

# In-Service Debts

## Overview

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**Introduction** This guide provides the procedures for Identifying In-Service Debts, Determining the Remaining Balance for a Debt and Researching Multiple Debts for a Member.

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## Contents

<b>Topic</b>	<b>See Page</b>
<a href="#"><u>Identifying In-Service Debts</u></a>	2
<a href="#"><u>Determining the Remaining Balance for a Debt</u></a>	11
<a href="#"><u>Researching Multiple Debts for a Member</u></a>	19

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# Identifying In-Service Debts

**Introduction** An In-Service Debt is designed to establish or change repayment schedules for liquidation of overpayments or Collection of Indebtedness.

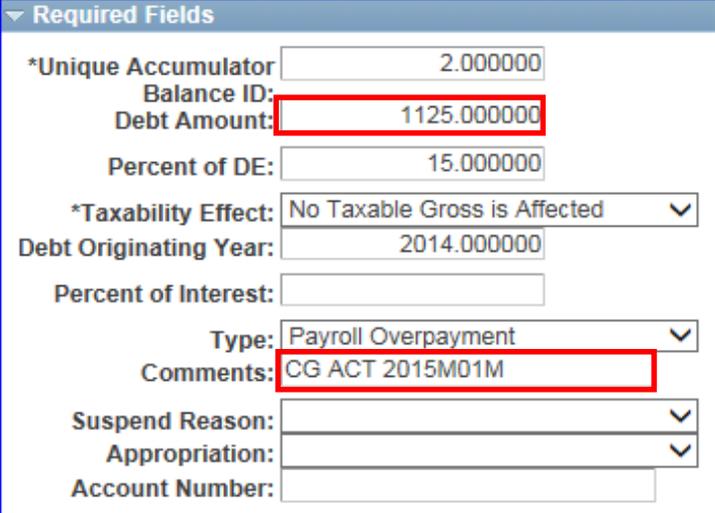
**Procedures** See below.

Step	Action																											
1	<p>To identify an In-Service Debt, click on the <b>Element Assignment By Payee</b> (EABP) link from the Pay Processing Shortcuts Pagelet. Enter the member's emplid and hit Search.</p> 																											
2	<p>The IN SRVC DEBT row establishes the begin date, whether it is Active or not, and the Instance Number. The Start Date shows the date the liquidation will begin. If there is an End Date, the debt has been paid in full. Click on the <b>IN SRVC DEBT</b> link.</p> <table border="1" data-bbox="334 1031 1373 1209"> <thead> <tr> <th>Element Name</th> <th>Description</th> <th>*Process Order</th> <th>Begin Date</th> <th>End Date</th> <th>Active</th> <th>Instance</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><a href="#">IN SRVC DEBT</a></td> <td>In-Service Debt</td> <td>999</td> <td>02/01/2015</td> <td>02/01/2015 </td> <td><input checked="" type="checkbox"/></td> <td>1</td> <td><a href="#">+</a></td> <td><a href="#">-</a></td> </tr> <tr> <td><a href="#">IN SRVC DEBT</a></td> <td>In-Service Debt</td> <td>999</td> <td>03/01/2015</td> <td>03/01/2015 </td> <td><input checked="" type="checkbox"/></td> <td>2</td> <td><a href="#">+</a></td> <td><a href="#">-</a></td> </tr> </tbody> </table>	Element Name	Description	*Process Order	Begin Date	End Date	Active	Instance			<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	02/01/2015	02/01/2015	<input checked="" type="checkbox"/>	1	<a href="#">+</a>	<a href="#">-</a>	<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	03/01/2015	03/01/2015	<input checked="" type="checkbox"/>	2	<a href="#">+</a>	<a href="#">-</a>
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# Identifying In-Service Debts, Continued

Procedures,  
continued

Step	Action
3	<p>The IN SRVC DEBT link shows the Unique Accumulator for that debt, the total amount due, the Percent of Deductible Earnings affected, the effect on taxes, the year the debt originated from, percent of interest charged (if applicable), the type of debt and any comments about the debt. The comments may also show the Pay Calendar ID where the debt occurred. This is an example of a System-Generated Overpayment.</p> 
4	Click the Home link to return to the main portal page.
5	<p>Select the <b>Pay Calculation Results</b> link from Pay Processing Shortcuts pagelet.</p> 

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# Identifying In-Service Debts, Continued

