

# Enlisted Accessions, Evaluations, and Advancements, COMDTINST M1000.2A

## Summary of Changes

Article	Topic	Change
1.A.5.	Reenlistment eligibility	<p>Several updates throughout the section including:</p> <ul style="list-style-type: none"> <li>• Separating the commanding officer recommendation from the eligibility requirements.</li> <li>• The inclusion of additional eligibility requirements.</li> <li>• Removed the sentence directing non-rated personnel to the article governing the pre-discharge interview of enlisted members. This is not an eligibility requirement, thus does not belong in this list.</li> <li>• Removed the sentence stating members approaching their PGP will be separated. This is also not an eligibility requirement thus does not belong in this list.</li> </ul>
1.A.5.b.8.	Reenlistment Eligibility Criteria	Revised policy for misuse of GTCC account
1.A.5.d.	Not Eligible for Reenlistment	Revised policy to allow members who do not meet criteria and are not recommended a written statement. The statement can be submitted to PSC.
1.A.7.	Reenlistment eligibility for reserve members	The eligibility requirements for reserve reenlistments are identical to those of active duty members so the separate eligibility section was deleted and Article 1.A.5. now encompasses the eligibility requirements applicable to active duty and reserve members.
1.A.10.a.	Reenlistment authority	Revised to allow retired CWOs the ability to administer reenlistment oaths.
1.A.11.b.(3)	Enlistment in Reserve	Included the requirement to complete the appropriate Administrative Remarks, Form CG-3307, when an active duty member affiliates with the Reserves upon separation.
1.B.1.a.(1)	Term of extensions	Removed the wording “Less Than Ten Years Service” as it was linked to indefinite reenlistments which no longer apply. Also removed the requirement to notify epm-2 of one year extensions as there is no value added in this requirement.
1.B.1.a.(1)(f)	Extension	Included “meet the active service commitment to qualify for transfer of benefits under the Post 9/11 G.I. Bill in the list of reasons to obligate service.

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1.B.1.d.	Final factor average	Removed the reference to two marking systems in regards to determining final factor averages. The old marking system was replaced in 1983 and is no longer applicable.
1.B.2.b.	First Term Personnel	Deleted the article pertaining to first term personnel. It was a subsidiary piece of CFTRR policy and was no longer applicable.
1.C.	Recall of Enlisted Members on EAD	Incorporated COMDTINST 1141.3B into this manual.
3.A.2.	Authority for adv to E-4	Included requirement for Apprentice Leadership Program (ALP)
3.A.3.	SWE competition	Slight reordering of information within this Article and definitions of SWE related terms moved here.
3.A.3.g.	Rating advancement tests	The inclusion of the rating advancement test (RAT) begins here and continues throughout the section. Once RATs completely replace end of course test, that term will be removed.
3.A.4.a.	Member's SWE responsibilities	Updated the responsibilities of members regarding SWE eligibility.
3.A.4.b.	Eligibility requirements	Relocated the SWE eligibility requirements to Article 3.A.5.  Also deleted the reference to The Enlisted Performance Qualification Guide (no longer exists) and updated the references containing eligibility requirements for advancement.
3.A.4.b.(3) & (4)	Time in service/time in grade/sea time waivers	Removed the time in service/time in grade and sea duty waivers information because the requirement to meet those criteria is listed in the new 3.A.5. and the definition of those requirements is in Articles 3.A.14.b. and 3.A.15.(a)(1).  Also added a final sentence providing additional guidance for CO/OICs on the advancement recommendation.
3.A.4.b.	CO/OIC responsibility	Updated references for advancement criteria and removed antiquated/repetitive guidance throughout. Also removed guidance on the basis of the advancement recommendation as this information is provided in Article 4.D. This article now

