



U.S. Coast Guard History Program

Editor Note: These 1862 Regulations of the U. S. Revenue Cutter Service were the most comprehensive to date. Although strongly influenced by those of the U. S. Navy, they began the long transition to a more central control of the service. These replace the 1843 regulations that maintained the overall control of the cutter in the hands of the individual captain and local collector of customs. The 1862 regulations remained in force until replaced in 1871. The increased sophistication of service of this 94-page (6X9 inch) volume included, for the first time, the addition of an index. . . There have been minor editorial change but the text remains on the individual pages as printed. Each page number has been enlarged and a horizontal bar placed to mark the pages.

I wish to thank the U. S. Military Academy Library, West Point, N. Y., for the loan of a rare original copy of the regulations and to Major Edward Carlisle Boynton, USMA 1846, who originally preserved it.

W. R. Wells, II, GMCM, USCG (Ret.).

RULES AND REGULATIONS

FOR THE GOVERNMENT OF THE

U. S. REVENUE CUTTER SERVICE.

Published by order of the Secretary of the Treasury. TREASURY DEPARTMENT,
Washington, September 1, 1862.

The following General Regulations are prescribed for the Government of the United States Revenue Cutter
Service

WASHINGTON:

GOVERNMENT PRINTING OFFICE.

1862.

S. P. CHASE,
Secretary of the T.

ORGANIZATION AND GENERAL REGULATIONS
OF THE
UNITED STATES REVENUE CUTTER SERVICE,

1. All officers of the United States revenue cutter service will be appointed by the President of the United States in conformity to law. Their appointments will be countersigned by the Secretary of the Treasury, and sealed with the official seal of the Treasury Department.

2. All persons receiving appointments in the revenue service will immediately take and subscribe the oath which will be forwarded with the appointment, in conformity to law, and return it, with a letter of acceptance, to the Secretary of the Treasury.

3. The pay of all officers of the revenue cutter service will, on being first appointed, commence from the date of their oath of office.

4. The following are the ranks and grades of officers in the revenue service, viz :

Captains,	Chief engineers,
First lieutenants,	First assistant engineers,
Second lieutenants,	Second assistant engineers.
Third lieutenants,	

[Ed note: There are no numbered pages 1-5.]

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5. Boards of revenue officers will, from time to time, be convened to examine persons for appointment or promotion in the revenue service.

6. Any officer in the revenue service who shall not be found qualified for promotion upon a second examination will not be retained in the service.

7. The law requiring certain qualifications for appointment to, or promotion in, the revenue service of the United States will be strictly adhered to; and, in order to prevent imposition being practiced on the department, candidates for appointment will be required to produce satisfactory testimonials from merchants for whom they have sailed, and from captains with whom they have sailed, setting forth their qualifications as seamen and navigators, gentlemanly deportment, and good moral character.

8. As a general rule, promotions will be made in the revenue service according to seniority; but capacity, zeal, and meritorious conduct will not be disregarded.

9. The Secretary of the Treasury will detail, by written orders, all officers for revenue cutters.

10. Officers, when traveling by order of the Treasury Department, will be entitled to receive ten cents a mile for the shortest route, or the reasonable expenses thereof, at the discretion of the Secretary of the Treasury.

11. The Secretary of the Treasury will assign stations to the different revenue cutters, determine the number and rank of officers, rates and number of petty officers, seamen, and others to be employed on board, and the collector under whose superintendence each vessel shall be placed.

12. The Secretary of the Treasury will give all general orders, directions, and instructions, through the collectors,

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in regard to the duties and movements, repairs, and fitments of all revenue cutters.

13. The organization of the revenue service, and a general outline of the duties of the persons employed in it, are contained in the act (known as the Collection Act) of 2d March, 1799, particularly in the 98th, 99th, 100th, and 101st sections. But as that service was established for the protection of the revenue, and as the officers of the revenue vessels are officers of the customs, a particular knowledge of all the laws relating to the revenue is necessary to a proper understanding of their duties.

14. Other duties arise under the supplementary collection acts, of 2d March, 1819; 7th May, 1822; and 1st March, 1823 ; the act concerning wrecked vessels, approved 3d March, 1825 ; and the acts relating to the cutting and removing of timber from the public lands, approved 1st March, 1817, and 2d March, 1833. Further duties are imposed by the acts prohibiting the slave trade, passed 22d March 1794, and 15th May, 1820 ; to all which the particular attention of the officers of the revenue service is directed.

15. All orders relating to the service of revenue vessels, emanating from the President or the Secretary of the Treasury , will be communicated to officers through those collectors having revenue vessels under their superintendence; and all communications addressed to the Department by the officers on official business must be transmitted through the same channel.

16. Collectors will direct commanders of vessels in regard to special duties, in writing; which directions, as well as those from the Department, must be recorded in the letter and order book of the vessel for reference.

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17. The cruising grounds of revenue vessels will be designated from time to time by the Secretary, through the collectors in whose districts they are located.

18. Each collector of customs under whose superintendence a revenue vessel may be placed will be furnished with a copy of these Rules, Regulations, and Instructions, which must be accounted for and turned over to his successor in office, with other public property.

19. Each revenue vessel will be furnished with at least two copies of these Rules, Regulations, and Instructions, for the use of the officers and crews; of which one copy is to be kept in the cabin and one copy in the ward-room.

CONTRACTS.

20. No contract made or entered into by any collector, officer of the revenue service, or other person, for work, labor, materials, or supplies of any kind, will be binding until it shall have been approved by the Secretary of the Treasury, or written authority obtained from him to enter into such contract.

21. Proposals for supplies or for articles of any description whatsoever for the use of the revenue service, shall be received by the collector, not to be opened or examined until the time specified in the advertisements for opening them, when all bidders and others so desiring may be present to witness the opening. Each bid or proposal shall be opened and read aloud by the collector, or, in his absence, by a deputy collector, and a clerk or clerks shall make a clear and full record of each bid or proposal.

22. After all the bids shall have been opened, read, and recorded, the collector or deputy collector, with the assistance of the clerk or clerks, shall publicly compare the

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record with the bids; and after correcting or finding the record correct, the bids must be attached to the abstract or list in the order in which they were opened for the files of the office.

23. A copy of the abstract of all the bids with a copy of the printed advertisement and an explanatory letter setting forth the character of the lowest bid or bids, (whether reasonable or unreasonable, and such other pertinent remarks as the collector may think fit to offer,) must be transmitted to the Secretary of the Treasury for his acceptance or non-acceptance.

24. When a bid is accepted by the Department, the collector will have a contract drawn, in triplicate, and duly executed according to the terms of the advertisement and the bid-one copy to be sent to the commissioner of customs, one copy to be retained by the collector, and the third copy to be delivered to the contractor.

25. No member of Congress, collector of customs, revenue officer, or any other person employed or in the service of the United States, will be allowed to be concerned, directly or indirectly, in any contract for furnishing provisions, supplies, or outfits, or for supplying or furnishing an article for use on board revenue vessels or customhouse boats.

26. Rations or provisions for the crews of revenue vessels will be procured by contract upon bids after due public advertisement in one or more newspapers of the port, town, or vicinity, under instructions from the Department.

27. The contractor for furnishing provisions for a revenue vessel will be required to furnish one and one-fourth pound of fresh beef of good quality, and one pound of green vegetables, per man, for not exceeding an average of two days in each week of the entire period of time for which he

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contracts to supply the vessel with provisions, in lieu of the allowance of salt pork or salt beef, and the vegetable part of the rations for those days.

28. The vegetables to be furnished to crews of revenue vessels with fresh beef, shall consist of Irish potatoes, cabbages, turnips, parsnips, onions, and carrots, or such of them as may be in season, and in such proportions of each as may be required to make good soup.

The cutters will be provisioned by contract; the ration to be furnished will be the navy ration, omitting the spirits, viz :

	POUNDS.						OUNCES.						FRACTIONS OF A PIST.					
	Beef.	Pork.	Flour.	Rice.	Raisins or dried fruit.	Pickles or Cranberries.	Biscuit.	Sugar.	EITHER—			Butter.	Cheese.	Beans.	Molasses.	Vinegar.		
									Tea.	Coffee.	Cocon.							
Sunday.....	1	14	
Monday.....	1	14
Tuesday.....	1	14
Wednesday.....	1	14
Thursday.....	1	14
Friday.....	1	14
Saturday.....	1	14
Weekly quantity	4	3	1	1	½	½	98	14	11	7	7	4	4	1½	½	½	½	½

ADVERTISEMENTS.

29. Advertisements for annual supplies (the year to commence in July) must be issued in the month of May or June, by collectors charged with the superintendence of revenue vessels; and for temporary supplies as occasion may require.

30. In issuing advertisements for proposals for furnishing articles of any description for the use of revenue vessels, short advertisements only, according to the prescribed form, without tables, lists, or specifications, are to be published.

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in newspapers. Lists of articles to be bid for, or other specifications necessary to a full understanding of the proposals advertised for, may be furnished, printed, by the collector, and delivered to persons wishing to bid ; otherwise, the lists must be in manuscript, and copies allowed to be taken.

31. Advertisements will be inserted only in such newspapers as the Secretary of the Treasury or Collector may direct.

BILLS AND VOUCHERS.