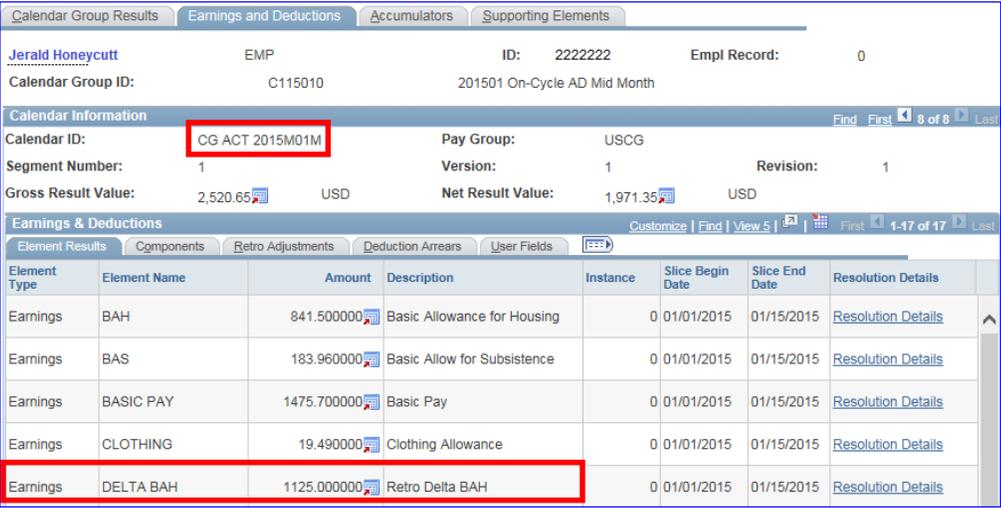
Procedures,  
continued

Step	Action																																																		
6	<p>Enter the member's <b>Empl ID</b> and then hit <b>Search</b>.</p> <div data-bbox="337 527 1284 978" style="border: 1px solid blue; padding: 5px;"> <p><b>Results by Calendar Group</b></p> <p>Enter any information you have and click Search. Leave fields blank for a list of all values</p> <p>Find an Existing Value</p> <p>Maximum number of rows to return (up to 300): <input type="text" value="300"/></p> <p>Empl ID: <input type="text" value="begins with"/> <input style="border: 2px solid red;" type="text" value="2222222"/></p> <p>Empl Record: <input type="text" value="="/> <input type="text"/></p> <p>Calendar Group ID: <input type="text" value="begins with"/> <input type="text"/></p> <p>Name: <input type="text" value="begins with"/> <input type="text"/></p> <p><input style="border: 2px solid red;" type="button" value="Search"/> <input type="button" value="Clear"/> <a href="#">Basic Search</a> <a href="#">Save Search Criteria</a></p> </div>																																																		
7	<p>Using the Calendar listed in the Comments Section of the EABP from step 3 (CG ACT 2015M01M), select the appropriate Calendar.</p> <div data-bbox="337 1094 1105 1472" style="border: 1px solid blue; padding: 5px;"> <p><b>Search Results</b></p> <p>View All <span style="float: right;">First <input type="button" value="◀"/> 1-21 of 21 <input type="button" value="▶"/> Last</span></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Empl ID</th> <th>Empl Record</th> <th>Payment Date</th> <th>Calendar Group ID</th> <th>Name</th> </tr> </thead> <tbody> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>04/01/2015</td><td>C115031</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>03/13/2015</td><td>C115030</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>02/27/2015</td><td>C115021</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>02/13/2015</td><td>C115020</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>01/30/2015</td><td>C115011</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr style="border: 2px solid red;"><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>01/15/2015</td><td>C115010</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>12/31/2014</td><td>C114121</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>12/15/2014</td><td>C114120</td><td><a href="#">Jerald Honeycutt</a></td></tr> <tr><td><a href="#">2222222</a></td><td><a href="#">0</a></td><td>12/01/2014</td><td>CGBALCONV</td><td><a href="#">Jerald Honeycutt</a></td></tr> </tbody> </table> </div>	Empl ID	Empl Record	Payment Date	Calendar Group ID	Name	<a href="#">2222222</a>	<a href="#">0</a>	04/01/2015	C115031	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	03/13/2015	C115030	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	02/27/2015	C115021	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	02/13/2015	C115020	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	01/30/2015	C115011	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	01/15/2015	C115010	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	12/31/2014	C114121	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	12/15/2014	C114120	<a href="#">Jerald Honeycutt</a>	<a href="#">2222222</a>	<a href="#">0</a>	12/01/2014	CGBALCONV	<a href="#">Jerald Honeycutt</a>
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# Identifying In-Service Debts, Continued

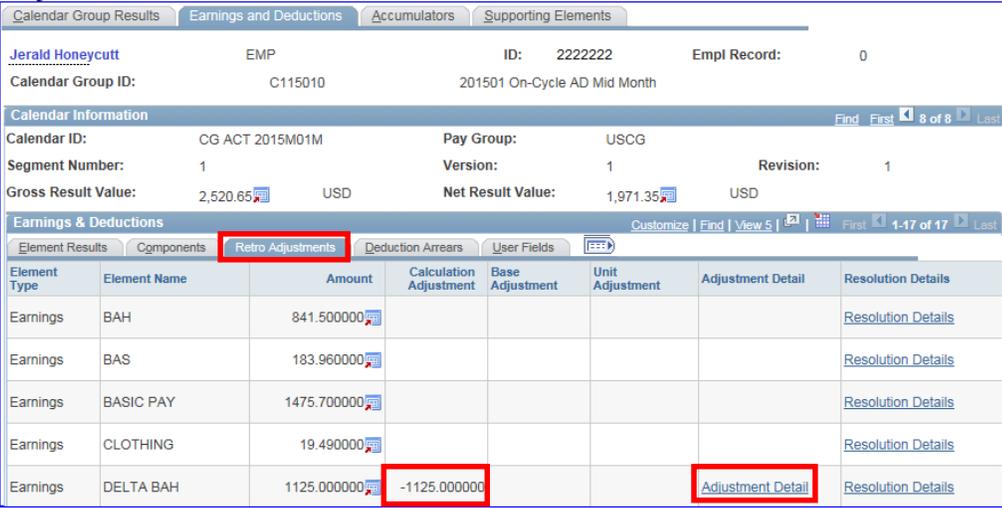
Procedures,  
continued

Step	Action																																																
8	<p>Click on the <b>Earnings and Deductions</b> tab to see what the debt is for. In this example, the debt was for BAH. The Delta identifies that it is a Retro transaction, and the amount (\$1125.00) is the same amount as the In-Service Debt amount found in EABP.</p>  <p>The screenshot displays the following information:</p> <ul style="list-style-type: none"> <li><b>Employee:</b> Jerald Honeycutt (EMP ID: 2222222, Empl Record: 0)</li> <li><b>Calendar Group ID:</b> C115010 (201501 On-Cycle AD Mid Month)</li> <li><b>Calendar Information:</b> <ul style="list-style-type: none"> <li>Calendar ID: CG ACT 2015M01M</li> <li>Pay Group: USCG</li> <li>Segment Number: 1</li> <li>Version: 1</li> <li>Revision: 1</li> <li>Gross Result Value: 2,520.65 USD</li> <li>Net Result Value: 1,971.35 USD</li> </ul> </li> <li><b>Earnings &amp; Deductions Table:</b> <table border="1"> <thead> <tr> <th>Element Type</th> <th>Element Name</th> <th>Amount</th> <th>Description</th> <th>Instance</th> <th>Slice Begin Date</th> <th>Slice End Date</th> <th>Resolution Details</th> </tr> </thead> <tbody> <tr> <td>Earnings</td> <td>BAH</td> <td>841.500000</td> <td>Basic Allowance for Housing</td> <td>0</td> <td>01/01/2015</td> <td>01/15/2015</td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>BAS</td> <td>183.960000</td> <td>Basic Allow for Subsistence</td> <td>0</td> <td>01/01/2015</td> <td>01/15/2015</td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>BASIC PAY</td> <td>1475.700000</td> <td>Basic Pay</td> <td>0</td> <td>01/01/2015</td> <td>01/15/2015</td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>CLOTHING</td> <td>19.490000</td> <td>Clothing Allowance</td> <td>0</td> <td>01/01/2015</td> <td>01/15/2015</td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>DELTA BAH</td> <td>1125.000000</td> <td>Retro Delta BAH</td> <td>0</td> <td>01/01/2015</td> <td>01/15/2015</td> <td><a href="#">Resolution Details</a></td> </tr> </tbody> </table> </li> </ul>	Element Type	Element Name	Amount	Description	Instance	Slice Begin Date	Slice End Date	Resolution Details	Earnings	BAH	841.500000	Basic Allowance for Housing	0	01/01/2015	01/15/2015	<a href="#">Resolution Details</a>	Earnings	BAS	183.960000	Basic Allow for Subsistence	0	01/01/2015	01/15/2015	<a href="#">Resolution Details</a>	Earnings	BASIC PAY	1475.700000	Basic Pay	0	01/01/2015	01/15/2015	<a href="#">Resolution Details</a>	Earnings	CLOTHING	19.490000	Clothing Allowance	0	01/01/2015	01/15/2015	<a href="#">Resolution Details</a>	Earnings	DELTA BAH	1125.000000	Retro Delta BAH	0	01/01/2015	01/15/2015	<a href="#">Resolution Details</a>
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# Identifying In-Service Debts, Continued

