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SAR.7/Circ.11
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**LIST OF IMO DOCUMENTS AND PUBLICATIONS WHICH SHOULD BE HELD
BY A MARITIME RESCUE COORDINATION CENTRE (MRCC)***

- 1 The Sub-Committee on Radiocommunications and Search and Rescue (COMSAR), at its seventeenth session (21 to 25 January 2013), taking into account the outcome of the eighty-ninth, the ninetieth and the ninety-first sessions of the Maritime Safety Committee and the twenty-seventh Assembly, updated the annexed List of IMO documents and publications, previously issued as SAR.7/Circ.10, which are considered essential for use by Maritime Rescue Coordination Centres.
- 2 Member Governments are invited to bring the updated list, given in the annex, to the attention of MRCC personnel.
- 3 This circular revokes SAR.7/Circ.10.

* This circular is also available in English, French and Spanish on the IMO website.

ANNEX**LIST OF IMO DOCUMENTS AND PUBLICATIONS WHICH SHOULD BE HELD
BY A MARITIME RESCUE COORDINATION CENTRE**

This circular, which is published following the instructions by the Sub-Committee on Radiocommunications and Search and Rescue, provides maritime rescue coordination centres (MRCC), solely for their operational purposes, with a minimum list of IMO documents which are essential for such centres to have in their possession.

The list has been kept to a minimum. It only covers search and rescue and not other tasks which MRCCs are often required to perform. Thus, documents concerning the world-wide navigational warning system are only mentioned to the extent that access to the system is essential in the context of some SAR operations.

National Authorities responsible for search and rescue may, of course, add to this list to improve centres' documentation. Governments may replace the documents and publications listed below by national equivalent documents and publications. It is also up to them to decide, depending on the degree of autonomy of maritime rescue sub-centres, whether some documents on the list need not be provided to them.

* Indicates that the document may not be useful for MRCCs whose search and rescue region (SRR) is entirely in a GMDSS sea area A1 and/or A2.

** Indicates that the document is only essential if the MRCC covers an area where the NAVTEX service exists or may be introduced.

REFERENCE	DATE	TITLE
1 Publications		
All following publications are available (to be purchased) on: http://www.imo.org/Publications/Documents/Attachments/Welcome.pdf		
IE-110 A/C/E/F/R/S	2009	International Convention for the Safety of Life at Sea (SOLAS) (Consolidated Edition, 2009)
I-175 A/C/E/F/R/S	2009	SOLAS Amendments 2008 and 2009
I-176 A/C/E/F/S	2011	SOLAS Amendments 2010 and 2011 (2011 edition)
IB-955 A/C/E/F/R/S	2006	SAR Convention (2006 edition)
IH-960 E/F/S	2013	International Aeronautical and Maritime Search and Rescue (IAMSAR) Manual Volume I (2010 edition) – Organization and Management
IE-961 E/F/S	2013	International Aeronautical and Maritime Search and Rescue (IAMSAR) Manual Volume II (2010 edition) – Mission Coordination
IH-962 E/F/S	2013	International Aeronautical and Maritime Search and Rescue (IAMSAR) Manual Volume III (2010 edition) – Mobile Facilities
IE-970 E	2011	GMDSS Manual (2011 edition)
I-969 E	1992	GMDSS Operating Guidance Card (1992 edition)

REFERENCE	DATE	TITLE
IA-987 E/F/S	2005	IMO Standard Marine Communication Phrases (SMCP) – (including CD-ROM: pronunciation guide) (2005 edition)
IB 908 E/F/S	2011	*International SafetyNET Manual (2011 edition)
ID 951 E/F/S	2012	**NAVTEX Manual (2012 edition)
I-910 M	2010	Joint IMO/IHO/WMO Manual on Maritime Safety Information (MSI) (2010 edition)
IA-994 E/F/S	2005	International Code of Signals (2005 edition)
II-200 E/F/S	2012	International Maritime Dangerous Goods Code (IMDG Code) (2012 edition) (incorporating amendment 36-10)
IH-210 E/F/S	2010	IMDG Code Supplement (2010 edition)
<p>2 Unpublished documents Following Assembly resolutions and MSC Circulars are available for free at: http://www.imo.org/KnowledgeCentre/IndexofIMOResolutions/Pages/Default.aspx COMSAR Circulars are available for free at (IMODOCS): http://docs.imo.org/Category.aspx?cid=376</p>		
Res. A.705(17), as amended (MSC.1/Circ.1287.Rev.1)	06/11/91	Promulgation of Maritime Safety Information (MSI)
Res. A.706(17), as amended (MSC.1/Circ.1288.Rev.1)	06/11/91	World-Wide Navigational Warning Service
Res. A.814(19)	23/11/95	Guidelines for the Avoidance of False Distress Alerts
Res. A.855(20)	27/11/97	Standards for onboard helicopter facilities
Res. A.856(20)	27/11/97	Guidance to Administrations on development of a shore-based SAR telecommunication infrastructure
Res. A.887(21)	25/11/99	Establishment, updating and retrieval of the information contained in the registration databases for the Global Maritime Distress and Safety System (GMDSS)
Res. A.894(21)	25/11/99	International Aeronautical and Maritime Search and Rescue (IAMSAR) Manual
Res. A.919(22)	29/11/01	Acceptance and implementation of the International Convention on Maritime Search and Rescue, 1979, as amended
Res. A.920(22)	29/11/01	Review of safety measures and procedures for the treatment of persons rescued at sea
Res. A.949(23)	05/12/03	Guidelines on places of refuge for ships in need of assistance
Res. A.950(23)	05/12/03	Maritime Assistance Services (MAS)
Res. A.954(23)	05/12/03	Proper use of VHF channels at sea
Res. A.999(25)	29/11/07	Guidelines on voyage planning for passenger ships operating in remote areas