32. All bills or vouchers must be made out in detail, giving dates, quantity, and price of each article, and the gross amount of each item and quantity carried out in the column of amount.

33. All bills or vouchers for work, labor, materials, and supplies, done or furnished, must be duly certified by the superintending or purchasing officer, or the officer receiving the articles for the use of the vessel under his command, setting forth explicitly the facts ; and if under a written contract, that fact must also be stated in the body of the certificate.

34. All bills and vouchers must be made out in triplicate.

PURCHASES.

35. All supplies must be obtained, whenever practicable, by contract after advertisement.

36. All articles of supply or outfits for revenue vessels, for supplying which there is no written or approved contract, will, when authorized by the Department, be purchased by the collector under whose superintendence the

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vessel may be; or, with the approbation of the collector, by the commanding officer of the revenue vessel.

37. It shall be the duty of the collector, in all cases of open purchase, to ascertain, in writing, from at least three (if there be so many at the place or in the immediate vicinity,) respectable persons engaged in the sale of the articles wanted, the lowest price for them. The collector shall then select those of the best quality, (if such as are required,) at the lowest and most reasonable price; provided, however, there is no suspicion of collusion among the dealers to obtain more than a fair market price for the articles. In that case, the articles shall be procured elsewhere at fair rates.

38. Accounts, bills, or pass-books, are not to be kept with merchants or others for purchases. Those persons offering to furnish the articles best adapted to the use to which they are to be applied, and at the most reasonable rates, only are to be allowed to furnish articles for the revenue service .

39. Every cask, box, or package of supplies, must be numbered, and the contents distinctly marked upon it.

40. All supplies furnished must be accompanied by a bill or invoice, specifying the particulars and cost of each; without which no receipt will be given for them.

REPAIRS.

41. When a revenue vessel or machinery requires repairs, the fact must be reported by the commander of the vessel to the Treasury Department, through the collector, setting forth the actual state or condition of the defective part, or parts, so far as can be ascertained, the probable length of time it will require to do the work, and the probable cost, specifying in detail cost of labor and cost of materials.

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42. When the Secretary of the Treasury shall have authorized repairs to be made on a revenue vessel or machinery, according to the recommendation of the commander and approving endorsement of the collector, it shall be the duty of the collector to obtain, in writing, proposals from the proprietors of not less than three establishments (if there be so many at the port, or in the immediate vicinity, or within his district) having the necessary means and facilities for doing the work promptly and satisfactorily, which he shall transmit, with an abstract and an explanatory letter, to the Secretary of the Treasury.

43. In cases of doubt on the part of the collector as to the ability of the party or parties submitting offers for work to comply satisfactorily with the terms, it will be his duty, with the assistance of the commander of the vessel, to ascertain the true state of facts, and report them to the Department, with the bids or offers.

44. When the Department decides by whom the repairs shall be made, if by contract, the collector will execute a written contract, in triplicate, in conformity with the terms and the authority of the Department, with the party or parties designated, one copy to be sent to the Commissioner of Customs-one copy to be given to the contractor, and the third copy to be retained by the collector to guide the superintendent of the repairs and for the settlement and payment of the bills.

45. In drawing up contracts for work of repairs and materials, it must be specifically stipulated that no work is to be done, labor or materials furnished, nor any other expense incurred which is not specially authorized by the Department; and that neither the collector, the commanding officer, nor the superintendent of the work shall authorize any additional work to be done or labor or materials to be furnished.

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46. It must also be stipulated in the contract that in the event of disagreement between the contractor and the superintendent, the work is to cease without any further or additional expense to the United States than may have been already incurred for authorized labor and materials to that time, and the vessel is then to be considered as being entirely subject to the disposition of the superintendent and the decision of the Department without appeal.

47. Commanders of revenue vessels when attached will, unless specially otherwise directed by the Department, superintend all works of repair, alteration, and refitting of the vessels under their command, and the chief engineer will supervise the repairs of engine and boilers.

48. When revenue vessels requiring repairs or refitting are not in commission, or under the command of a revenue officer, the Department will designate to the collector a competent person to superintend authorized repairs and refittings.

49. When superintendents of repairs or refittings are recommended to the Department by collectors in cases in which a revenue officer is not in command or available, they will be careful not to recommend any but entirely reliable shipbuilders, engineers, or other competent and trustworthy persons of experience in building and repairing vessels.

50. No person must be employed as superintendent of repairs, refitting, or construction, until he shall have taken and subscribed to the oath prescribed by law, and furnished satisfactory evidence to the Department of his ability to conduct the work to be entrusted to him, and that he is in no way, directly or indirectly, interested in the business, yard, or personal welfare of the contractor whose work he is to superintend.

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51. The superintendent of repairs must inspect all materials that may be offered, if required; receive such only as may be found to be of good and suitable quality for the purpose, and reject all which is not of good quality, or which is unsuited to the repairs in hand.

52. Any collusion, fraud, or willful neglect of duty on the part of a superintendent of work or repairs, will subject him to dismissal and loss of all pay due him at the time; and if he be an officer of the revenue service, to such further punishment as the law may inflict.

53. Certifying officers or persons will be held strictly accountable for the correctness of the matters certified to, and in cases of articles received by them for public use, for the proper care and use made of the articles so delivered.

DISPOSITION OF PROPERTY.

54. No sale of articles belonging to the United States shall be made without the sanction of the Department.

55. When property belonging to the revenue service has been regularly condemned, and authority obtained from the Secretary of the Treasury, it will be sold at public auction, after due public notice at some suitable place for the attendance of bidders.

56. No property belonging to the revenue service shall be disposed of at private sale.

FISCAL MANAGEMENT.

57. Collectors of customs, charged with the superintendence of revenue vessels, shall pay, or cause to be paid, at the end of each calendar month, the salaries of officers

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and the wages of the crews of revenue vessels under their superintendence, upon a pay-roll, made out in triplicate, according to the prescribed form, and duly certified and approved by the captain, or regular commanding officer of the vessel.

58. The payments of all salaries and wages to officers and crews of revenue vessels are to be made at the customhouse, or on board the vessels to which the parties belong to the officers and others entitled to receive the same, and to no others, taking their receipt on the rolls at the time of making the payment; and when payment is made to the crew, it must be made in the presence of the captain, first lieutenant, or other officer, and the evidence of each payment must appear by the signature of the witness in the proper column of the pay-roll, opposite to the name of each of the men so paid.

59. All payments of salaries and wages of officers and crews of revenue vessels must be made in lawful money of the United States, or in the funds furnished to the collector or disbursing officer by the Treasury Department, or its representative, and none other under any pretence whatsoever.

60. In case of the death of any officer or other person in the revenue service, or of any person having claims against the United States on account of the revenue service, payments, when duly authorized, are only to be made to the legal representative of the party, according to the forms of law.

61. In cases wherein seamen, or others, die without property, having small sums due them, and it would be attended with expense to the family of the deceased to take out letters of administration, to enable them to collect such small sum. or amount, then it will be the duty of the collector, or other disbursing officer, to make all the facts known

to the Department, and receive instructions before making the payment.

62. In every case in which the Department may see fit to authorize the payment of any small claim to the family of a deceased person, without requiring letters of administration to be taken out, it shall be the duty of the person paying the money for the United States to take ample security, in writing, to the effect that the amount may not be claimed thereafter, on the plea that it was not paid to parties legally entitled to receive it.

63. No bills, claims, or expenses on account of work, labor, materials, outfits, or supplies of any kind, or on any account whatsoever, except for salaries and wages of officers and crews, articles procured on approved requisitions, and for the rations procured in conformity to these Regulations, are to be paid by any collector, or other disbursing officer, until the bills shall have been duly approved by the Treasury Department, and the payments authorized by it.

64. All bills for authorized repairs, outfits, and other expenditures on account of the revenue service, are to be made out in triplicate, and certified and approved by the proper officers, in writing, before being transmitted to the Treasury, or being paid, if previously authorized.

65. No advances of money are to be made to any person belonging to or employed in the revenue service, unless specially directed by the Treasury Department in writing.

66. No purchases, repairs, alterations or changes are to be made, for or in any revenue vessel within the limits of the United States, without the previous sanction of the Secretary of the Treasury.

DUTIES OF OFFICERS.

67. Commanding officers of the revenue service, of whatsoever grade or rank, are required and strictly enjoined to show in themselves a good example of virtue, honor patriotism, subordination, and of fidelity to the government and laws, and to be vigilant in inspecting the conduct of all persons under their command, and to guard, against and suppress all dissolute and immoral practices.

68. No officer or other person attached to or serving on board of any revenue vessel, or holding any office or place of trust, profit, or emolument in the revenue service, shall oppress, cruelly treat, or maltreat any other person under his command or control, or in the service.

69. Drunkenness, profane swearing, and all other scandalous conduct tending to the destruction of good morals, are positively forbidden on pain of prompt dismissal if an officer, and if a petty officer or other person, on pain of punishment according to the laws and usages of the sea service.

70. All officers and other persons of the revenue cutter service are required and strictly enjoined to properly observe and obey the orders of their superiors, and to use their utmost exertions to carry such orders into effect with zeal, alacrity, and promptitude.