Procedures,  
continued

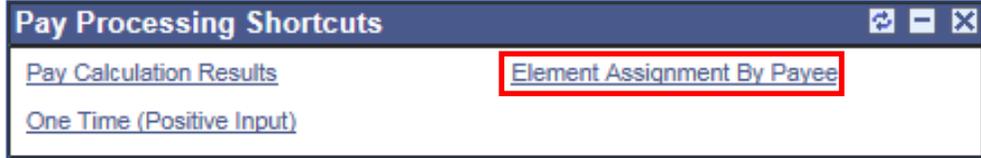
Step	Action																																																
9	<p>Click on the <b>Retro Adjustments</b> tab to actually see the debt amount (negative number). Click on the <b>Adjustment Detail</b> link to see the breakdown of what the debt is covering, if there is one. This example doesn't have any additional Adjustment Details.</p>  <p>The screenshot displays the following data:</p> <table border="1"> <thead> <tr> <th>Element Type</th> <th>Element Name</th> <th>Amount</th> <th>Calculation Adjustment</th> <th>Base Adjustment</th> <th>Unit Adjustment</th> <th>Adjustment Detail</th> <th>Resolution Details</th> </tr> </thead> <tbody> <tr> <td>Earnings</td> <td>BAH</td> <td>841.500000</td> <td></td> <td></td> <td></td> <td></td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>BAS</td> <td>183.960000</td> <td></td> <td></td> <td></td> <td></td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>BASIC PAY</td> <td>1475.700000</td> <td></td> <td></td> <td></td> <td></td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>CLOTHING</td> <td>19.490000</td> <td></td> <td></td> <td></td> <td></td> <td><a href="#">Resolution Details</a></td> </tr> <tr> <td>Earnings</td> <td>DELTA BAH</td> <td>1125.000000</td> <td>-1125.000000</td> <td></td> <td></td> <td><a href="#">Adjustment Detail</a></td> <td><a href="#">Resolution Details</a></td> </tr> </tbody> </table>	Element Type	Element Name	Amount	Calculation Adjustment	Base Adjustment	Unit Adjustment	Adjustment Detail	Resolution Details	Earnings	BAH	841.500000					<a href="#">Resolution Details</a>	Earnings	BAS	183.960000					<a href="#">Resolution Details</a>	Earnings	BASIC PAY	1475.700000					<a href="#">Resolution Details</a>	Earnings	CLOTHING	19.490000					<a href="#">Resolution Details</a>	Earnings	DELTA BAH	1125.000000	-1125.000000			<a href="#">Adjustment Detail</a>	<a href="#">Resolution Details</a>
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## Identifying In-Service Debts, Continued

### Example of In-Service Debt built by PPC

There are times when PPC identifies an overpayment and manually creates an EABP row for a debt. Again, open the member's EABP first.



Click on the **In-Service Debt** in question. In this example, the liquidation of this debt will begin on 09/01/2015. The other two In-Service Debts have been paid in full so they have End Dates.

Assignments							Customize	Find	First	4-11 of 11	Last
Element Name	Description	*Process Order	Begin Date	End Date	Active	Instance					
<a href="#">MA DONATION</a>	Mutual Assistance Donator	999	06/01/2006	05/31/2015	✓	1	+	-			
<a href="#">SAVINGS</a>	Savings	999	03/01/2009	05/31/2015	✓	1	+	-			
<a href="#">TRICARE DEP</a>	Tricare Dependent Dental	999	01/01/2014	12/31/2014	✓	1	+	-			
<a href="#">TRICARE DEP</a>	Tricare Dependent Dental	999	01/01/2015	05/31/2015	✓	2	+	-			
<a href="#">CREW FLT PAY</a>	Crew Flight Pay	999	03/01/2012	03/01/2015	✓	1	+	-			
<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	04/01/2015	05/31/2015	✓	1	+	-			
<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	04/01/2015	05/31/2015	✓	2	+	-			
<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	09/01/2015		✓	3	+	-			

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# Identifying In-Service Debts, Continued

**Example of In-Service Debt built by PPC, continued**

In this example, the PPC Pay Tech wrote “SEE NOTES” in the comments. Click the **Notepad** icon to view the debt details.

**Element Detail**

Employee ID: 1234567    Empl Record: 0    Name: Peter Parker

Element Name: IN SRVC DEBT    In-Service Debt    Instance: 3 

**Assignment Process Detail**

Assignment Is Active    Currency Code: USD    US Dollar

\*Process Order: 999    Recipient Tag: 0

\*Begin Date: 09/01/2015    End Date:    Previous End Date: Updated in Payroll Run

Allow Batch Update of End Date

**Calculation Information**

**Required Fields**

\*Unique Accumulator: 3.000000  
Balance ID:  
Debt Amount: 1426.970000  
Percent of DE: 15.000000

\*Taxability Effect: No Taxable Gross is Affected

\*Debt Originating Year: 2015.000000  
Percent of Interest:

Type: Payroll Overpayment

Comments: SEE NOTES

Suspend Reason:  
Appropriation:  
Account Number:

**Additional Overrides**

OK    Cancel    Refresh

*Continued on next page*

## Identifying In-Service Debts, Continued

**Example of In-Service Debt built by PPC, continued**

The Notepad will open in a new window. Click on the **Subject** to open the note.

 **Notepad**

▶ Instructions

▼ Selection Criteria

\*Employee ID:

\*Empl Record:

\*PIN Number:

\*Instance Number:

Notes From:   Through:  

Existing Notes [Customize](#) | [Find](#) | 

Employee ID	Empl Record	PIN Number	Instance Number	Subject	Created
1234567	0	13334	3	OVERPAYMENT 5/18/2015 - 5/31/2015	06/29/2015 3:01PM

Specific information about the debt will be included in the note.

 **Selected Note**

▶ Instructions

Selected Performance Note

Applications

Employee ID:	1234567	Created:	06/29/2015 3:01PM
Empl Record:	0	Creator:	Mary Jane Watson
PIN Number:	13334	Last Update:	06/29/2015 3:23PM
Instance Number:	3	by:	7654321

[View Update History](#)

Subject:

Note Text: 

The member was promoted from E6 to O1E 5/18/2015. The pay system overpaid the member. Adjustment details follow.

DB PAY 5/18/2015 - 5/31/2015 \$3565.80/30 \* 13 = \$1545.18  
 DB BAH 5/18/2015 - 5/31/2015 \$1329.00/30 \* 13 = \$575.90  
 DB BAS 5/18/2015 - 5/31/2015 \$367.92/30 \* 13 = \$159.43  
 TOTAL DEBIT \$2280.51  
 CR FICA 1545.18 \* .0765 = \$118.21  
 OVERPAYMENT DEBT \$2162.30

NOTE: OTPI ENTERED FOR \$33.50 CREDIT OF FSGLI, SGLI AND TSGLI.

