



Tips for Completing Assessments

Great Lakes/Inland Towing Officer Assessment Record (TOAR)

- [Helpful Hints](#)
- [Great Lakes/Inland Towing Officers' Assessment Record](#)

Helpful Hints – Great Lakes/Inland Towing Officers Assessment Record (TOAR)

Tasks ***must be signed by a designated examiner (DE)*** approved for the specific route for which the mariner is applying.

All tasks must be initialed and dated by the DE.

If completing more than one T.O.A.R. (i.e., Near Coastal and Western Rivers), list the common elements on one T.O.A.R. only. All non-common elements must be completed on each T.O.A.R.

If applying for a Great Lakes and Inland route, applicants must complete the Great Lakes and Inland T.O.A.R. The Ocean/Near Coastal T.O.A.R. would not meet the requirements of the Great Lakes and Inland T.O.A.R.

If applying for an Ocean/Near Coastal route, applicants do not need to complete the Great Lakes and Inland T.O.A.R. They would only need to provide the Ocean/Near Coastal T.O.A.R. because mariners holding a Towing endorsement for Oceans/Near Coastal can operate on Great Lakes and Inland without further assessment.

The DE's name, signature, and license serial number should be listed on the final page of the T.O.A.R.

Towing Officers' Assessment Record: Great Lakes/Inland

NAME: _____

LICENSE NO.: _____

Considered Proficient

Task No.	Common Element	Task or Duty	DE's Initials	Date
Vessel Familiarization				
A.				
A.1.	X	Locate and demonstrate use of fire-fighting equipment		
A.2.	X	Locate and demonstrate use of life-saving equipment		
A.3.		Identify and describe:		
A.3.a.	X	a. main engine or propulsion system		
A.3.b.	X	b. steering system		
A.3.c.	X	c. auxiliary systems		
A.4.	X	Describe and follow vessel's fuel-transfer procedures		
A.5.	X	Identify physical characteristics of vessel and tow		
A.6.	X	Conduct safety orientations for new crewmembers		
A.7.	X	Use vessel's internal-communications system or equipment		
Navigation and Piloting				
B.				
B.1.	X	Describe the effect of tide or current on vessel's position		
B.2.	X	Allow for draft and clearances in navigation of vessel		
B.3.	X	Conduct pre-voyage tests and inspections per 33 CFR 164.80		
B.4.	X	Describe and comply with reporting requirements for VTS		
B.5.	X	Communicate using VHF radio		
B.6.	X	Provide radio or whistle notice of getting under way		
B.7.	X	Make security calls		
B.8.	X	Initiate appropriate actions in reduced visibility		
B.9.		Identify and maintain required charts or maps and publications		
B.10.		Use required charts or maps and publications		
B.11.		Determine vessel's position on chart or map		
B.12.		Maintain heading using magnetic compass		
B.13.		Incorporate information on forecast weather conditions in preparation for voyage		
Watchstanding				
C.				
C.1.	X	Operate and use all electronic equipment in pilothouse		

Task No.	Common Element	Task or Duty	DE's Initials	Date
C.2.	X	Use compass or swing-meter (as applicable)		
C.3.	X	Make appropriate entries in logbook		
C.4.	X	Maintain proper lookout		
C.5.	X	Communicate navigation and vessel-status information to the relieving watch officer		
D.		Maneuvering		
D.1	X	Maneuver light boat		
D.2	X	Maneuver tow in high wind		
D.3	X	Make tow		
D.4	X	Break tow		
D.5		Get under way, pushing ahead		
D.6		Get under way, towing alongside		
D.7		Maneuver loaded tow in narrow channels		
D.8		Maneuver empty tow in narrow channels		
D.9		Maneuver tow around sharp bends and turns		
D.10.		Maneuver tow with following current		
D.11.		Maneuver tow against current		
D.12		Maneuver in channel with deep-draft traffic		
D.13		Maneuver through bridge		
D.14.		Land with current		
D.15.		Land against current		
D.16.		Moor to piling, cell, or dock		
E.		Rules of the Road		
E.1.		Apply the Rules of the Road in the following situations:		
E.1.a.	X	a. Meeting while pushing ahead, or		
	X	Meeting while towing astern		
E.1.b	X	b. Crossing while pushing ahead, or		
	X	Crossing while towing astern		
E.1.c	X	c. Overtaking another vessel while pushing ahead, or		
	X	Overtaking another vessel while towing astern		
E.1.d	X	d. Being stand-on vessel		
E.1.e	X	e. Being give-way vessel		
E.1.f	X	f. Operating in restricted visibility		
E.1.g	X	g. Properly lighting towing vessel and tow while pushing ahead, or		
	X	Properly lighting towing vessel and tow while towing astern		
E.1.h.	X	h. Provide proper sound and light signals (passing, fog, danger, etc.)		

Task No.	Common Element	Task or Duty	DE's Initials	Date
F.		Safety and Emergency Response		
F.1.		Describe procedures to be followed in response to:		
F.1.a.	X	a. Steering failure		
F.1.b.	X	b. Loss of electrical power		
F.1.c.	X	c. Loss of propulsion		
F.1.d.	X	d. Collision/allision		
F.1.e.	X	e. Grounding		
F.1.f.	X	f. Personnel injury		
F.1.g.	X	g. Oil or hazardous substance spill		
F.2.	X	Conduct man overboard drill		
F.3.	X	Conduct fire drill and instruction per 46 CFR 27.355		
F.4.	X	Describe procedures for abandoning ship		
F.5.	X	Describe procedures for use of general alarm		
F.6.	X	Describe procedures for use of all on-board safety equipment		
G.		Environmental Protection		
G.1.		Describe procedures for disposal of:		
G.1.a.	X	a. Garbage		
G.1.b.	X	b. Sewage		
G.1.c.	X	c. Bilge slops		
G.1.d.	X	d. Regulated waste		

Designated Examiner:

Printed Name	Signature	Coast Guard License Number
Printed Name	Signature	Coast Guard License Number
Printed Name	Signature	Coast Guard License Number
Printed Name	Signature	Coast Guard License Number
Printed Name	Signature	Coast Guard License Number
Printed Name	Signature	Coast Guard License Number

