

R 101750Z MAY 11  
FM COMCOGARD PSC ARLINGTON VA  
TO ALCGPSC

BT

UNCLAS //N04600//

ALCGPSC 062/11

SUBJ: LEISURE TRAVEL AND GOVERNMENT TRAVEL CHARGE CARD (GTCC) USE

A. COMCOGARD PSC ARLINGTON VA 141324Z MAR 11 / ALCGPSC 036/11

1. THIS MESSAGE MAKES A CORRECTION TO REF (A) WITH REGARD TO THE USE OF THE CENTRAL BILLED ACCOUNT (CBA) AND THE INDIVIDUALLY BILLED ACCOUNT (IBA) FOR LEISURE TRAVEL IN CONJUNCTION WITH OFFICIAL TRAVEL.

2. CHANGE PARAGRAPH 3.A OF REF (A) TO READ: WHEN LEISURE TRAVEL IS BEING ARRANGED IN CONJUNCTION WITH OFFICIAL TRAVEL NEITHER THE CBA NOR THE TRAVELERS IBA GTCC SHALL BE USED FOR TRAVEL SEGMENTS WHICH INCLUDE LEISURE TRAVEL. AS APPLICABLE, THE CBA OR THE TRAVELERS IBA GTCC MAY ONLY BE USED FOR TRAVEL BETWEEN OFFICIAL DUTY LOCATIONS THAT DOES NOT INCLUDE ANY LEISURE TRAVEL AND WHICH IS TICKETED SEPARATELY FROM THE LEISURE TRAVEL SEGMENTS. SPECIAL RULES AND FARE

RESTRICTIONS

APPLY TO LEISURE IN CONJUNCTION WITH OFFICIAL TRAVEL. TRAVELERS ARE ENCOURAGED TO CONTACT THEIR SERVICING PERSONNEL OFFICE (SPO) PRIOR TO BOOKING ANY LEISURE TRAVEL.

3. ALL QUESTIONS SHOULD BE DIRECTED AS FOLLOWS:

A. CARDHOLDERS SHALL DIRECT GTCC QUESTIONS TO THE UNIT GTCC POINT OF CONTACT (POC). MEMBERS CAN DETERMINE THEIR HIERARCHY IN DIRECT ACCESS AND THEIR LOCAL GTCC POC VIA WWW.USCG.MIL/PSC/BOPS/GOVTRVL.

B. UNIT POCs SHALL DIRECT GTCC QUESTIONS TO THEIR SUPPORTING GTCC COORDINATOR. COORDINATORS SHALL DIRECT QUESTIONS TO MS. CARLENE CURRY AT E-MAIL EVELYN.C.CURRY(AT)USCG.MIL, OR MR. MATT RUCKERT AT E-MAIL MATTHEW.T.RUCKERT(AT)USCG.MIL.

4. FOR QUESTIONS REGARDING THIS EVENT, CONTACT MS. CARLENE CURRY AT 202-493-1222 OR EVELYN.C.CURRY(AT)USCG.MIL OR MR. MATT RUCKERT AT 202-493-1965 OR MATTHEW.T.RUCKERT(AT)USCG.MIL.

5. RELEASED BY RDML D. R. MAY, COMMANDER, CG PERSONNEL SERVICE CENTER.

6. INTERNET RELEASE AUTHORIZED.

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