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# Identifying In-Service Debts, Continued

## Example of Travel Debt

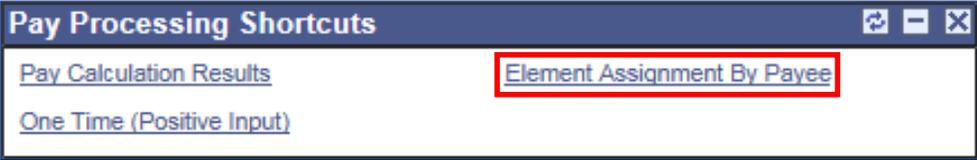
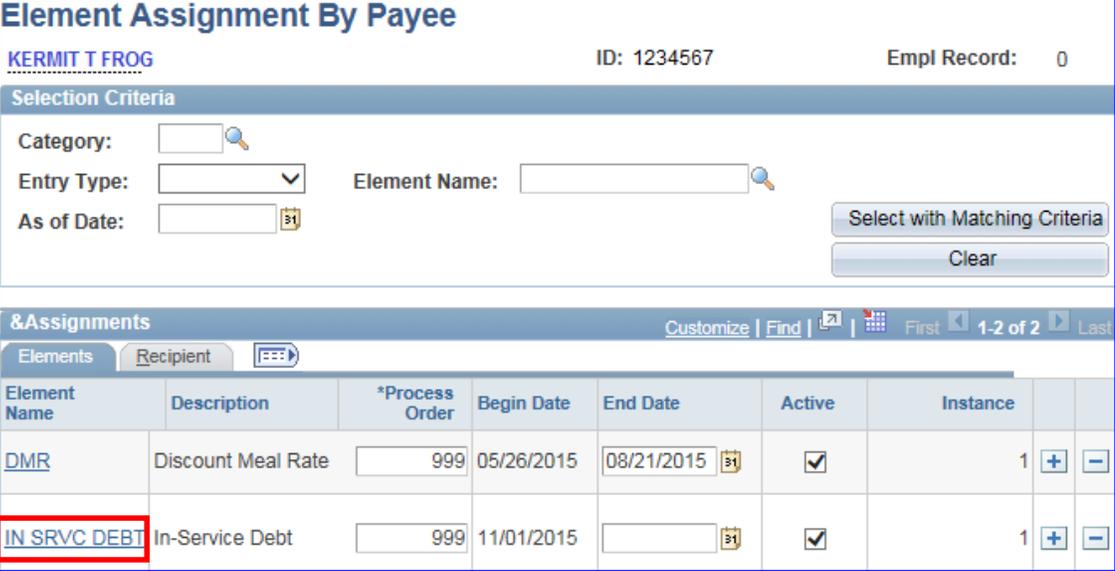
Here's an example of a Travel Debt in EABP.

Element Detail		
Employee ID:	1234567	Empl Record: 0
		Name: <u>Travel, Deb T</u> ...
Element Name:	IN SRVC DEBT	In-Service Debt Instance: 4
Assignment Process Detail		
<input checked="" type="checkbox"/> Assignment Is Active	Currency Code: USD US Dollar	
*Process Order: 999	Recipient Tag: 0	
*Begin Date: 08/01/2015	End Date:	Previous End Date: Updated in Payroll Run
<input checked="" type="checkbox"/> Allow Batch Update of End Date		
Calculation Information		
Calculation Rule	Amount	
Amount:		
Amount Element:		
Amount Value:		
Required Fields		
*Unique Accumulator	4.000000	
Balance ID:		
Debt Amount:	1268.200000	
Percent of DE:	15.000000	
*Taxability Effect:	No Taxable Gross is Affected	
*Debt Originating Year:	2015.000000	
Percent of Interest:		
Type:	CG Fincen (Travel)	
Comments:	TAC FILE LOAD	
Suspend Reason:		
Appropriation:	Active Duty FY 2015	
Account Number:	1115999XYZ999	
Additional Overrides		
OK	Cancel	Refresh

# Determining the Remaining Balance for a Debt

**Introduction** The following procedures provide step-by-step instructions for determining the remaining balance of a debt.

**Procedures** See below.

Step	Action
1	<p>First go to the member's <b>Element Assignment by Payee</b>. Enter the member's emplid and hit search.</p> 
2	<p>Click on the <b>IN SRVC DEBT</b> link to see the full debt amount.</p> 

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# Determining the Remaining Balance for a Debt, Continued

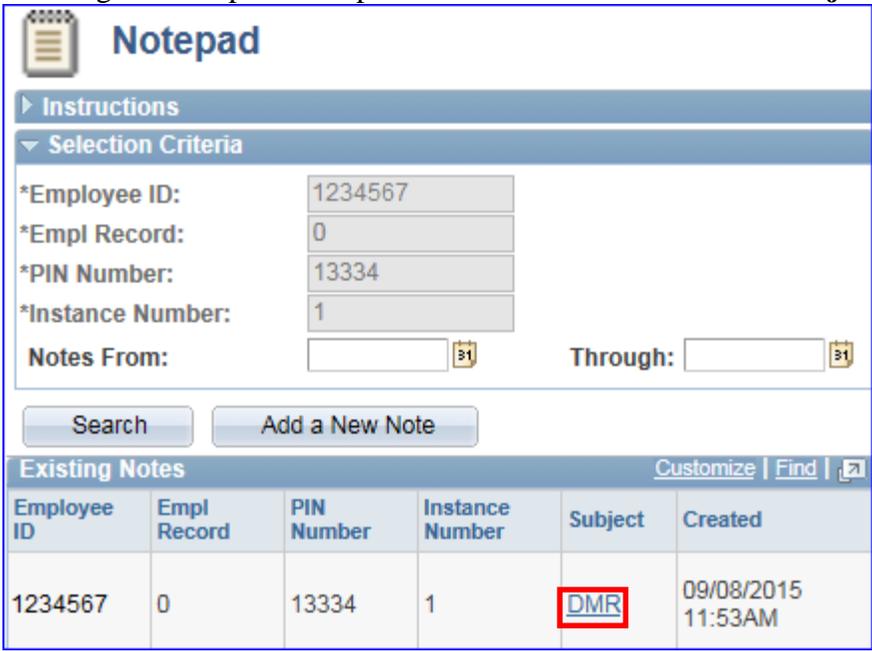
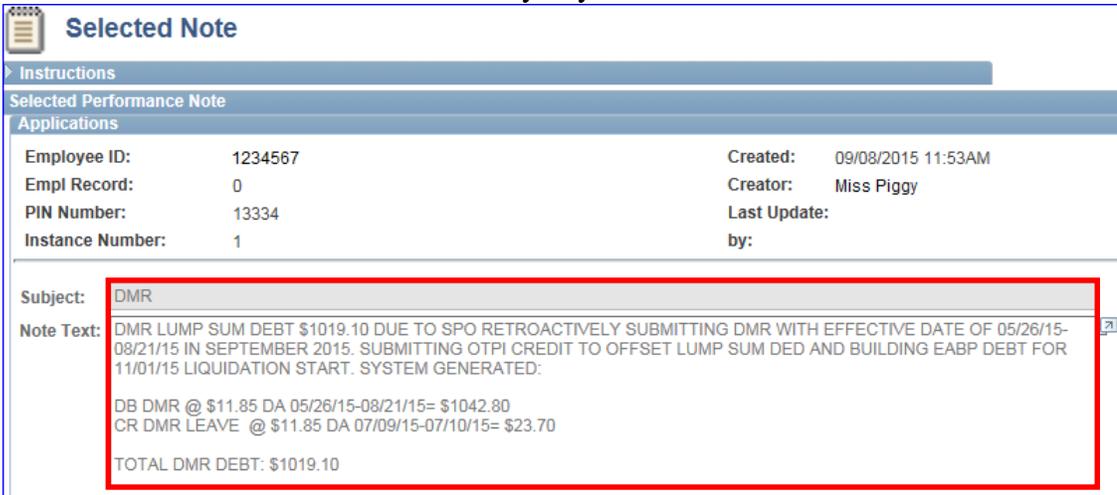
Procedures,  
continued