REFERENCE	DATE	TITLE
Res. A.1001(25)	29/11/07	Criteria for the provision of mobile-satellite communication systems in the Global Maritime Distress and Safety System (GMDSS)
Res. A.1044(27)	30/11/11	Piracy and armed robbery against ships in waters off the coast of Somalia
Res. A.1051(27)	20/12/11	IMO/WMO Worldwide Met-Ocean Information and warning Service – Guidance Document
Res. MSC.131(75)	21/05/02	Maintenance of a continuous listening watch on VHF channel 16 by SOLAS ships whilst at sea after 1 February 1999 and installation of VHF DSC facilities on non-SOLAS ships
Res. MSC.167(78)	20/05/04	Guidelines on the treatment of persons rescued at sea
Res. MSC.199(80)	16/05/05	Adoption of amendments to provision of radio services for the Global Maritime Distress and Safety system (GMDSS) – (resolution A.801(19))
Res. MSC.239(83)	12/10/07	Adoption of amendments to the International Convention for the Safety of Life at Sea, 1974, as amended (relating to GMDSS satellite providers)
Res. MSC.305(87)	17/05/10	Guidelines on Operational Procedures for the promulgation of Maritime Safety Information concerning acts of Piracy and Piracy counter-measure operations
COMSAR/Circ.3	19/04/96	Relations between NAVAREA Coordinators and Rescue Coordination Centres
COMSAR/Circ.13	06/03/98	Shore-to-ship communications during a distress
COMSAR/Circ.22	20/06/00	Guidance on data fields for SAR databases
COMSAR/Circ.23	20/06/00	Guidance for central alerting posts (CAPs)
COMSAR/Circ.25	15/03/01	Procedure for responding to DSC distress alerts by ships
COMSAR/Circ.29	27/05/02	Guidance for the voluntary use of the standardized questionnaires and formats for reporting false alerts in collecting data on false alerts
COMSAR/Circ.31	06/02/03	Guidance for Mass Rescue Operations (MROs)
COMSAR/Circ.35	21/05/04	Recommendations on medium frequency/high frequency (MF/HF) digital selective calling (DSC) test calls to coast stations
COMSAR/Circ.37	28/02/05	Guidance on minimum communication needs of Maritime Rescue Coordination Centres (MRCCs)
COMSAR.1/Circ.41	16/10/07	Analysis of Maritime Safety Information Promulgated via the EGC SafetyNET system and recommendations on improving its quality
COMSAR.1/Circ.45	04/02/09	Guidance on distress alerts
COMSAR.1/Circ.53/Rev.1	27/06/11	List of Land Earth Station (LES) Operation Coordinators in the Inmarsat System

REFERENCE	DATE	TITLE
COMSAR.1/Circ.50/Rev.3	13/01/12	*Distress priority communications for RCC from shore to ship via Inmarsat
COMSAR.1/Circ.51/Rev.3	18/01/12	List of NAVAREA Coordinators
COMSAR.1/Circ.55	30/11/12	Guidance for entering and updating information on search and rescue services into GISIS and on how to get access to the information for operational use
COMSAR.1/Circ.56	30/11/12	Guidance on smartphone and other computer device SAR applications
MSC/Circ.805	06/06/97	Guidance for the use of radio signals by ships under attack or threat of attack from pirates or armed robbers
MSC/Circ.895	04/02/99	Recommendation on helicopter landing areas on ro-ro passenger ships
MSC/Circ.896/Rev.1	12/06/01	Interim measures for combating unsafe practices associated with the trafficking or transport of migrants by sea
MSC/Circ.960	20/06/00	Medical assistance at sea
MSC/Circ.1042	28/05/02	List of contents of the "Emergency Medical Kit/Bag" and medical consideration for its use on ro-ro passenger ships not normally carrying a medical doctor
MSC/Circ.1043	31/05/02	Guidance on ships' daily reporting of their positions to their companies
MSC/Circ.1073	10/06/03	Measures to enhance maritime security – Directives for maritime rescue coordination centres (MRCCs) on acts of violence against ships
MSC/Circ.1078	06/06/03	Guidelines to Administrations on reporting false alerts
MSC/Circ.1079	10/07/03	Guidelines for preparing plans for cooperation between search and rescue services and passenger ships (in accordance with SOLAS regulation V/7.3)
MSC/Circ.1105	25/02/04	Guidance on responsibility and liability issues related to the use of the emergency medical kit/bag and evaluation of its use in emergency incidents
MSC/Circ.1172	23/05/05	Identification of passenger ships, other than ro-ro passenger ships, which should benefit from being equipped with the Emergency Medical Kit/Bag (EMK)
MSC.1/Circ.1182	31/05/06	Guide to recovery techniques
MSC.1/Circ.1183	31/05/06	Guidelines on the provision of external support as an aid to incident containment for SAR Authorities and others concerned
MSC.1/Circ.1184	31/05/06	Enhanced contingency planning guidance for passenger ships operating in areas remote from SAR facilities
MSC.1/Circ.1185/Rev.1	23/05/12	Guide for cold water survival