71. No officer or other person belonging to the revenue cutter service is permitted or authorized to take out of any seized vessel or prize, any money, plate, goods, or any part of her cargo, nor to take or remove any part of her rigging, stores, or outfits, unless it be for the protection or preservation of the same, or unless it should be absolutely necessary for the immediate use of the vessel making the seizure, (in which latter case it shall be -the duty Of the commanding

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officer to have accurate lists made in detail of all property or articles;) but the whole, without fraud, concealment, or embezzlement, must be brought in and delivered to the, proper authorities.

72. No commanding or other officer of the revenue service shall receive, or permit to be received, on board of a revenue vessel, any goods, wares, or merchandise, other than for the sole use of the revenue vessel, except gold, silver, and jewels, and except the goods or merchandise of vessels which may be in distress or shipwrecked, or in imminent danger of being shipwrecked, and in order to preserve them for their owners, without orders from the Secretary of the Treasury or other competent authority.

73. No officer or other person belonging to or serving in the revenue service, shall unlawfully set fire to or burn any kind of public property not then in the possession of an enemy, rebel or pirate; and it shall be the duty of every officer and other person attached or belonging to any revenue vessel, or in the revenue service, to use his utmost exertions to prevent the destruction by others of all property of the government within the limits of his command or control, or coming under his observation.

74. It shall be the duty of every officer and other person in or belonging to the revenue service to use his utmost exertions to detect, apprehend and bring to punishment all offenders against the laws of the United States, and to aid and assist, at all times, all persons legally appointed for this purpose.

75. Each and every commanding officer of a revenue vessel shall cause to be kept on board his vessel a regular shipping book and muster roll of the crew and officers tinder his command, showing explicitly the name, rank and rate of pay of all persons serving on board, and the date of entry.

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on board for duty; a fair copy of which shall be made out in triplicate monthly, as a pay and receipt roll, duly certified by the captain, upon which all payments of salaries and wages will be paid by the collector of customs or other authorized disbursing officer.

76. Each and every commanding officer of a revenue cutter shall, whenever any officer or other person reports or enters on board of the vessel under his command for duty or service, cause the name and rank or rate of the officer or person so reporting or entering, to be recorded on the journal; and no petty officer, seaman, ordinary seaman, boy, fireman, or coal-heaver, or other person, shall be employed or receive any pay or compensation from the United States, until he shall have shipped, and signed the shipping articles in triplicate, in the presence of an officer or other competent witness.

77. Each and every commanding officer of a revenue vessel shall see that proper provision is made and proper comforts are provided for all sick and disabled officers and men under his command; and when in port, and the disability or sickness is of such a nature as in his judgment to require the removal of the sick or disabled person to the shore, he shall apply to the collector of customs of the port for his admission into the marine hospital.

78. If an officer becomes incapacitated, from sickness or other cause, for the efficient performance of his duties, the commanding officer of the vessel shall make report, setting forth all the facts of the case to the Secretary of the Treasury, through the proper official channel.

79. No commanding officer of a revenue vessel shall, of his own authority, discharge or refuse to receive on board any officer ordered or appointed to the vessel by the Secretary of the Treasury, or by his order; nor shall he inflict

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any other punishment upon any officer under his command than suspension from duty for the time being.

80. All offences of officers on board revenue vessels shall be promptly reported by the commanding officer, through the proper official channel, to the Secretary of the Treasury.

81. No person in or belonging to the revenue service shall waste, embezzle, or fraudulently buy, sell, or receive any ammunition, provisions, rigging, outfits, or other public stores or supplies; nor shall any officer or other person in or belonging to the revenue service knowingly permit, through design, negligence, or inattention, any waste, embezzlement, sale, or receipt of any property of the United States.

82. If any person in the revenue service shall knowingly make or sign, or shall aid, abet, direct, or procure the making or signing of any false muster and pay roll, or shall execute, or attempt, or countenance any fraud against the United States, he will, on satisfactory evidence to the Secretary of the Treasury, if an officer, be dismissed and handed over to the judicial authorities for trial; but if not an officer, he will be delivered up to the civil authorities for trial and punishment. 83. It is strictly forbidden to all persons belonging to the revenue cutter service, or serving on board any revenue cutter, to give, hold, or entertain any intercourse or intelligence to or with any enemy, rebel, or pirate, without leave from the President of the United States, the Secretary of the Treasury, or the Commander-in- chief of military or naval forces of the United States, when employed or acting within the limits of their commands, and beyond the reach of the Executive.

84. If any letter or message from an enemy or rebel be conveyed to any officer or other person serving on board

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of any revenue vessel, or to any person employed for the protection of the revenue, he will, within twelve hours, make the same known, having opportunity so to do, to his superior or commanding officer; or if a commanding officer, he shall, with all convenient speed, reveal or make the same

known to the Treasury Department, through the proper official channel, or to the Military or Naval Commander-in-chief, within the limits of whose command lie may be at the time.

85. Spies, and all persons who shall come or be found in the capacity of spies, or who shall bring or deliver any seducing letter or message from an enemy or rebel, or endeavor to corrupt any person belonging to the revenue service, shall be seized and held subject to the orders of the Secretary of the Treasury, or other competent authority.

86. No person serving in any revenue cutter, or belonging to the revenue service, shall make, or attempt to make, any mutinous assembly, or shall utter any seditious, treasonable, or mutinous words, or shall conceal or connive at any mutinous, treasonable, or seditious practices, or shall treat with contempt his superior, being in the execution of his office; and every person in the revenue cutter service being witness to any mutiny or sedition, shall do his utmost to suppress it.

87. Any felony committed on board of a revenue vessel shall be promptly reported, if in port, to the collector of the customs; if at sea, the offender shall be confined, for safe keeping, at the discretion of the captain, until the vessel returns to a port of the United States.

88. Petty thefts on board revenue vessels, not exceeding ten dollars in value, committed while at sea, may be punished by restitution of property and by confinement or extra police duty, at the discretion of the captain.

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89. In case the crime of murder shall be committed on board of any revenue vessel, if within the waters of the United States, it shall be the duty of the commanding officer to call in the aid of the civil authorities, and deliver up the party or parties charged with the crime, and afford all the facilities in his power to the civil officers whose duty it may be to take cognizance of the let; if at sea, or without the limits of the United States, it shall be the duty of the captain, or commanding officer, to confine and safely guard the offender -until lie can deliver him up to the proper authorities.

90. All crimes committed by persons oil board of revenue vessels, while lying in the waters of the United States, are to be punished by the judicial authorities of the locality in which they may have been committed.

91. No punishment is to be inflicted upon any person on board of, or belonging to, any revenue vessel which is not authorized by law, or in accordance with the usages of the sea service.

92. All deserters from, the revenue service shall forfeit all pay then due them.

93. Whenever any vessel is captured or seized by a revenue cutter, it shall be the duty of the commanding officer thereof to carefully preserve all the papers and writings found oil board the prize, and to transmit the whole of the originals, unmutilated, to the collector of customs of the port, in conformity to law.

94. Crews for revenue vessels will be shipped for the term of one year (unless otherwise directed by the Secretary of the Treasury) under the personal supervision of the captain or commanding officer of the vessel, according to the terms and forms of shipping articles appended to these regulations, and will not be discharged within that period,

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unless by written authority of the Secretary of the Treasury, or the Collector, under whose charge the vessel may be.

95. No change or increase in the stipulated personnel, armament, rig, or fixtures of any revenue cutter will be permitted, unless by the special direction or authority of the Secretary of the Treasury.

96. The rate of pay of the different petty officers, seamen, ordinary seamen, boys, firemen, coal-heavers, and others authorized to be employed on board of revenue cutters, will be fixed from time, to time according to circumstances, and the place of employment of the vessel, by the Secretary of the Treasury.

97. No person serving on board of a revenue cutter shall be discharged in a foreign port, or sent on board of a vessel fallen in with at sea, unless the vessel fallen in with at sea is in distress and requires additional hands to bring her in to port; and in that case the men thus sent will be entitled to their pay as though they had remained on board their own vessel, and also to be reinstated in their former or a better position on rejoining their vessel.

98. Captains or commanding officers of revenue cutters will rate or disrate petty officers within the limit of the numbers authorized by the department for their vessels; but no petty officer is to be placed in a rate lower than that in which he originally shipped, and no one is to be disrated except for good cause, either for want of capacity to fill the place or for misconduct.

99. Rations for revenue cutter-, will be delivered before the end of each month, unless otherwise directed, for the maximum number of persons authorized and entitled to rations in kind.

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100. Rations will be served out to the crew under the orders of the commanding officer, and under the personal superintendence of the junior lieutenant on duty.

101. Requisitions for rations or provisions for crews of revenue vessels must be made out by the captain or commanding officer for each month (unless otherwise directed by the department) sufficiently in advance of the time for their delivery to enable the contractor to comply with them before the first day of the month for which they are required.

102. Requisitions for rations or provisions must specify the number of persons on board for whom rations are required, and will be made for that number, less the number of rations remaining on board from previous month.

103. All requisitions for provisions, supplies, repairs, and outfits must be made in triplicate by the captains or commanding officers of revenue vessels, and transmitted to the collector under whose superintendence the vessel may be placed, and, when authorized, will be countersigned by the collector-one copy to be delivered to the contractor, who is to provide the articles, and another copy, approved by the collector, to be returned to the commander of the vessel, to guide him in receiving the articles.