Step	Action
3	<p>This identifies that the original debt amount was \$1019.10 and it was created for DMR. Click on the <b>Notepad</b> for additional information.</p> <div data-bbox="310 558 1429 1509" style="border: 1px solid blue; padding: 5px;"> <p><b>Element Assignment By Payee</b></p> <hr/> <p><b>Element Detail</b></p> <p>Employee ID: 1234567      Empl Record: 0      Name: <u>KERMIT T FROG</u></p> <p>Element Name: IN SRVC DEBT      In-Service Debt      Instance: 1 </p> <p><b>Assignment Process Detail</b></p> <p><input checked="" type="checkbox"/> Assignment Is Active      Currency Code: <u>USD</u>  US Dollar</p> <p>*Process Order: <u>999</u>      Recipient Tag: <u>0</u> </p> <p>*Begin Date: <u>11/01/2015</u>       End Date: <input type="text"/>       Previous End Date: Updated in Payroll Run</p> <p><input checked="" type="checkbox"/> Allow Batch Update of End Date</p> <p><b>Calculation Information</b></p> <p><b>Required Fields</b></p> <p>*Unique Accumulator: <input type="text" value="1.000000"/></p> <p>Balance ID: <input type="text"/></p> <p>Debt Amount: <input style="border: 2px solid red;" type="text" value="1019.100000"/></p> <p>Percent of DE: <input type="text" value="15.000000"/></p> <p>*Taxability Effect: <u>No Taxable Gross is Affected</u> </p> <p>*Debt Originating Year: <input type="text" value="2015.000000"/></p> <p>Percent of Interest: <input type="text"/></p> <p>Type: <u>Payroll Overpayment</u> </p> <p>Comments: <input style="border: 2px solid red;" type="text" value="DMR"/></p> <p>Suspend Reason: <input type="text"/> </p> <p>Appropriation: <input type="text"/> </p> <p>Account Number: <input type="text"/></p> </div>

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# Determining the Remaining Balance for a Debt, Continued

Procedures,  
continued

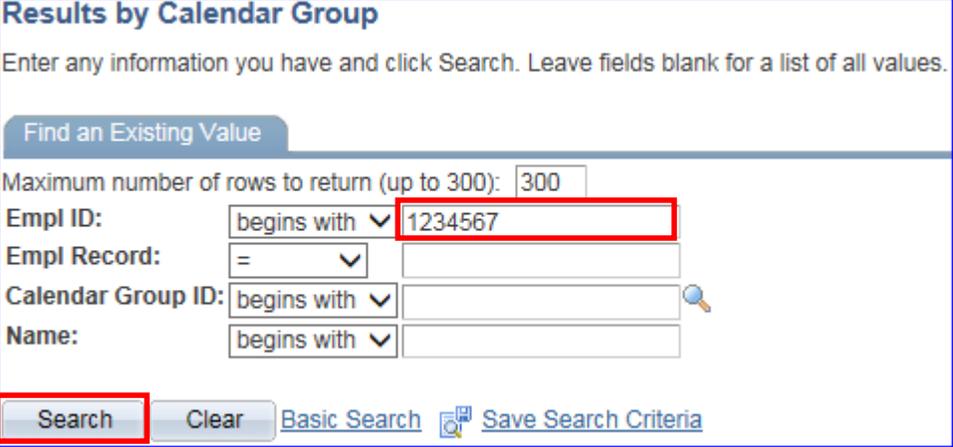
Step	Action
4	<p>Clicking the Notepad will open a new window. Click on the <b>Subject</b> to open the note.</p> 
5	<p>Detailed information from a PPC Military Pay Technician can be found here.</p> 

*Continued on next page*

## Determining the Remaining Balance for a Debt, Continued

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Procedures,  
continued

Step	Action
6	<p>Now navigate back to the Payroll Processing Shortcuts pagelet and click on the <b>Payroll Calculation Results</b>.</p> 
7	<p>Enter the member's <b>Empl ID</b> and hit <b>Search</b>.</p> 

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# Determining the Remaining Balance for a Debt, Continued