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		directs the reader to Article 4.D. for that guidance.
3.A.5.	Basic eligibility requirements	Relocated the basic eligibility requirements for SWE from Article 3.A.4.b. to this article and updated references.
3.A.6.b.(2)	Eligibility requirements	Relocated the time in service (TIS) requirements for advancement to E-7 to Article 3.A.14. which defines the TIS requirements for all paygrades.
3.A.6.b.(3)	SWE eligibility for E-7	Relocated the guidance regarding the Good Conduct award eligibility start date when member receives NJP/courts-martial and associated confinement to Article 4.H. where guidance on Good Conduct award eligibility is located.
3.A.6.b.	DVC SWE	Added requirements to participate in DVC SWE
3.A.6.c.(2)	Eligibility requirements	Relocated the time in service (TIS) requirements for advancement to E-8 to Article 3.A.14. which defines the TIS requirements for all paygrades.
3.A.6.c.(3)	Eligibility requirements	Added the time in service requirements for reserve advancements previously located in the Reserve Policy Manual.
3.A.6.c.(4)	SWE eligibility for E-8	Relocated the guidance regarding the Good Conduct award eligibility start date when member receives NJP/courts-martial and associated confinement to Article 4.H. where guidance on Good Conduct award eligibility is located.
3.A.6.c.(6)(c)	SWE eligibility for E-8	Removed the eligibility criteria for BMCM as this Article is applicable to BMCS and that criterion already exists under Article 3.A.6.d. which covers eligibility criteria for BMCM.
3.A.6.d.(2)	Eligibility requirements	Relocated the time in service (TIS) requirements for advancement to E-9 to Article 3.A.14. which defines the TIS requirements for all paygrades.
3.A.6.d.(3)	Eligibility requirements	Added the time in service requirements for reserve advancements previously located in the Reserve Policy Manual.
3.A.6.d.(4)	SWE Eligibility for E-9	Relocated the guidance regarding the Good Conduct award eligibility start date when member receives NJP/courts-martial and associated confinement to Article 4.H. where guidance on Good Conduct award eligibility is located.
3.A.6.d.(6)	Eligibility requirements for BMCM SWE	Added “District and AREA” in front of “Officer in Charge Review Board” and changed the requirement to accumulate 10 years as a certified surfman to 8 years.

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3.A.8.a. - d. (old)	Correspondence courses/PQG	Removed old Article 3.A.8.a. through 3.A.8.d.; it contained guidance on correspondence/rate training courses and referred to the Performance Qualification Guide, both of which no longer exist.
3.A.8.	RPQ & EPME	Several changes throughout this article to update references, forms, and terminology relating to the new rating performance qualifications.
3.A.8.a.(3)	Authority to sign RPQs	Defined the criteria for the performance development coach who is authorized to sign RPQs.
3.A.8.g.	Testing policy	Removed old Article 3.A.8.g. defining the 21 calendar waiting period between taking the end of course tests administered by the Coast Guard Institute. This policy is contained in the Performance, Training, and Education Manual.
3.A.9.a.	Required "A" Schools	Added Second Class Diver (DV), Class "A" Course
3.A.9.b. & c.	Waiver of "A" school	These articles were moved from 3.A.8.e. Added Diver "A" as satisfactory course for completion of rate training for paygrade E-5.
3.A.10.e.(4)	Reporting loss of security clearance	Changed the office which members are required to report the loss of a security clearance from COMDT (CG-11) to CG PSC-EPM.
3.A.12.e	Diver Rating	Diver Rating
3.A.12.c.	IS Security clearance requirement	Added requirement for members of the IS rating to maintain top secret clearance and special compartment information (TSI) eligibility to remain eligible for advancement.
3.A.12.d.	IV rating	Added requirements for lateral to Investigator (IV) rating.
3. A.13.b.	Good Conduct award eligibility	Removed the guidance regarding the Good Conduct award eligibility start date when member receives NJP/courts-martial and associated confinement; that information has been relocated to Article 5.H. where guidance on Good Conduct award eligibility is located.
3.A.13.d.	Advancement recommendation	Added loss of commanding officer's advancement recommendation to the list of circumstances that render members ineligible to advance.
3.A.14.a.(1)	Min Active Service	Added Note 3 which allows CO of TRANCENs ability to waive up to 30 days of minimum active service requirement for Class "A" Course Graduates