104. Commanding officers of revenue vessels will be held to a strict account for all provisions delivered on board of vessels under their command.

105. No person attached or belonging to a revenue vessel, or revenue boat, will be permitted to take or appropriate to his own use and benefit any supplies, outfits, fixtures, or furniture, or any provisions which are not regularly served out to him as a whole or part of his proper rations.

106. No provisions belonging to the United States are to be taken on shore or removed from the vessel to which

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they have been delivered for the private use of any person, or under any circumstances whatever, except as herein authorized.

107. When crews of shipwrecked or other vessels in distress, are supplied with provisions or other articles of public property from revenue cutters, receipts shall be taken for them in triplicate from the party or parties receiving them, if circumstances will permit; but if circumstances will not permit the obtaining of receipts, then the senior or commanding officer of the revenue cutter will cause a full detailed list of the articles and quantities to be made out and certified by a junior lieutenant, which he will countersign as being correct, - one copy to be sent or delivered to the collector of customs of the port under whose superintendence he may be, to enable him to have the United States reimbursed by the owner or owners of the vessel relieved, and another copy sent to the Secretary of the Treasury.

108. Each and every petty officer, seaman, ordinary seaman, boy, fireman, and coal-heaver, and other persons regularly shipped, will be entitled to and receive one entire navy ration per day in kind, while actually engaged in serving on board a revenue cutter, except the grog ration, which will be commuted at the rates fixed by regulation, viz: three cents.

109. Stewards, cooks, and boys attending upon officers' messes, may have their rations commuted at the rate of twenty-five cents per day, (less the commutation rate of the grog ration, which must be paid to the persons thus provisioned in money as a part of their pay or compensation,) the commutation less the value of the grog ration to go to the mess in which they are serving.

110. No article of furniture, fixture, or supply, except provisions belonging to the United States and furnished to

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a revenue cutter, is to be condemned or disposed of in any way without the authority of the Secretary of the Treasury through the proper channel, except as hereinafter provided.

S U P P L I E S.

111. All articles of supplies, outfits, furniture, and other public property on board revenue vessels, are to be accounted for by the commanding officers; and the value of all articles of

fitments and supplies not satisfactorily accounted for, will be checked against the pay of the officer responsible for them.

112. All provisions, supplies, and articles of every description for the use of revenue vessels shall be carefully inspected by the commanding officer of the vessel at the time they are sent for delivery, to -see that the provisions are sound, wholesome, and of. good quality, and that they are in strict accordance with the terms of the contract and in case of outfits and other articles, to see that they are of good quality, of the proper kind, size, and description required, and properly put up.

113. Articles sent on board any vessel by the contractor, in conformity with previous requisition, or orders, must be delivered to the commanding officer, or such person as lie may appoint to receive them, who is hereby required to cause receipts to be given for the same, provided. they are of the proper quality, in good. order, and accompanied by bills or invoices made out in due form.

114. All stores Bent on board a vessel in commission by a contractor will be carefully examined, when first received, by the officer to whose department they may belong, and such others as the commander of the vessel may appoint-, and, if found by them to be of inferior quality, a regular survey will be ordered, and held upon them immediately.

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115. All articles condemned by survey as unfit for use, or not conformable to contract, may be returned to the contractor. Duplicates of the surveys must be immediately forwarded to the Department, accompanied by such remarks as may be deemed necessary.

116. Provisions which have become unfit for the use of the, crew, from age or from any other cause, shall be regularly surveyed by a board of survey, composed of not more than three nor less than two lieutenants or engineers (if there be so many on duty on board;) and in case there should not be two lieutenants or engineers on board, then the requisite number of persons, not exceeding three, may be made up from. the petty officers of the highest rank.

117. Provisions condemned by a regular survey at sea, by a board of survey, may, if the captain or commanding officer be of opinion that the health of the crew and officers require it, be thrown overboard; but if in port, the provisions thus condemned are to be retained on board until the survey is approved or disapproved, and directions are given for their disposition.

118. No survey upon provisions shall be ordered by any officer or person on board of a revenue vessel other than the captain or commanding officer, nor shall any officer left in temporary command, or during the temporary absence of his commanding officer., order any survey upon provisions.

119. Each mess will be supplied with the necessary tin buckets or kids and cans, tin pans, tin pots or cups, tin plates, tin dishes, iron spoons, and common knives and forks.

120. Commanders of revenue vessels will allow the cooks, or members of the men's messes who may be selected for purchasing such necessary articles for their messes as are not embraced in the ration, every reasonable facility for

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doing so, and are enjoined to see that they are not imposed upon in making purchases of these articles.

121. Each revenue cutter will be allowed a fishing seine of suitable length, which will be used for the benefit of the officers' and men's messes whenever the duties of the vessel will permit and there is a reasonable prospect of taking fish.

122. Fishing lines and hooks will be allowed to each revenue vessel, which the commanding officer will see properly distributed among the men's messes.

123. The officers and crews of revenue vessels are to be furnished a full and reasonable allowance of water for drinking and cooking purposes.

124. All revenue vessels without medical officers will be allowed a suitable medicine chest containing such medicines as the commander, with the sanction of the collector, may think necessary.

125. The crews of revenue vessels are not to be unnecessarily exposed.

126. Boats' crews of revenue vessels are not to be sent, away in stormy or bad weather, except on necessary public service.

127. Boats are not to be kept on shore at unseasonable hours of night, waiting for officers or others.

128. Boats' crews are not to be away from their vessels at meal times, except in cases of pressing public necessity.

129. The berth decks of revenue vessels are to be kept clean and dry; they are not to be wet oftener than may be absolutely necessary for proper cleanliness.

130. All washing and other cleaning of the decks of revenue cutters should be done at an early hour in the day, to

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give as much time as possible for them to dry before the hammocks are sent below in the evening.

131. The holds of the vessel are to be kept clean and sweet, and whitewash and dry slaked lime to be unsparingly used to assist in keeping a pure atmosphere in that part of the vessel.

132. The holds of all revenue vessels are to be broken out and cleaned at least once in every six months.

133. Both at sea and in port the vessel is to be pumped out dry at least once a day, and if the vessel make much water, twice a day.

134. No efforts are to be spared to keep the holds of the vessel dry; water is never to be let into the hold of a revenue vessel either at sea or in port.

135. Commanding and other officers are to spare no pains to keep their vessels thoroughly clean and healthy.

136. It is the duty of every commanding or other officer to 'keep a strict watch over the habits and conduct of all persons under his command, and to spare no pains to promote the health and comfort of all on board.

137. Whenever cabin or ward-room furniture or other articles of fixtures or outfits are required, either for newly fitted or refitted revenue cutters, or to replace old or worn-out articles, a requisition must be submitted in duplicate, by the commander of the vessel, through the collector of the Port under whose superintendence the revenue vessel is placed, to the Department, with full explanations, showing clearly the cause for such demand or necessity, the condition of the articles to be replaced, if to take the place of others, and the actual or estimated cost or expense to be incurred by the government in case the requisition is approved.

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138. No officer or other person belonging to or connected in any way with the revenue service will be permitted to receive money or collect for others any sums for bills certified and approved by himself.

139. All receipts to bills are to be filled up, with the amounts written out in full with words, before being certified or approved, and returned to the holder.

140. A description of all revenue cutters, accompanied by a full detailed list of all articles of every description on board furnished by the United States, shall be made out in triplicate, duly certified and receipted for by the commanding officer of each and every revenue vessel when first commissioned, and a new description and list of outfits and supplies on board shall be made on the 1st day of January and July of each year one copy to be sent to the Secretary of the Treasury, one copy to the collector of customs under whose superintendence the revenue vessel may be for the time being, and the other copy to be retained and preserved on board the vessel.

141. Requisition books shall be kept on board each revenue vessel, in which all expenditures for the vessel shall be regularly entered in the order of dates ; all articles received for the use of the vessel, and all bills of expenses and repairs shall be entered under the respective headings of cabin furniture, ward-room furniture, supplies received, provisions received, outfits received, and repairs and alterations made.

142. Revenue vessels, while in commission, are never to be left without a commissioned officer.

143. Commanding officers of revenue vessels are authorized to board any vessel which they have good and sufficient reasons for believing has concealed goods which are subject to duty, and to search for and secure all such goods.

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144. It is strictly forbidden all vessels to break bulk or land any part of their cargoes previous to entry and a custom-house permit to land their goods obtained, except in cases of distress and necessity. It therefore becomes the special duty of the commanding officers of revenue vessels to arrest all persons who attempt to violate the revenue laws, in this respect.

145. In all cases of alleged accident to vessels, pressing necessity, or distress, the commander of the revenue vessel having cognizance of the alleged fact, will immediately make strict and careful examination of the vessel and cargo, and report to the collector of the port.

146. In case a commanding officer of a revenue cutter discovers that goods, wares, or merchandise have been landed in violation of law, he shall use his utmost endeavors to seize them but failing in that, he shall immediately report all the facts which have reached him to the collector, so that the offenders may be prosecuted according to law.

