard Drug and Alcohol , COMDTINST M1000.10 (series) provides a definition for driving under-the-influence. That description states that the substance that caused the intoxication is irrelevant.

18. How is the minimum factor average calculated?

It is an average by each factor over the current period of enlistment. Article 1.B.31.b. of Military Separations, COMDTINST M1000.2 (series) provides guidance on calculating the factor average.

19. If my government travel charge card is temporarily suspended, am I eligible to reenlist/extend?

Reenlistment and extension are only barred if the member's government travel charge card is permanently revoked.

20. What if I enter into my fourth weight probationary period within the current period of enlistment as I approach my EOE?

Once a member is placed on their fourth weight probationary period within the current period of enlistment, that member is no longer eligible for reenlistment.