

U.S. Department of
Homeland Security

United States
Coast Guard



Commander
United States Coast Guard
Personnel Service Center

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1401

APR - 9 2014

MEMORANDUM

From: 
D. R. Callahan, RDML
CG PSC

Reply to E. R. Watson, LT
Attn of: (703) 872-6519

To: P. F. Brookings, CAPT

Subj: PRECEPT CONVENING A PANEL TO CONSIDER RESERVE LIEUTENANTS AND LIEUTENANTS (JUNIOR GRADE) TWICE NON-SELECTED ON THE ADPL FOR PLACEMENT ON THE IDPL

Ref: (a) Section 740, Title 14, U.S. Code
(b) Reserve Policy Manual, COMDTINST M1001.28 (series), Art. 7.A.6.d.(2)

1. Pursuant to the authority provided by references (a) and (b), a Panel is appointed consisting of yourself as president and the following members, namely:

CDR Andrew R. Sheffield, USCGR - Alternate President / Member
LCDR Scott T. Toves, USCGR - Member
LCDR Monique M. Roebuck, USCGR - Member
LT Brandi R. Corvigno, USCGR - Member
LT Eric L. Meaders, USCGR - Member
LT Diana M. Guyton, USCGR - Member
LT Robert M. Espenship, USCGR - Member
LT Eric R. Watson, USCGR - Alternate Non-voting Recorder/Member
LT Jessie D. Webster, USCGR - Member
LT Baron Z. Rickenbaker, USCGR - Alternate Non-voting Recorder/Member
LT Daniel N. Sweeney, USCGR - Member

CWO Bryan A. Cooper, USCG - Non-voting Recorder
YN2 Lierin M. Woods, USCG - Non-voting Recorder
YN3 Thomas J. Cornwell, USCG - Non-voting Recorder
YN3 Kristopher R. Tyner, USCG - Non-voting Recorder

2. The Panel shall convene quarterly or as needed throughout Promotion Year 2014, on the fifth floor, Suite 501 Coast Guard Personnel Service Center with at least three members, including you as president or your designated alternate, to consider current Coast Guard Reserve officers for placement on the Inactive Duty Promotion List (IDPL).

3. Members of the Panel shall swear or affirm that they will, without prejudice or partiality, and having in view both the special fitness of officers and the efficiency of the Coast Guard, performs the duties imposed upon them.

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4. To be eligible for a placement on the IDPL, applicants must be officers holding a reserve commission who have incurred multiple non-selections on the Active Duty Promotion List (ADPL). The Panel may recommend granting a reserve commission at the current pay grade, or denial of the request.
5. The names and records of all eligible applicants shall be furnished to the Panel. If found qualified, all applicants may be selected for placement in the IDPL. The Panel shall refer to enclosure (1) in your development of criteria for determining whether an applicant is qualified.
6. You should emphasize to the members of the Panel the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended for placement on the IDPL are, in the opinion of a majority of the members if the panel has five members, or in the opinion of two-thirds of the members if the panel has more than five members, qualified to carry out the duties and responsibilities of a Coast Guard Reserve officer.
7. The Panel shall submit a report in writing signed by all participating members of the panel. Except for this report, the proceedings of the Panel shall not be disclosed to any person not a member of the Panel. You will direct the members of the Panel that their recommendations shall be kept confidential until the report is approved and the names of officers recommended for placement on the IDPL are released.
8. Upon approval of the panel's recommendations by Commander, Coast Guard Personnel Service Center, all officers who applied for placement on the IDPL shall be notified of the results by the Reserve Personnel Management Division.

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Enclosure: (1) Commandant's Guidance to PY14 Officer Selection Boards and Panels