147. Officers in command of revenue vessels will examine all vessels employed in the coasting trade and the fisheries, and ascertain whether their papers are regular and sufficient. When such vessels are found to be licensed for the codfishery, they will subject them to a special and careful examination to ascertain whether they have been exclusively employed in taking cod for dry curing under the bounty laws. Should any facts or circumstances lead to the belief that such vessels have been employed in catching fish of any kind for sale fresh, or in any other description of fishery than that of cod for dry curing, they will report such vessels without delay to the collector of the district where their licenses were issued.

148. Officers in command of revenue vessels are required to be vigilant and firm in the performance of their duties, and to act at all times with a proper discretion, in protect-

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ing the revenue, by employing proper and legal means, -without inflicting injury upon commerce and navigation or encroaching upon the legal rights of individuals.

149. All officers of the revenue service are expected and required to study the revenue laws ; without a clear knowledge of which they cannot perform their duties in a proper and satisfactory manner.

150. Revenue vessels are not to be used for any other than public purposes. No person or persons shall be received on board of any revenue vessel for passage from one place to another, for pleasure or business, unless it be for the benefit of some branch of the public service, and with the authority and consent of the collector, unless the previous authority of the Secretary of the Treasury has been obtained.

151. The ensign and pennant, directed by the President under the act of 2d March, 1799, to distinguish revenue vessels and boats from other vessels, is that prescribed in the circular of the Department, dated 1st of August, 1799, and consists of sixteen perpendicular stripes, alternate red and white, the union of the ensign bearing the arms of the United States in dark blue on a white field.

152. Forms of the muster and pay roll. requisitions for rations and ship-chandlery, fuel, &c., are attached.

The following books will be kept on board revenue vessels by the captain, or such officer as- he may assign to that duty :

1st. An inventory book, corresponding to the prescribed forms.

2d. A log-book or journal, in which will be entered daily every transaction on board of the vessel. Each day's entry will be signed by the officer charged with the watch on deck, and no subsequent alteration will be allowed. The log-book

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or journal shall be written out daily from the log-slate. It shall be carefully examined by the captain, and lie shall sign and approve it at least once each week, to embrace all of* the intervening time.

3d. The muster and pay book, in a form corresponding to the roll.

4th. A letter book, in which all official correspondence will be recorded.

5th. An order book, in which the instructions from the Secretary, and from the collector, and orders issued by the commanding officer, will be entered.

6th.. A requisition. book, in which all expenses incurred for the vessel are to be carefully and accurately recorded.

153. Besides the weekly return which the law requires to be made to the collector, it will be the duty of the captain to transmit, through the collector, to the Secretary of the Treasury, a transcript of his journal to the end of every month, according to the prescribed form which the collector will immediately forward to the Department with such remarks as he may think proper.

CAPTAINS OR COMMANDERS OF REVENUE VESSELS.

154. When any officer shall be ordered to the Command of a revenue vessel, lie shall immediately, upon joining her, examine her throughout, and ascertain her state and condition. If she be under the charge of the collector, lie will be attentive to her repair and equipment, and report any defects or deficiencies he may discover.

155. After assuming the command, lie will be held responsible for the good government of the officers and others belonging to the vessel, according to the laws and regulations for the government of the revenue service.

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156. He shall immediately prepare such internal regulations for the general police of the vessel under his command as lie may deem necessary to render her efficient, but such regulations must be consistent with law and these regulations.

157. He shall have prepared and placed in a place accessible to the officers and crew, complete. WATCH AND STATION, QUARTER, AND FIRE BILLS, and see that they are kept corrected as changes occur on board the vessel.

158. He shall not fail to exercise and cause to be exercised the officers and men at the great guns, and with small arms, cutlasses, pikes, and other weapons which may be furnished to the vessel, until they become proficient in their use - and thereafter there shall be an exercise of all arms by all the officers and crew for no less than one hour of one day of each week unless prevented by bad weather or duty of a pressing kind. All exercises are to be entered on the log and reported at the end of each month in the abstract log.

159. The great guns will be manned and the crews drilled according to the Ordnance Instructions of the Navy, and the small arms according to the infantry drill of the Marine corps.

160. There shall be general quarters at least twice a month, when the men are to be exercised at the great guns, and in boarding and repelling boarders; in extinguishing fire, securing damaged rigging and spars and placing shot plugs, &c.

161. All the officers and crew are to be exercised at the great guns -but a regular officer and crew are to be quartered at a particular gun, who are to serve at their own gun only unless otherwise specially directed.

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162. If the revenue vessel be propelled wholly or in part by sails, the crew and officers must be frequently exercised in making and shortening sail, reefing and furling.

163. The captain or commanding officer shall see that all the small arms of the vessel are kept in good order, and he shall inspect them himself at least once a week.

164. He shall see that all the boats of the vessel are properly fitted, and all the necessary appliances for performing efficient service and securing the comfort and safety of the crews when away from the vessel.

165. He shall see that the vessel under his command is in good order, and in an efficient state for the prompt performance of any service which may be ordered.

166. The guns, gun-carriages, and all the implements belonging to them are to be frequently overhauled and kept in good order for service.

167. At sea, the captain or commanding officer will have his yards, masts, rigging, and sails, properly protected from chafe.

168. At night, when on soundings, or approaching or in the vicinity of land, he will give strict orders and see that the lead is frequently hove, and the result reported to him.

169. The captain or commanding officer is responsible for the proper navigation of the vessel.

170. The health of the crew and officers will depend in a great measure upon the care and attention of the commanding officer; and it is his duty to see that they are not unnecessarily exposed.

171. Firm and judicious treatment of officers and men, tempered by kindness, will ordinarily ensure discipline and efficiency.

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172. The captain only shall order punishment to be inflicted, which must be in conformity with the law of Congress prescribing the same. In all cases the name of the person, his rank or rate, and the nature of his punishment, shall be entered upon the log-book, and reported in the monthly returns made to the Treasury Department.

173. The captain is to encourage the officers under his command to improve themselves in every branch of nautical science, and in all the duties relating to the revenue service.

174. Every commanding officer shall, when relieved in the command of a revenue vessel, give to his successor such information as to her qualities and condition as he may think will be of use to him and promote the interests of the service.

175. Should any revenue vessel have had any communication with, or have visited, any infected port, or have any disease on board subjecting her to quarantine, it shall be the duty of the captain or commanding officer to have a yellow flag hoisted, to warn others from improper communication with her; and every assistance in the power of the officers of the revenue cutter service shall be afforded to the local authorities to enforce their quarantine laws. (See chap. 118, sec. 1, act of Congress February 25, 1799.)

176. Leave of absence for one week may be granted by the captain, with approval of the collector, but for a longer time only by the Department. The Department must be promptly informed of absences.

177. The captain or commanding officer is authorized to grant liberty to the crew whenever he may think proper, having due regard to their health and the safety of the vessel. Strict justice and impartiality must be exercised in granting indulgences to the men but commanders are not

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prohibited from withholding such indulgences from the unworthy and those who may have abused them.

178. In cases of shipwreck, or any other disaster whereby the vessel may be lost, the captain or commanding officer, with the officers and men, shall stay by her as long as possible, and save all they can. The captain or commanding officer shall particularly endeavor to save the muster, pay, and receipt books, and take special care to destroy, or carefully preserve, all signals, secret orders, or instructions, to prevent their falling into improper hands ; and he will use every effort to preserve discipline and prevent any irregularity -which might give just cause of offence to the inhabitants where he may be.

179. In case of shipwreck without the limits of the United States, the captain or commanding officer shall lose no time in returning to the district to which he may belong, with the officers and crew; to effect which he may dispose of the property saved, or draw bills, as he may deem most advantageous to the public interest. If within the United States, he shall repair to the nearest district ; and in all cases make the earliest possible report to the Department.

180. He shall prescribe, daily if necessary, the kind of clothes to be worn by the men, having regard to temperature, climate, and other circumstances.

181. Unless under extraordinary circumstances, the allowance of water per man and per officer per day shall not be less than one gallon. When the men are restricted to an allowance of water, the officers shall be subjected to the same restriction.

182. Every captain or commanding officer is enjoined to pay strict attention to the comfort of his crew; to see that their rations are issued in due time, and always in the presence of an officer, and that their meals are served in a proper

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manner. When in port, fresh meat and vegetables shall be issued at least once a week, if they can be procured. The ration shall never be inferior to the usual quality when good provisions can be obtained.

183. Hammocks shall be scrubbed once each month, and twice, if weather and duty will permit.

184. White bags shall be kept clean, by is frequent scrubbing as may be found to be necessary.

185. Clothes-lines and hammock girt-lines shall be fitted and got up on wash-days, and whenever wet clothes are to be hung up to dry. Clothes are not to be hung in the rigging to dry in port, nor at sea unless it be at night.

186. Hammocks shall be neatly lashed or tied, as uniform in size as possible, and neatly stowed in the nettings during the day.

187. The bedding and clothes of the crew are to be passed up, shaken, and aired, at least once a month, and oftener, if necessary.

188. When the duty of the vessel will permit, each Saturday is to be set apart for piping up the clothes-bags, and for allowing the men to overhaul and mend their clothes.

189. When in port, all hands shall be called at daylight and the hammocks piped up. At sea, the hammocks of the watch below shall be piped up at seven bells.