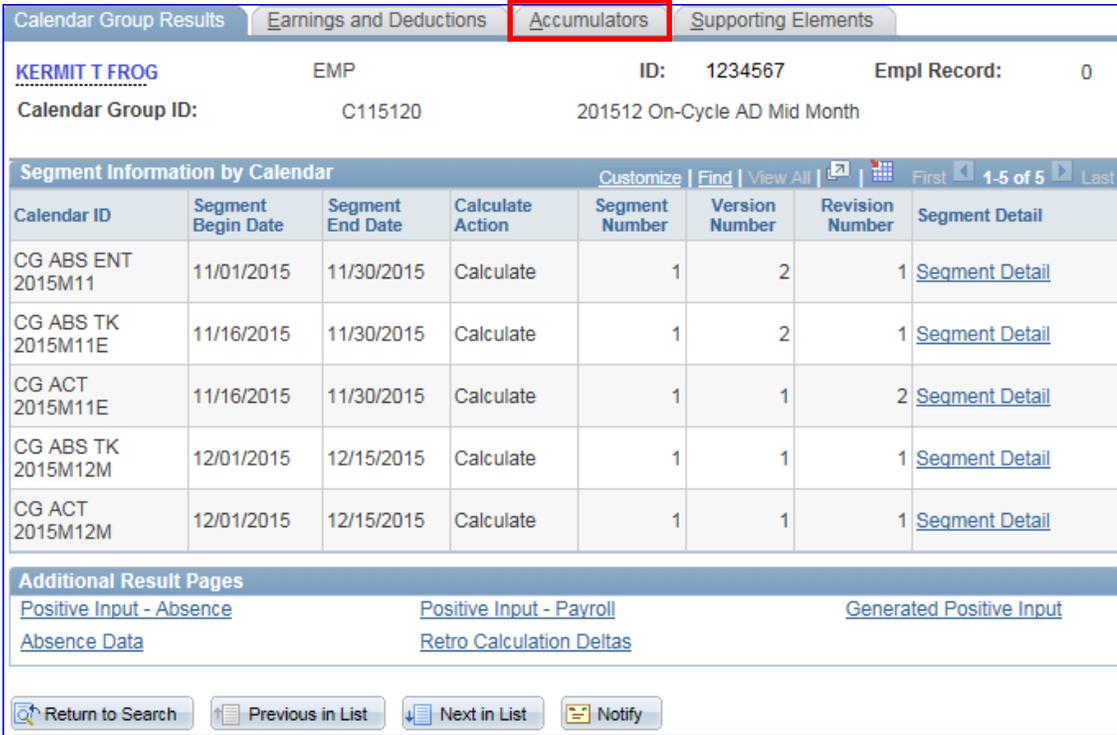
Procedures,  
continued

Step	Action																																			
8	<p>Click on the most recent calendar.</p> <div data-bbox="310 520 1265 1243"><p><b>Results by Calendar Group</b></p><p>Enter any information you have and click Search. Leave fields blank for a list of all values.</p><p>Find an Existing Value</p><p>Maximum number of rows to return (up to 300): <input type="text" value="300"/></p><p>Empl ID: <input type="text" value="begins with"/> <input type="text" value="1234567"/></p><p>Empl Record: <input type="text" value="="/> <input type="text" value="0"/></p><p>Calendar Group ID: <input type="text" value="begins with"/> <input type="text" value=""/></p><p>Name: <input type="text" value="begins with"/> <input type="text" value=""/></p><p><input type="button" value="Search"/> <input type="button" value="Clear"/> <a href="#">Basic Search</a> <input type="button" value="Save Search Criteria"/></p><p><b>Search Results</b></p><p>View All <input type="button" value="First"/> 1-28 of 28 <input type="button" value="Last"/></p><table border="1"><thead><tr><th>Empl ID</th><th>Empl Record</th><th>Payment Date</th><th>Calendar Group ID</th><th>Name</th></tr></thead><tbody><tr><td><a href="#">1234567</a></td><td><a href="#">0</a></td><td><a href="#">12/15/2015</a></td><td><a href="#">C115120</a></td><td><a href="#">KERMIT FROG</a></td></tr><tr><td><a href="#">1234567</a></td><td><a href="#">0</a></td><td><a href="#">12/01/2015</a></td><td><a href="#">C115111</a></td><td><a href="#">KERMIT FROG</a></td></tr><tr><td><a href="#">1234567</a></td><td><a href="#">0</a></td><td><a href="#">11/13/2015</a></td><td><a href="#">C115110</a></td><td><a href="#">KERMIT FROG</a></td></tr><tr><td><a href="#">1234567</a></td><td><a href="#">0</a></td><td><a href="#">10/30/2015</a></td><td><a href="#">C115101</a></td><td><a href="#">KERMIT FROG</a></td></tr><tr><td><a href="#">1234567</a></td><td><a href="#">0</a></td><td><a href="#">10/15/2015</a></td><td><a href="#">C115100</a></td><td><a href="#">KERMIT FROG</a></td></tr><tr><td><a href="#">1234567</a></td><td><a href="#">0</a></td><td><a href="#">10/01/2015</a></td><td><a href="#">C115091</a></td><td><a href="#">KERMIT FROG</a></td></tr></tbody></table></div>	Empl ID	Empl Record	Payment Date	Calendar Group ID	Name	<a href="#">1234567</a>	<a href="#">0</a>	<a href="#">12/15/2015</a>	<a href="#">C115120</a>	<a href="#">KERMIT FROG</a>	<a href="#">1234567</a>	<a href="#">0</a>	<a href="#">12/01/2015</a>	<a href="#">C115111</a>	<a href="#">KERMIT FROG</a>	<a href="#">1234567</a>	<a href="#">0</a>	<a href="#">11/13/2015</a>	<a href="#">C115110</a>	<a href="#">KERMIT FROG</a>	<a href="#">1234567</a>	<a href="#">0</a>	<a href="#">10/30/2015</a>	<a href="#">C115101</a>	<a href="#">KERMIT FROG</a>	<a href="#">1234567</a>	<a href="#">0</a>	<a href="#">10/15/2015</a>	<a href="#">C115100</a>	<a href="#">KERMIT FROG</a>	<a href="#">1234567</a>	<a href="#">0</a>	<a href="#">10/01/2015</a>	<a href="#">C115091</a>	<a href="#">KERMIT FROG</a>
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# Determining the Remaining Balance for a Debt, Continued