REFERENCE	DATE	TITLE
MSC.1/Circ.1186	01/06/06	Guidelines on the training of SAR service personnel working in major incidents
MSC.1/Circ.1208	22/05/06	Promoting and verifying continued familiarization of GMDSS operators on board ships
MSC.1/Circ.1210	11/07/06	Cospas-Sarsat International 406 MHz Beacon Registration Database
MSC.1/Circ.1218	15/12/06	Guidance on exchange of medical information between telemedical assistance services (TMAS) involved in international SAR operations
MSC.1/Circ.1248	16/10/07	Minimizing delays in search and rescue response to distress alerts
MSC.1/Circ.1287/Rev.1	June 2013	Amendments to resolution A.705(17) – Promulgation of Maritime Safety Information
MSC.1/Circ.1288/Rev.1	June 2013	Amendments to resolution A.706(17) – World-Wide Navigational Warning Service
MSC.1/Circ.1333	26/06/09	Recommendations to Governments for preventing and suppressing piracy and armed robbery against ships
MSC.1/Circ.1334	23/06/09	Guidance to shipowners and ship operators, shipmasters and crews on preventing and suppressing acts of piracy and armed robbery against ships
MSC.1/Circ.1338	01/03/11	Guidance to search and rescue services in relation to requesting and receiving LRIT information
MSC.1/Circ.1364	24/05/10	Revised International SafetyNET Manual
MSC.1/Circ.1365	24/05/10	Commercially available locating, tracking and emergency notification devices
MSC.1/Circ.1367	24/05/10	Amendments to the International Aeronautical and Maritime Search and Rescue (IAMSAR) Manual
MSC.1/Circ.1382	03/12/10	Questionnaire on the availability of shore-based facilities in the GMDSS
MSC.1/Circ.1403	23/05/11	Revised NAVTEX Manual
MSC.1/Circ.1412	28/05/12	Principles and Guidelines relating to the review and audit of the performance of LRIT Data Centres and the International LRIT Data Exchange (Principles and Guidelines)
MSC.1/Circ.1413	25/05/12	Basic safety guidance for yacht races or oceanic voyages by non-regulated craft
MSC.1/Circ.1415	25/05/12	Amendments to the IAMSAR Manual
GMDSS.1/Circ.14	18/12/12	Master Plan of shore-based facilities for the GMDSS (GMDSS Master Plan)
SAR.8/Circ.4	01/12/12	Global SAR Plan containing information on the current availability of SAR services
SAR.7/Circ.11	2013	List of IMO documents which should be held by an MRCC

REFERENCE	DATE	TITLE
3 Non-IMO documents		
ITU List IV E/F/S	November 2011	List of Coast Stations and Special Service Stations (List IV) [on CD-ROM] can be purchased at: http://www.itu.int/pub/R-SP-LM/en
ITU List V E/F/S	April 2012	List of Ship Stations and Maritime Mobile Service Identity Assignments (List V) [on CD-ROM] free of charge access using: brtpr@itu.int, http://www.itu.int/ITU-R/go/mars/en
ITU MARS E/F/S	Updated daily	Maritime online access and retrieval system (MARS) containing the same information as in List IV and List V above http://www.itu.int/ITU-R/index.asp?category=terrestrial&rlink=mars&lang=en
Cospas-Sarsat – C/S G.007	October 2012	Handbook on Distress Alert Messages for RCCs, SPOCs and IMO Ship Security Competent Authorities (issue 1/Rev.3) Available for free at: http://www.cospas-sarsat.org/images/stories/SystemDocs/Current/cs_g007_oct_2012.pdf
ARNP		Air Regional Navigation Plans (ARNP) http://www.icao.int/safety/ANP/Pages/Air-Navigation-Plans.aspx
List of Radio Signals		
Non-IMO document		National documents related to national requirement