190. The hammocks shall be piped down before dark, unless the duties of the vessel will not allow it to be done.

191. Smoking will be allowed only forward of the mainmast or smokestack.

192. Every precaution is to be taken to guard against fire. Lucifer matches are not to be allowed in the men's

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bags, messes, or elsewhere between decks, unless they be kept in a safe, and in the care of a responsible person.

193. Galley fires will, in general, be extinguished at eight o'clock p. m. in winter, and nine p. m. in summer.

194. The captain or commanding officer may give special permissions for lights in officers' apartments occasionally, but they must be reported out to the officer of the deck and to the captain.

195. No officer or other person will be permitted to read in bed by a lighted lamp or candle, or to turn in and leave lights burning in his room.

196. The magazine is never to be opened without the knowledge and consent of the commanding officer, and until the fire-screens, gratings, and tarpaulins have been placed.

197. When powder is received on board, or removed from the vessel, all fires and lights are to be extinguished, except in the light-room passage.

198. All officers of the revenue service are required to afford all the aid in their power, not inconsistent with their official duties, to the civil authorities in executing process in harbors, roadsteads, and adjacent coasts, against persons charged with crime; and, at the request and under the direction of the captain or commanding officer of any vessel, to assist in quelling mutiny.

199. Intoxication, or excessive drinking of intoxicating liquors, is to be promptly punished.

200. Gambling will not be permitted on board of any revenue vessel. Chess and backgammon may be played by the officers for amusement in their apartments; but no betting is to be allowed.

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201. When the captain or commanding officer of a revenue vessel is ordered to another station, either with or without his command, he shall see that all bills against the vessel are properly certified and entered on the books of the vessel before leaving the station.

202. All approved and certified bills must show the date of signature of the approving or certifying officer.

203. All officers on leaving a station will obtain from the collector a certificate showing to what date inclusive they have been paid.

204. Officers, petty officers, or men must not be transferred from one vessel or station to another without the previous authority of the Department.

205. The names of all officers on leave or waiting orders will be borne on the books of the collector of the district in which they were serving at the time of being put on leave or waiting orders, unless changed by order of the Department

206. Crews of revenue vessels are to be mustered at quarters at nine or half-past nine o'clock a. m., and before sunset, daily.

207. There shall be a general muster and inspection of all the officers and crew at least once in each month.

208. The captain or commanding officer will direct, through the first lieutenant, each day before breakfast, the kind of clothing to be worn during the day by the crew.

209. The crew will be required to change their clothes at supper-time daily.

210. Woolen clothes are to be worn at night.

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211. No female is to be allowed to live or mess on board of any revenue vessel without the special permission of the Secretary of the Treasury.

212. No captain or commanding officer shall, without the authority and permission of the department, make, or allow to be made, any changes in the internal arrangements, decks, cabins, or state-rooms of the vessel, or in the armament, masts, yards, sails, or rigging, except in cases of absolute necessity; and, when such changes are made, he will report it to the department by the first opportunity and carefully note and report the effects which such changes have produced in the qualities, performances and efficiency of the vessel. He will, however, in forwarding his reports of the qualities of the vessel, and at other times, if he deem it important, suggest any alterations which, in his opinion, would render the vessel more efficient, or improve her qualities in any particular.

213. Officers of the revenue service are strictly prohibited from publishing, or causing to be published, in newspapers, pamphlets, handbills, or otherwise, any disrespectful or offensive matter relative to transactions of a private nature between officers or between officers and citizens. An officer so offending shall be arrested and tried therefor; and one specification of the charge against him shall be the violation of these instructions.

214. If an officer shall consider himself oppressed or illegally treated by his superior officer, or shall be witness to any misconduct in him, or shall be satisfied of misconduct, which can be proved by reliable persons, but not of his own personal knowledge, he shall not on that account fail in his official respect to him, but he shall, without unnecessary delay, make the same known to his commanding officer, or to the department, through the proper official channel.

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215. All communications from officers in the revenue service for the Secretary of the Treasury shall be transmitted unsealed through their commanding officers, who will endorse them and forward them through the collector.

216. If any person on board of a revenue vessel, or belonging to the -revenue service, shall know of any fraud, collusion, or other improper conduct in any agent, contractor, officer, or other person

connected with or employed by the revenue service, he shall, without delay report it in writing through the prescribed official channel to the proper officer or to the Department.

217. Malicious, vexatious, or frivolous charges against any one, will subject the accuser to all the pains and penalties of such conduct.

218. No officer or other person in the revenue service shall use language that may tend to render officers or crew dissatisfied with their duties.

219. No petty officer, seaman, or boy shall be kept in confinement longer than one week, except for good and sufficient reasons, which must be reported to the Department.

SUSPENSION AND ARREST.

220. On complaint being made against an officer, and in every case requiring immediate decision, any superior may suspend his inferior until further directions shall be received from the Secretary of the Treasury.

221. Officers are not to be suspended for light or trivial offences, but for such the commanding officer may express his disapprobation; which, in most cases, will answer the purpose of maintaining discipline.

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222. When the commanding officer shall suspend, or continue the suspension of an officer, he shall call upon him for an explanation in writing of the complaint made against him, and a list of persons to be questioned, and shall promptly institute an inquiry into the circumstances in order to regulate his further proceedings. If, after such inquiry, he shall not deem a report to the department requisite. the officer shall within ten days be restored to duty; but when it is a complaint of oppression made by an inferior against a superior officer, and the latter is restored to duty, the commanding officer shall (if it be requested) give in writing his reasons for so doing, to the officer making the complaint, who shall have the right of appeal to higher authority. If the complainant shall decide to appeal from the decision of his commander, the commanding officer shall deliver to the collector for transmission to the Secretary of the Treasury a full statement of the case, accompanied by the statements of the parties to the controversy.

223. No officer under suspension shall be confined to his room, nor restrained from the proper use of any part of the vessel, except the quarter-deck, unless it maybe necessary, in the opinion of the captain, for the safety of the vessel, or the preservation of good order and discipline on board.

224. If the commanding officer of a vessel should deem it necessary in any emergency to relieve an officer from suspension, without withdrawing the complaint or charges made against him, the officer shall return to duty, and obey orders as usual; but his case shall remain subject to inquiry, as though he had not been restored to duty.

225. Offences shall not be, allowed to accumulate so as to form, collectively, sufficient matter for prosecution, without giving due notice to the offender. Any offence allowed to pass unnoticed, or for which the offender was reprovved, or otherwise punished, shall not be revived and subsequently

investigated, except when it may be indispensable to prove a particular habit charged, or for the due administration of justice.

226. Offences of different character shall not be embraced in the same charge, but a separate charge shall be made for each offence of a different character.

EXECUTIVE OFFICER.

227. The officer next in rank to the, commanding officer of a vessel is to be considered the executive officer.

228. He shall, under the direction of the commanding officer of the vessel, have the superintendence of the general duties to be performed, and of the police of the vessel, and will be assisted by all the officers in their respective positions.

229. It shall be his duty, under the direction of the captain, or commanding officer, to make out the watch, quarter, fire, mess, and station bills. He shall take care that all changes are noted on the several bills, and shall cause them to be placed in some convenient part of the vessel, where they may be referred to by the men and officers at all times.

230. He shall, under the direction of the captain, or commanding officer, control the expenditures of all stores see them properly entered in the expenditure book and in the weekly returns made to the captain and take care that none are unnecessarily expended or wasted.

231. At sea, he shall require the second lieutenant, and petty officers, to report to him, at eight o'clock in the morning the condition of everything in their respective departments

232. He shall take care that no person leaves the vessel without permission, and that all strange boats coming alongside of the vessel be reported to him by the officer in charge of the deck.

233. He shall see that strict attention is paid by all officers and others to uniformity in the mode of carrying on duty.

234. He shall have charge of the deck whenever the vessel is getting -under way or coming to anchor, or when all hands are called for any special exercise or to perform particular duties, unless the captain or commanding officer shall otherwise direct.

235. He shall report without delay to the captain or commanding officer any defect or deficiency he may discover, which may in any way or manner endanger the safety or impair the efficiency of the vessel.

236. He shall see that the keys of the magazine, arm-chests, and store rooms are turned in to the captain's cabin, where they must be kept when not required for immediate use by order of the commanding officer.

237. He shall never absent himself from the vessel without the previous consent of the commanding officer, unless the latter be absent from the station on leave.

238. He shall see that everything is kept in readiness for action; that the boats are properly fitted for any service which may ordinarily be required of them, and that everything shall be so arranged as to prevent delay, and ensure prompt action.

OFFICERS OF THE WATCH.

239. Each lieutenant attached to a revenue vessel of the United States shall have charge of a watch, except when, in the opinion of his commander, he shall be incompetent, or

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otherwise unfit for so important a charge. Whenever the commander shall deem it necessary to act in a matter so serious as to deprive an officer of his watch, he shall forthwith report all the circumstances to the Secretary of the Treasury, and furnish the officer with a copy of the report.

240. The deck or watch is never to be left in charge of an officer of less rank than lieutenant, except by permission of the commanding officer.

241. The officer of the watch is to see that the vessel is properly steered, the sails properly set and trimmed, the log (when at sea) regularly hove, proper lookouts placed, and all necessary remarks duly entered on the log-slate.