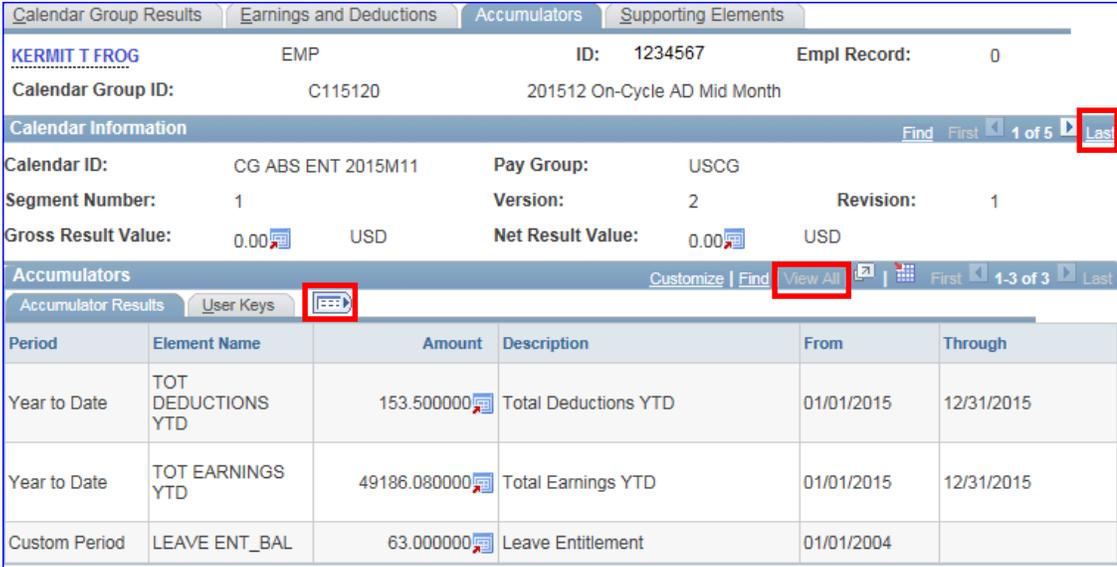
Procedures,  
continued

Step	Action																																																
9	<p>Click on the <b>Accumulators</b> tab.</p>  <p>Calendar Group Results   Earnings and Deductions   <b>Accumulators</b>   Supporting Elements</p> <p><u>KERMIT T FROG</u> EMP ID: 1234567 Empl Record: 0 Calendar Group ID: C115120 201512 On-Cycle AD Mid Month</p> <p>Segment Information by Calendar <span>Customize   Find   View All   First 1-5 of 5 Last</span></p> <table border="1"> <thead> <tr> <th>Calendar ID</th> <th>Segment Begin Date</th> <th>Segment End Date</th> <th>Calculate Action</th> <th>Segment Number</th> <th>Version Number</th> <th>Revision Number</th> <th>Segment Detail</th> </tr> </thead> <tbody> <tr> <td>CG ABS ENT 2015M11</td> <td>11/01/2015</td> <td>11/30/2015</td> <td>Calculate</td> <td>1</td> <td>2</td> <td>1</td> <td><a href="#">Segment Detail</a></td> </tr> <tr> <td>CG ABS TK 2015M11E</td> <td>11/16/2015</td> <td>11/30/2015</td> <td>Calculate</td> <td>1</td> <td>2</td> <td>1</td> <td><a href="#">Segment Detail</a></td> </tr> <tr> <td>CG ACT 2015M11E</td> <td>11/16/2015</td> <td>11/30/2015</td> <td>Calculate</td> <td>1</td> <td>1</td> <td>2</td> <td><a href="#">Segment Detail</a></td> </tr> <tr> <td>CG ABS TK 2015M12M</td> <td>12/01/2015</td> <td>12/15/2015</td> <td>Calculate</td> <td>1</td> <td>1</td> <td>1</td> <td><a href="#">Segment Detail</a></td> </tr> <tr> <td>CG ACT 2015M12M</td> <td>12/01/2015</td> <td>12/15/2015</td> <td>Calculate</td> <td>1</td> <td>1</td> <td>1</td> <td><a href="#">Segment Detail</a></td> </tr> </tbody> </table> <p>Additional Result Pages  <a href="#">Positive Input - Absence</a>      <a href="#">Positive Input - Payroll</a>      <a href="#">Generated Positive Input</a>  <a href="#">Absence Data</a>      <a href="#">Retro Calculation Deltas</a></p> <p><a href="#">Return to Search</a>   <a href="#">Previous in List</a>   <a href="#">Next in List</a>   <a href="#">Notify</a></p>	Calendar ID	Segment Begin Date	Segment End Date	Calculate Action	Segment Number	Version Number	Revision Number	Segment Detail	CG ABS ENT 2015M11	11/01/2015	11/30/2015	Calculate	1	2	1	<a href="#">Segment Detail</a>	CG ABS TK 2015M11E	11/16/2015	11/30/2015	Calculate	1	2	1	<a href="#">Segment Detail</a>	CG ACT 2015M11E	11/16/2015	11/30/2015	Calculate	1	1	2	<a href="#">Segment Detail</a>	CG ABS TK 2015M12M	12/01/2015	12/15/2015	Calculate	1	1	1	<a href="#">Segment Detail</a>	CG ACT 2015M12M	12/01/2015	12/15/2015	Calculate	1	1	1	<a href="#">Segment Detail</a>
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# Determining the Remaining Balance for a Debt, Continued

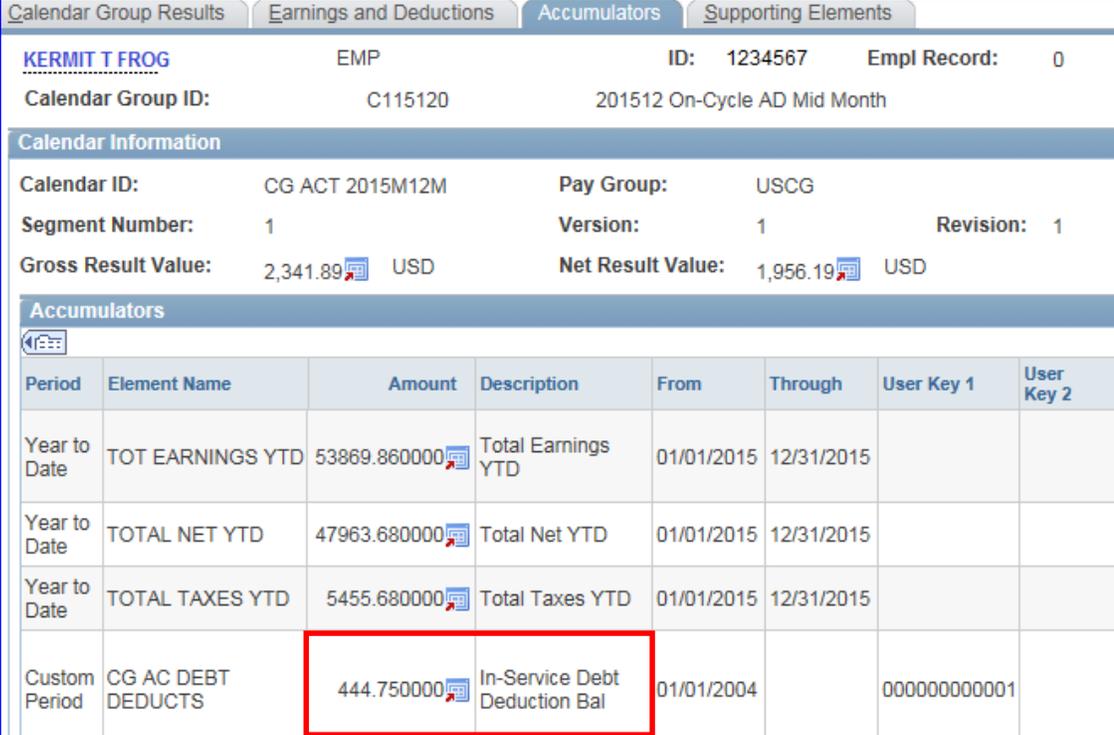
Procedures,  
continued

Step	Action																								
10	<p>Click on the <b>Last</b> link to ensure the correct calendar is displayed, click on the <b>Expand All</b> icon, then click <b>View All</b>.</p>  <p>The screenshot displays the following data:</p> <table border="1" data-bbox="310 558 1427 1125"> <thead> <tr> <th>Period</th> <th>Element Name</th> <th>Amount</th> <th>Description</th> <th>From</th> <th>Through</th> </tr> </thead> <tbody> <tr> <td>Year to Date</td> <td>TOT DEDUCTIONS YTD</td> <td>153.500000</td> <td>Total Deductions YTD</td> <td>01/01/2015</td> <td>12/31/2015</td> </tr> <tr> <td>Year to Date</td> <td>TOT EARNINGS YTD</td> <td>49186.080000</td> <td>Total Earnings YTD</td> <td>01/01/2015</td> <td>12/31/2015</td> </tr> <tr> <td>Custom Period</td> <td>LEAVE ENT_BAL</td> <td>63.000000</td> <td>Leave Entitlement</td> <td>01/01/2004</td> <td></td> </tr> </tbody> </table>	Period	Element Name	Amount	Description	From	Through	Year to Date	TOT DEDUCTIONS YTD	153.500000	Total Deductions YTD	01/01/2015	12/31/2015	Year to Date	TOT EARNINGS YTD	49186.080000	Total Earnings YTD	01/01/2015	12/31/2015	Custom Period	LEAVE ENT_BAL	63.000000	Leave Entitlement	01/01/2004	
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## Determining the Remaining Balance for a Debt, Continued

