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From: Lee, Patrick

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Subject: POLICY ON DECAL ISSUANCE AND INDUSTRY INITIATED EXAMS (IIE) COMPLETION TIMEFRAMES

All, A question came up from the field in regard to what date should a decal be credited, the date the IIE was done? or the date the deficiencies were cleared? This led to discussion on the maximum timeframes that should be allowed before requiring a complete exam to be conducted again to assure the vessel is still in compliance and in the same condition from the time of the IIE. The following policy has been decided on to provide a consistent approach to this issue:

1. On what date should the decal be issued and credited after conducting an Industry Initiated Exam?

Answer: Issuance of the decal and credit shall be given on the day the IIE was completed if no deficiencies exist. If deficiencies are issued during the exam and def check is scheduled and deficiencies cleared within the timeframes specified on the work list, credit for completion of the IIE, decal issuance , and date will be from the date the def check was completed.

Discussion: Because of the transient nature of this industry, if clearing deficiencies and decal issuance is requested by the company in another port, thorough MISLE case work and advance notice/coordination with the receiving OCMI must be completed. This should be discussed at the time of deficiency issuance.

2. How long can deficiencies remain open from a IIE before a complete IIE is required again?

Answer: 90 Days, with acceptations as discussed below.

Discussion: Examiners shall discuss the terms of clearing deficiencies and timeframe expectations for completion and issuance of the decal with the UTVs representative at the end of each exam. 90 days is a guideline on the maximum amount of time allowed before having to redo the exam, it is NOT the standard timeframe that deficiencies should be issued for, most items can and should be cleared much sooner (i.e. 30 days or less). This policy allows the local examiner and OCMI to work with a company when warranted if a company needs a little more time to acquire a part or get to a port where the repair can be made. Local OCMI's can adjust the 90 day timeframe as long as the condition of vessel has not changed, items have not expired, and required testing is still current. The key is clear

communications of when the deficiencies must be cleared before a complete re-examination of the vessel will be required.

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