DEPARTMENT OF HOMELAND SECURITY
U.S. Coast Guard

OFFICER SPECIALTY REQUIREMENTS (OSR)

Reference: COMDTINST M5300.3 (series)

SECTION I General Information

1. Specialty/Subspecialty Title (*Ex. Fixed Wing Aviation*)	2. Code (*Ex. CG-AVI11*)
Incident Management	CG-OAR16

3. Specialty/Subspecialty Description

Personnel assigned this Sub-specialty perform Incident Management & Crisis Management duties; including response/ contingency plan preparation and execution, and organization of multi-agency response efforts to achieve common objectives. Members must have ICS position qualifications as specified in the requirements section below. Specific training is required for each level. Members must have performed the duties of the ICS position in more than a single event, and ideally will have experience with both actual multi-agency response incidents and multi-agency exercises.

4. Change Justification

☐ Annual Review ☒ Annual Review w/changes ☐ Required *(change in policy, law, etc.)*

☐ Other *(briefly state reason):* Updated POC's

SECTION II Initial (*Apprentice*) Specialty/Subspecialty Requirements

Enter items needed for specialty designation *(Use block 10 for additional space or another CGHQ-5318 form)*

5. Required items: Must have one of the competencies marked with an *	Competency	Training	Education	License
*DIVS3, Type 3 Division/Group Supervisor	×	☐	☐	☐
*OPBD3, Type 3 Operations Branch Director	×	☐	☐	☐
*AOPBD3, Type 3 Air Operations Branch Director	×	☐	☐	☐
*SITL3, Type 3 Situation Unit Leader	×	☐	☐	☐
*RESL3, Type 3 Resource Unit Leader	×	☐	☐	☐
*LSC3/FSC3, Type 3 Logistics Section Chief/Finance Section Chief	×	☐	☐	☐
*COML3, Type 3 Communication Unit Leader	×	☐	☐	☐
*ISC3, Type 3 Intel/Investigation Section Chief	×	☐	☐	☐
*EPLO, Emergency Preparedness Liaison Officer	×	☐	☐	☐
	☐	☐	☐	☐
	☐	☐	☐	☐
	☐	☐	☐	☐
	☐	☐	☐	☐

Notes: *(Required experience, in lieu of considerations...)*

*For any documents not listed on members Employee Summary Sheet or CGBI/TMT, member must provide proof of completion certificates with CG-5319A.

OFFICER SPECIALTY REQUIREMENTS (OSR)

Reference: COMDTINST M5300.3 (series)

Enter items desired for career broadening/specialization. *(Use block 10 for additional space or another CGHQ-5318 form)*

6. Desired items	Competency	Training	Education	License
Participation in development and execution of multi-agency exercises	X			
Performance in position during Type 3 or higher response operations.	X			

Notes:

Desired (but not required) additional education/certifications:
BS/MS or MBA/MPA, Emergency Management* (Equivalent to Apprentice Level)
BS/MS, Environmental Management
BS/MA, Management and Leadership
BS/MS, Homeland Security
International Association of Emergency Managers (IAEM) Associate Emergency Manager (AEM)*
(Equivalent to Journeyman Level)

SECTION III Requirements to Maintain Specialty Designation

7. Designation Duration *(Ex. OSC expires 7 years after date last used, usually detachment from OSC coded billet)*

☒ No requirements to maintain designation

☒ Subject to deletion if -

Relieved for cause or relieved from primary duties in OAR16 coded billet.

Must remain current in, or must complete refresher training, or additional items as applicable, in the following	Competency	Training	Education	License
Drill/exercise using ICS	X			
Participation as an Evaluator or Controller for a multi-agency exer.	X			
ICS-305 Intermediate ICS Refresher (502326)		X		

Notes:

CURRENCY REQUIREMENTS:
Every 7 years: Satisfactory performance in an actual incident/event, drill/exercise using ICS.