242. He shall inform the captain or commanding officer of all strange sails that are seen; all appearances of danger: all signals that are made (if with other vessels) and of all circumstances which may alter the relative position of the chase, or prevent the ship from steering the course ordered.

243. He is never to change the course ordered, nor increase the sail of the vessel without the authority of the captain or commanding officer.

244. He must report all appearances indicating a change in the weather; when the vessel is too much pressed with sail; and must never allow himself to be caught in a squall with too much sail on the vessel.

245. He is not to make any signal by day or night without orders from the commanding officer, unless to warn vessels of danger, or to prevent collision at night, when he will take every precaution by exhibiting lights, &c.

246. He is to be very particular to inform the officer who relieves him, of all orders which remain to be executed - of the position of the vessel with reference to land, vessels, &c., and give him all such information as may be necessary

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or serviceable in carrying out the unexecuted orders of the captain.

247. No boat is to be allowed to leave the vessel, or come alongside, without his knowledge.

248. When provisions, water, or stores of any kind come alongside, he is to get them on board without delay: and he is to see that all articles ordered to be sent Out Of the vessel are carefully and properly put on board the vessels or boats which may be directed to receive them.

249. He shall take care that a strict and accurate account is taken of all stores received on board or sent from the vessel during his watch and he shall see that those which are received are delivered in charge of the proper officer, and that the number and quantity received or sent from the vessel are correctly entered upon the log-slate.

250. He shall be particular in making all the usual reports to the captain or executive officer; shall require all officers and others under his orders to perform their duties in a proper manner, and shall see that all the honors and etiquette of a man-of-war are strictly observed.

THE SECOND LIEUTENANT.

251. Under the direction of the commander of the vessel, the second lieutenant will, in addition to his other duties, superintend the stowing of the ballast, water-tanks, provisions, and all other articles in the hold.

252. When the stowage of the vessel shall be completed, an entry must be made in the log-book specifying particularly the quantity and arrangement of the ballast, the number, size, and disposition of the tanks and casks, and the quantity and storage of provisions and other stores. Accu-

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rate plans must also be made of the stowage of the hold, showing the disposition of all the articles - all of which must be inserted on the first page of the log-book.

253. The second lieutenant is to inspect the hold frequently, and see that it is kept clean, and that everything is properly stowed to keep the vessel in her proper trim, and that everything is well chocked to prevent its fetching away in bad weather.

254. Under the direction of the commander or executive officer, he is to see that the cables are properly secured below, and properly fitted and stoppered while at anchor - that the chain lockers are kept clear, and that the necessary arrangements are made for anchoring, mooring, unmooring or getting under way without unnecessary delay.

255. He is to see that the standing and running rigging and sails of the vessel are at all times protected from chafe, and in good order.

256. He shall examine the charts of all the coasts which the vessel may visit, note upon them any errors which he may discover, and inform the commanding Officer of the same, that he may, if he think them of sufficient importance, report them to the department.

257. He shall frequently examine the compasses, timeglasses, log and lead lines, and see that they are in good order. When at sea, he shall ascertain by time sights, meridian altitudes, and by other astronomical means, the position of the vessel, and report the same to the captain at noon,

and at such other times as the captain may require. He shall have charge of the chronometers and other nautical instruments, charts and books of the vessel, subject to the orders of the captain.

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258. He is to have charge of, and must account for, all nautical books, instruments, charts, national flags and signals, belonging to the vessel.

THIRD LIEUTENANT.

259. Under the direction of the executive officer, the third lieutenant shall write up the vessel's log-book and see that the remarks are signed by the officer of the deck; after which he shall sign it, and submit it to the commanding officer for his inspection and approval, at the end of each week, or oftener if required by the captain.

260. The log-book shall be kept by civil time, both at sea and in port, and on the log-slate and log-book the following particulars shall be entered with minute exactness :

1. The direction of the wind, state of the weather, courses steered, and distances sailed; the time when any particular evolution or service was performed; the number of all signals, the time when they were made, and whether they were general or otherwise; the names of vessels spoken or boarded, whence from and where bound; the nature and extent of all punishments inflicted, with the name and offence of each person; the names and rank or rating of all persons who may join or may be detached from the vessel.
2. The loss or serious injury of boats, spars, sails, rigging, and stores of every kind.
3. An account of all stores totally condemned or converted to other uses by survey.
4. An account of all stores received, with their marks or quantities; from whom received, or by whom furnished, and the department to which they belong,
5. An account of all stores sent out of the vessel, by whose authority, and for what purpose.
6. The marks and numbers of every cask, bale, and box, which, on being opened, shall be found to contain more or less than the marks, and the difference.

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7. Every alteration made in the allowance of provisions and by whose orders.

261. The remarks made and signed by the lieutenants shall not be altered or amended by any person after they have been signed. The captain may, within twenty-four hours after an occurrence has happened, make a note to any remarks of the officer of the deck, but to all such notes he must sign his own name.

262. The third lieutenant shall have charge of, and be responsible for, all the provisions, spars, rigging, and all other articles stowed in the hold, and shall personally superintend the serving out the rations to the crew.

263. He is to be careful not to serve out any fuel or water beyond the stipulated allowance, without the special orders of the commander.

COMPLEMENTS OF VESSELS.

264. Crews will consist of boatswain's mates, gunner's mates, carpenter's mates, quartermasters, master-at-arms, ship's cooks, officers' stewards, seamen, ordinary seamen and boys, firemen and coal-heavers.

265. Crews shall be shipped, in the usual manner, as seamen, ordinary seamen, boys, firemen, and coal-heavers, according to their respective capacities, but with no higher rates. Stewards and cooks may be shipped as such.

266. The complements of all vessels employed in the revenue cutter service, or in protecting the revenue, will be determined by the Secretary of the Treasury, from which there shall be no departure under any pretence.

267. A revenue vessel, otherwise ready for service, shall .not be detained on account of a deficiency of seamen, pro-

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vided the deficiency does not exceed one fourth the number of seamen allowed in the table of complements, and provided the deficiency can be supplied by an additional number of ordinary seamen; nor shall a revenue vessel, when under orders for service, and otherwise ready, be detained if the whole number of petty officers and persons of inferior ratings on board shall be equal to nine-tenths of the total number of such persons allowed by the table of complements.

268. The Department will at any time, if it be deemed expedient, direct vessels to sail with still smaller numbers, or otherwise modify the table of complements for vessels destined for particular service.

ENLISTMENTS.

269. No boy under the age of thirteen years, or under four feet nine inches in height, shall be entered or shipped to serve on board of a revenue vessel.

270. No person under the age of twenty-one years shall be entered or shipped to serve on board a revenue vessel without the consent, given in writing, of the parents or guardians of said person if any such can be found.

271. No boy is to be entered or shipped on board of a revenue vessel, to perform any duty other than to wait upon officers' messes, or other usual duties of the vessel, and then he is to mess with the crew.

272. No person is to be borne on the books of a revenue vessel who is not assigned and required to perform the proper and usual duties of the position or office corresponding to the rank or rate as shown on the shipping articles.

273. No person shall be shipped or allowed to sign the shipping articles while in a state of intoxication, nor shall

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any person be shipped for the revenue service who has been convicted of felony or any infamous crime.

274. Shipping articles will conform to the law as set forth in these regulations the heading of which shall be read to all persons desiring to enter or ship for the revenue service before they shall be required to sign them.

275. When any person belonging to the crew of a revenue vessel dies oil board, or in actual service, the necessary funeral expenses will be paid when duly certified and approved; but this regulation is not to be construed to authorize any expenses beyond those indispensable to the decent burial -of the deceased person.

ENGINEERS.

276. No engineer, or assistant engineer, will be authorized to appear before a board of examiners for examination and admission into the revenue service, nor will any engineer, or assistant engineer, be appointed in the revenue service, who does not produce satisfactory testimonials of good moral character, correct habits and sound constitution; and all engineers, and assistant engineers, must pass a satisfactory examination before such a board of experts, and in such professional branches as may be required by the Secretary ,of the Treasury, before they will receive appointments in the, revenue service.

277. The chief, or senior, engineer of the vessel will see that a regular steam log is kept, and duly signed at the end of each watch. He shall examine the entries in the steam log, and sign them on Saturday noon at the end of each week, and at the time the vessel anchors in port, and then have the log laid upon the captain's table, for his inspection, examination, and approval.

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278. The steam log must show the daily consumption of coal while under steam, and the quantity of coal on hand at noon of each Saturday.

279. The chief engineer will receive his orders from the captain direct, or through the first lieutenant or officer of the deck, as circumstances may require, or duty on deck demand.

280. Every order delivered to the chief engineer, or the engineer of the watch for the time being, from the first lieutenant, or the officer of the deck, must be obeyed as promptly as though it had been given by the captain in person.

281. All orders for getting up steam, drawing, or banking fires, and for regulating the speed of the vessel while under steam, will be given either by the captain, the first lieutenant, or the officer of the deck for the time being.

282. The chief engineer will make out watch bills for the fire and engine rooms, embracing all engineer officers, firemen, and coalheavers belonging to the vessel, submit them to the first lieutenant, who will, if approved by him, submit them to the captain for his approval.

