

PHS PCS Transfers

User Access Roles



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1. User Access and Security Controls

The following are new roles that were created for the PHS Transfers project and should be granted to any PHS user who requires the ability to PCS a member:

- CG_PHS_PCS_ORDERS
- CG_PHS_CAN_U
- CG_PHS_HRSUP

Other roles must be granted but are not discussed in this section since they are existing roles and no changes were made to them (e.g. CGROWSEC_PHSAD, Portal roles, etc).

Below are the details for each role.

2. PHS PCS Order Role

New Role: CG_PHS_PCS_ORDERS

Purpose: Provides users the ability to create a PCS order for an existing member and to approve/deny a PCS order. TONO and Line of Accounting #s, and Program Code are not required for a PHS order.

PCS orders require a series of approvals. Approval requests will be routed to all users who have the CG_PHS_HRSUP role linked to their user profile. Upon approval, a 'PCS' row will be inserted into the member's job data. The submitter of an order cannot be the approver for that same order

New permission lists grant:

- Read/write access to the PCS Orders component
- Read/write access to the Contract Clause component
- Read/write access to the Personal Data component. This is necessary so that the member's 'Report To' address can be added. The physical work location address (Report To address for PCS orders) will be indicated on personal data with address type = BUSN.
- Access to the PHS New Hire Order Report

Permission List	Menu Name	Component	Page	Display Only	Actions
CG_CNT_CLAUSE_TBL	CG_HRMS_EXT_(GBL)	CNT_CLAUSE_TABLE	CNT_CLAUSE_TABLE	No	Add, U/D, U/D All, Cor
CG_PHS_PCS_ORDERS	CG_HRMS_EXT_(GBL)	CG_PCS_ORDERS	CG_ORDER_AUDIT CG_ORDER_PCS CG_PCS_ORD_FUNDING CG_PCS_ORD_NOTES	No No Yes No	Add, U/D Add, U/D Add, U/D
CG_PHS_PCS_ORDERS	CG_HRMS_EXT_(GBL)	CG_PHS_NEW_HIR_RPT	CG_PHS_NEW_HIR_RPT	No	Cor
CG_PHS_PCS_ORDERS_AR	CG_HRMS_EXT_(GBL)	CG_PCS_ORDERS	CG_ORD_APPROVAL	No	Add, U/D
CG_PHS_PCS_PERSDATA	ADMINISTER_WORKFORCE_(GBL)	PERSONAL_DATA	PERSONAL_DATA1 PERSONAL_DATA2 PERSONAL_DATA_WRK	Yes No Yes	U/D, U/D All, Cor

2. *PHS 'CAN' Person Profile Role*

New Role: CG_PHS_CAN_U

Purpose: This role does not grant access to any pages. However, the CAN content section has been configured to allow any users with this role the ability to view, update, and add new Central Accounting Numbers (CAN) in the CAN person profile content section. The user must also have access to the Person Profile component.

3. *PHS HR Supervisor Role*

New Role: CG_PHS_HRSUP

Purpose: This role does not grant access to any pages. However, this role should be assigned to any user who is an HR approver. When transactions that require approval are submitted, the approval request will be routed to all users who have this role. This only applies to approval transactions that use the HR model. Examples of transactions that require approval and use the HR model to determine who receives the approval request are: PCS Orders, Separations, SOCS, Payroll transactions.

Some transactions that require approval are routed directly to the person who is indicated as the approver in the transaction. For these types of approvals the CG_PHS_HRSUP role is not needed. For example, the new hire approval is routed to the user who is indicated in the Supervisor ID field on Job Data.