OFFICER SPECIALTY REQUIREMENTS (OSR)

Reference: COMDTINST M5300.3 (series)

SECTION IV Requirements to Advance: Journeyman/Master Levels (AJM)

☐ AJM IS NOT applicable for this specialty *(skip Section IV)*

☒ AJM IS applicable for this specialty *(Section II contains Apprentice requirements that must be met)*

Enter items needed for AJM designation *(Use block 10 for additional space or another CGHQ-5318 form)*

8. Journeyman *(in addition to block 5 items)* All items listed are required unless annotated with an *: Must have one of the competencies marked with an *	Competency	Training	Education	License
*ICT3, Type 3 Incident Commander	X			
*OSC3, Type 3 Operations Section Chief	X			
*PSC3, Type 3 Planning Section Chief	X			
*FSC3, Type 3 Finance Section Chief	X			
*LSC3, Type 3 Logistics Section Chief	X			
*ISC3, Intel/Investigation Section Chief	X			
*LOFR1, Type 1 Liaison Officer	X			

Notes: *(Required experience, in lieu of considerations...)*

Must have demonstrated performance in the position during real world operations. Exercise participation alone cannot justify journeyman designation.
International Association of Emergency Managers (IAEM) Certified Emergency Manager (CEM)* (Equivalent to Journeyman Level).

Every 7 years: Satisfactory performance in an actual incident/event, drill/exercise using ICS.

9. Master *(in addition to block 8 items)* All items listed are required unless annotated with an *: Must have one of the competencies marked with an *	Competency	Training	Education	License
*ICT1/ICT2, Type 1 Incident Commander/Type 2 Incident Commander	X			
*PSC1/PSC2, Type 1 Planning Sec. Chief/Type 2 Planning Sec. Chief	X			
*OSC1/OSC2, Type 1 Ops Section Chief/Type 2 Ops Section Chief	X			
*FSC1/FSC2, Type 1 Finance Sec. Chief/Type 2 Finance Sec. Chief	X			
*LSC1/LSC2, Type 1 Logistics Sec. Chief/Type 2 Logistics Sec. Chief	X			
*ISC1/ISC2, Type 1/2 Intel/Investigation Section Chief	X			

Notes: *(Required experience, in lieu of considerations...)*

Every 7 years: Satisfactory performance in an actual incident/event, drill/exercise using ICS.

OFFICER SPECIALTY REQUIREMENTS (OSR)

Reference: COMDTINST M5300.3 (series)

10. Additional Info:

ICS courses required for competencies are non-waiverable.

"**Active Duty or Reserve Officers with Civilian Emergency Management/Incident Management experience may also be considered for Apprentice, Journeyman or Master Level with proper documentation. This experience must be clearly outlined with a command endorsed memo that will accompany the CG-5319A (OSC addition application).**

Program Manager (PM): CG-CPE
Officer Specialty Manager (OSM): CG-CPE
Advanced Education Program (AEP) Manager: CG-CPE

11. Specialty Manager *(SM)* / Sponsor Program	12. SM Phone Number	13. SM Email Address
FREDDIE BIZZELL (CG-CPE-2)	(202) 372-2019	FREDDIE.BIZZELL@USCG.MIL

SECTION V Appropriate Approval Authority

14. Competent Authority as established by Assistant Commandant/Directorate *(Printed Name/Title/Grade)*

DANIEL J. DEPTULA, CAPT, CHIEF, OFFICE OF CONTINGENCY PREPAREDNESS & EXERCISE POLICY

15. Signature	16. Date
DEPTULA.DANIEL.J.1186133885 Digitally signed by DEPTULA.DANIEL.J.1186133885 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USCG, cn=DEPTULA.DANIEL.J.1186133885 Date: 2016.08.09 15:36:57 -04'00'	08/09/2016

SECTION VI OPM-3 Review and Validation
Official once published by OPM-3

17. OPM-3 *(Printed Name/Title/Grade)*

CDR Katie R Blanchard, Branch Chief, CG Personnel Service Center-opm-3

18. Signature	19. Date
BLANCHARD.KATIE.R.1035992312 Digitally signed by BLANCHARD.KATIE.R.1035992312 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USCG, cn=BLANCHARD.KATIE.R.1035992312 Date: 2017.01.23 15:32:54 -05'00'	01/23/2017