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3.A.14.a.(2)	Reserve ADT requirement	Added the reserve ADT requirement for advancement from chapter 7.D. of the Reserve Policy Manual.
3.A.14.b.	Determination of service	Relocated the definition of terminal eligibility date to Article 3.A.3.d.
3.A.15.d.(1)	OS sea duty requirement	Updated the required OS sea duty requirement.
3.A.15.b	MFPU Sea duty	MFPU included for sea duty for advancement eligibility
3.A.19.f.(2)	Reserve advancement	Added policy regarding reserve members who decline advancement previously located in the Reserve Policy Manual.
3.A.24.c.	Change in rating	Relocated the article regarding change in rating in the best interest of the Coast Guard to Article 3.A.11.d. which is specific to the topic.
3.A.30.c.	Reduction for incompetence	Added the six month probationary period required for SELRES members prior to reduction in rate for incompetence. Previously located in the Reserve Policy Manual.
3.B.1.(old)	Personal data extract	Removed all guidance pertaining to the personal data extract. This information is contained in the SWE Guide promulgated by PPC.
3.B.1.b.	Exam board OPFAC	Updated the policy governing notifications of exam board changes.
3.B.2.b.2.d.	Substitute SWE	Added approval for Victims of Sexual Assault to receive substitute SWE
3.B.2.c.	Ordering substitute SWE	Removed the procedural guidance related to ordering substitute SWE. This guidance is located in the SWE Guide promulgated by PPC.
3.B.3.a.	Return of SWE	Removed procedural guidance related to shipping methods to return SWE. This guidance is located in the SWE Guide promulgated by PPC.
3.B.4.a.	Examining boards	Incorporated ALCOAST 181/12 which required officer-in-charges to be an E-9 to administer SWE.
3.B.5. – 3.B.6. (old)	General instructions	Relocated general instruction on the administration of SWE to Article 3.B.6.
3.B.8. – 3.B.11. (old)	General instructions	General SWE instructions were execution in nature and are contained in the SWE Officer Handbook published by PPC (ADV) so were removed from this manual.

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3.C.2.a.	Striking	Removed DC, EM, FS, SK AND YN from the list of ratings open to striking.
Exhibit 3.C.1.	Sample striker message	Removed the sample striker message. This is execution in nature.
Old Chapter 4	Deleted	Chapter 4 was deleted and moved to new Qual Manual
Chapter 4	Reorganized	All of chapter 4 was reorganized for more logical and aesthetic flow.
4.A.	General	Moved from old Article 5.A.2. of 1000.2
4.B.3.a.	General	Relocated from Article 5.C.1. of 1000.2
4.B.3.a.(4)	Rating chain roles	Relocated from Article 5.C.3. and 5.C.4 of 1000.2
4.C.2.c.(2)	EER for civil conviction	Included additional guidance on the completion of an EER upon receipt of a civil conviction.
4.C.2.c.(7)	Alcohol incident and EER	Provided additional guidance on the effective date of an EER due to an alcohol incident.
4.C.2.c.(9)	Memo Type CORC	Updated section to include Memo Type CORC in Direct Access. Field was confused on whether a paper memo was required
4.C.5.	Members without DA access	Deleted the article directing members without access to Direct Access to complete a paper EER. PPC(adv) is placing on their Q&As website.
4.D.2.d.	Unsatisfactory conduct	Moved the list of reasons to receive an unsatisfactory conduct mark on the EER to Article 4.H.2. which defines the provisions of the unsatisfactory conduct mark.
4.D.3.d.	EER for SWE	Added additional guidance on the validity of the EER for SWE purposes.
4.D.4.	Unsatisfactory conduct mark	Listed the criteria that would require an unsatisfactory conduct mark on the EER. This information was previously located in Article 5.B.1.a of 1000.2., Required Supporting Remarks, but was more appropriately located under this article.
4.D.4.b.	Sum of marks	Relocated the table capturing the sum of marks in an individual factor on the EER from the Good Conduct eligibility section to the unsatisfactory conduct section.



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