Procedures,  
continued

Step	Action																																								
<p><b>11</b></p>	<p>Scroll down to the Custom Periods and locate the <b>In-Service Debt Deduction Bal</b> in the Description column.</p>  <p>The screenshot displays the following data in the Accumulators table:</p> <table border="1"> <thead> <tr> <th>Period</th> <th>Element Name</th> <th>Amount</th> <th>Description</th> <th>From</th> <th>Through</th> <th>User Key 1</th> <th>User Key 2</th> </tr> </thead> <tbody> <tr> <td>Year to Date</td> <td>TOT EARNINGS YTD</td> <td>53869.860000</td> <td>Total Earnings YTD</td> <td>01/01/2015</td> <td>12/31/2015</td> <td></td> <td></td> </tr> <tr> <td>Year to Date</td> <td>TOTAL NET YTD</td> <td>47963.680000</td> <td>Total Net YTD</td> <td>01/01/2015</td> <td>12/31/2015</td> <td></td> <td></td> </tr> <tr> <td>Year to Date</td> <td>TOTAL TAXES YTD</td> <td>5455.680000</td> <td>Total Taxes YTD</td> <td>01/01/2015</td> <td>12/31/2015</td> <td></td> <td></td> </tr> <tr> <td>Custom Period</td> <td>CG AC DEBT DEDUCTS</td> <td>444.750000</td> <td>In-Service Debt Deduction Bal</td> <td>01/01/2004</td> <td></td> <td>000000000001</td> <td></td> </tr> </tbody> </table>	Period	Element Name	Amount	Description	From	Through	User Key 1	User Key 2	Year to Date	TOT EARNINGS YTD	53869.860000	Total Earnings YTD	01/01/2015	12/31/2015			Year to Date	TOTAL NET YTD	47963.680000	Total Net YTD	01/01/2015	12/31/2015			Year to Date	TOTAL TAXES YTD	5455.680000	Total Taxes YTD	01/01/2015	12/31/2015			Custom Period	CG AC DEBT DEDUCTS	444.750000	In-Service Debt Deduction Bal	01/01/2004		000000000001	
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Custom Period	CG AC DEBT DEDUCTS	444.750000	In-Service Debt Deduction Bal	01/01/2004		000000000001																																			
<p><b>12</b></p>	<p>As of this calendar (mid-month December), this member has paid \$444.75 of the \$1019.10 original debt amount. <math>\\$1019.10 - \\$444.75 = \\$574.35</math>. This member still owes \$574.35 and the EABP row will not have a stop date until it is paid in full.</p> <p>If the member wants to pay off their remaining balance, go to the most recent <b>finalized</b> pay calendar to see what has been deducted to date. In these cases, the member can contact PPC directly to pay off the debt.</p>																																								

# Researching Multiple Debts for a Member

**Introduction** When a member has multiple debts, the Instance/Unique Accumulator will help identify the specific debt for research purposes.

**Example** This member has 3 separate In-Service Debts displayed in EABP. Click on each row to see the amount of each debt and it's Instance Number/Unique Accumulator.

**Element Assignment By Payee**  
Alex Rodriguez ID: 1234567 Empl Record: 0

**Selection Criteria**  
Category:  Entry Type:  Element Name:  [Select with Matching Criteria](#)  
As of Date:  [Clear](#)

**&Assignments** Customize | Find | First 1-5 of 5 Last

Element Name	Description	*Process Order	Begin Date	End Date	Active	Instance		
FSA	Family Separation Allowance	999	02/04/2015	03/12/2015	<input checked="" type="checkbox"/>	1	<a href="#">+</a>	<a href="#">-</a>
<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	05/01/2015	09/15/2015	<input checked="" type="checkbox"/>	1	<a href="#">+</a>	<a href="#">-</a>
<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	05/01/2015	10/15/2015	<input checked="" type="checkbox"/>	2	<a href="#">+</a>	<a href="#">-</a>
<a href="#">IN SRVC DEBT</a>	In-Service Debt	999	05/01/2015		<input checked="" type="checkbox"/>	3	<a href="#">+</a>	<a href="#">-</a>

[Add New Assignment](#) [Deduction Recipients](#)  
[Save](#) [Return to Search](#) [Notify](#) [Refresh](#)

*Continued on next page*

## Researching Multiple Debts for a Member, Continued

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Example,  
continued

### Instance #1:

*Unique Accumulator	1.000000
Balance ID:	
Debt Amount:	136.560000
Percent of DE:	15.000000
*Taxability Effect:	All Taxable Gross is Affected ▼
*Debt Originating Year:	2015.000000
Percent of Interest:	
Type:	Payroll Overpayment ▼
Comments:	CG RSV 2015M04M
Suspend Reason:	▼
Appropriation:	▼
Account Number:	

### Instance #2:

*Unique Accumulator	2.000000
Balance ID:	
Debt Amount:	36.790000
Percent of DE:	15.000000
*Taxability Effect:	No Taxable Gross is Affected ▼
*Debt Originating Year:	2015.000000
Percent of Interest:	
Type:	Payroll Overpayment ▼
Comments:	CG RSV 2015M04M
Suspend Reason:	▼
Appropriation:	▼
Account Number:	

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*Continued on next page*

## Researching Multiple Debts for a Member, Continued

Example,  
continued

### Instance #3:

*Unique Accumulator:	3.000000
Balance ID:	
Debt Amount:	148.500000
Percent of DE:	15.000000
*Taxability Effect:	No Taxable Gross is Affected <input type="checkbox"/>
*Debt Originating Year:	2015.000000
Percent of Interest:	
Type:	Payroll Overpayment <input type="checkbox"/>
Comments:	CG RSV 2015M04M
Suspend Reason:	<input type="checkbox"/>
Appropriation:	<input type="checkbox"/>
Account Number:	

Now go to the Accumulators tab of the most recent Pay Calculation Results to see how much has been paid for each debt. Notice the **User Key 1** field identifies the Instance/Unique Accumulator. Instance #1 and #2 have both been paid in full. Instance #3 still has a remaining balance of \$105.17 (\$148.50-\$43.33=\$105.17).

Period	Element Name	Amount	Description	From	Through	User Key 1
Custom Period	CG AC DEBT DEDUCTS	43.330000	In-Service Debt Deduction Bal	01/01/2004		000000000003
Custom Period	CG AC DEBT DEDUCTS	36.790000	In-Service Debt Deduction Bal	01/01/2004		000000000002
Custom Period	CG AC DEBT DEDUCTS	136.560000	In-Service Debt Deduction Bal	01/01/2004		000000000001