283. The chief engineer will be held responsible by- the captain for the good order and cleanliness of the engines and boilers, the storerooms containing engineers' stores, the engine and fire rooms, and for the discipline and orderly conduct of all persons belonging to the engineer department.

284. The chief engineer will have charge of all the engineers' stores, and will account for them in weekly expenditure returns to the captain.

285. The chief engineer will immediately on arriving in port, or coining to anchor, confer with the captain ; report to him the condition of the engine, boilers, and everything

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belonging to his department - and submit requisitions in triplicate for all engineers' stores that may be required for such length of time as the captain may direct.

286. All requisitions for coal, and for other engineers' supplies, must state the length of time they will last under ordinary steaming.

MILITARY HONORS AND CEREMONIES.

287. When the President of the United States shall visit a vessel of the revenue service, he shall be received with the following honors : The yards or rigging shall be manned, all the officers shall be on deck in full uniform, and a salute of twenty-one guns shall be fired, with the Union Jack hoisted at the main, where it shall be kept till the second salute is concluded. He shall receive the same honors when he leaves the vessel.

288. The Vice President shall be received with the same honors as the President, except the salutes and the Union jack, which shall not be hoisted. One salute of nineteen guns shall be fired when he comes on board, and when he leaves the vessel.

289. The Secretary of the Treasury, or any other head of a department of the general government, or any of the justices of the Supreme Court, or a governor of a State or Territory, or foreign ministers plenipotentiary, shall be received with a salute of seventeen guns.

290. Assistant secretaries, major generals of the army, flag officers of the navy, and chargés d'affaires shall be received with a salute of fifteen guns and foreign consuls with a salute of seven guns.

291. Upon the anniversary of the Declaration of Independence of the United States the colors shall be hoisted at

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sunrise, and all the vessels of the revenue service shall, when in port, be dressed, and so continued until the colors are hauled down at sunset, if the state of the weather and other circumstances will allow it. At meridian a salute of twenty-one guns shall be fired from every vessel in commission, except those that have one gun only, on board of which salutes may be dispensed with.

292. On the twenty-second day of February the anniversary of the birthday of Washington a salute of twenty-one guns shall be fired at meridian from every vessel of the revenue service in commission that carries more than one gun.

293. Officers of the army and marine corps of the grade of captain and above, and officers of the navy of the grade of lieutenant and above, on visiting a revenue vessel, shall be received by the commander with the same honors due to himself on board his vessel.

294. Officers of the army, navy, and marine corps, of lower grades than those specified in the preceding article, shall be received by the officer of the watch with the same honors due to a lieutenant of the vessel.

295. Captains, when they go on board a vessel of the revenue service commanded by officers of the same or inferior rank, shall be received on deck by the commander of the vessel, by the second officer in command, and by the officers of the watch.

296. All commissioned officers below the rank of captain shall be received by the officer of the watch.

297. The gangway ceremonies shall be as follows:

For captains, the side shall be piped by the boatswain and attended by two side-boys.

For ward-room officers, the side shall be piped by the boatswain, and attended by a quartermaster.

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These ceremonies shall not be observed before the colors are hoisted in the morning, nor after they are hauled down at sunset. After dark, each side-boy or quartermaster shall hold a light at the gangway.

After tattoo, the side shall be attended only by the quartermaster's light for any officer of the revenue service.

When the captain is absent, a light shall be hoisted at the peak at tattoo.

298. All officers and persons belonging to the revenue service are to salute by touching their hats or caps when they address themselves to or are addressed by an officer on duty, and when they pass near each other—the junior or inferior in rank to salute first. These official courtesies are to be observed when officers are known though they may not be in uniform.

299. Officers and men are never to omit any mark of official courtesy or respect which may be due to the rank of officers of other branches of the public service, or of foreign officers.

300. Senior officers are never to omit to return salutes of junior officers - and all officers and persons are required to be particular in requiring from inferiors every proper mark of official respect, and to extend the same to them.

301. These instructions are not to be construed to limit the duties of any officer or man employed in the revenue service; but every officer and man is to obey promptly all lawful orders of his superior.

302. In order to facilitate and improve the mode of communication at sea by ships of war with each other, and with vessels of the revenue marine and the merchant service, Messrs. Rogers & Black's Semaphoric Dictionary has been adopted for the use of the Navy, copies of which, together with the necessary flags, will be distributed among

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the public vessels of the revenue service, as the Department may from time to time direct.

Officers will embrace every convenient "opportunity to familiarize the service with the use of these signals by communicating with other vessels which may possess them, and with semaphoric station's on shore.

UNIFORMS

303. Revenue officers are required to provide themselves with the uniforms prescribed by the Regulations, to wear them on board the vessels to which they belong, and while on duty in boarding vessels and elsewhere.

The uniform established to distinguish the officers of the revenue cutter service is as follows :

DECK OFFICERS.

CAPTAIN'S FULL DRESS. -Blue cloth frock coat, with rolling collar, double-breasted, lined with black silk, nine buttons on each lapel, two on upper part of skirt, and two on lower part of skirt; two strips of half-inch gold lace around the upper part of each cuff; two plain gold epaulets; blue cloth Navy cap, with one band of gold lace, with ornament of Treasury shield within wreath in gold; with navy regulation sword ; black silk cravat or stock; buff, blue, or white vest, (according to the season,) single-breasted, with nine buttons in front; blue pantaloons, with stripe of gold lace on outer seam, or white pantaloons, according to season.

Captain's Undress. -Same as full dress, substituting for the epaulettes a shoulder strap on each shoulder, of blue cloth, with raised gold edging; in the centre, two cross fowl anchors; all of them to be worked in. gold.

FIRST LIEUTENANT'S FULL DRESS.-Same as captain, with the exception Of One strip of lace on the cuff, and cap with one fowl anchor, over shield, with wreath, all in gold.

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[Ed. Note: the following is a paste-in change to the regulations of unknown date.]

Undress. -The same as captain, with the same exceptions; shoulder strap to be with one foul anchor over shield, and two bars at each end; cap the same as in full dress.

SECOND LIEUTENANT. -Dress and undress same as first lieutenant, omitting one bar at each end of shoulder strap.

THIRD LIEUTENANT. -Dress and undress same as second lieutenant, omitting bars on shoulder straps.

**[Ed. Note: The following from Undress to Third Lieutenant is the original wording to the regulations.]*

Undress. -The same as captain, with the same exceptions; shoulder strap to be with one foul anchor over shield; cap the same as in full dress.

SECOND LIEUTENANT. -Dress and undress same as first lieutenant, with a bar at each end of shoulder strap.

THIRD LIEUTENANT. -Dress and undress same as second, omitting bars on shoulder straps.

ENGINEERS.

CHIEF ENGINEER'S DRESS AND UNDRRESS. -Same as first lieutenant. Shoulder strap blue cloth, with raised gold edging, with gold wheel, surmounted by anchor; cap with band, with wheel surmounted by star within wreath, all in gold.

FIRST ASSISTANT ENGINEERS. - Same as chief engineer, substituting three buttons on cuff, in lieu of lace; shoulder strap same as chief engineer, omitting anchor; cap with gold band, with wheel inside of wreath, omitting star.

SECOND ASSISTANT. - Same as first assistant, omitting wheel on strap and cap.

PETTY OFFICER'S DRESS. -Blue cloth jacket, with nine revenue buttons on each lapel, three under each pocket flap, and three on each cuff ; white or blue pantaloons, (according to season.)

Seamen, firemen, coal-passers, stewards, cooks, and boys, white frock, with collar and facings of blue, or blue frock, (according to season;) white or blue trousers; blue mustering cap or sennet bat.

INSTRUCTIONS FOR ENGINEERS OF STEAM REVENUE CUTTERS.

304. The following regulations are to be observed in steam vessels in the revenue cutter service:

First. Engineers are to conform to the orders of the commanding officer of the vessel, and of the officer of the

watch for the time being ; but they are not, except in cases of great emergency, to be ordered to perform other duties than those immediately connected with the preservation, repair, or management of the engines and their dependencies.

Second. When practicable, one engineer at least is always to be on duty in the engine room whenever the fires are lighted; and when more than one engineer is attached to the vessel, one must be on board at all times ready for duty.

Third. The engineers, firemen, and coal-heavers are to be arranged in watches, by the senior engineer, and, when on watch, are to be under the immediate direction of the engineer of the watch, and are not to be ordered on other duties than those connected with the engines, boilers, and their dependencies, except in cases of emergency.

Fourth. The senior engineer is to prepare and submit, for the approval of the commander, bills showing the specific duties of the respective engineers, firemen, and coalheavers in their watches, for attending to and for cleaning the different parts of the engines and their dependencies, and he will give particular attention that the prescribed duties are performed in a proper manner, and, in case of misconduct or neglect, report offenders to the commander of the vessel.

Fifth. When the engines are in operation, immediate notice must be given the officer of the deck, if at any time anything should occur to require a change in the orders, under which the engineer is then acting, or special attention to any particular object, to insure safety or more efficiency.

Sixth. The firemen are to be instructed, as far as may be practicable, to qualify them for managing the engines and dependencies with safety, in case accident or other cause should prevent, the attendance of an engineer.

Seventh. The senior engineer on board must examine daily the engines and their dependencies, and all parts of the vessel which are occupied by them, or by stores for their use, and make immediate report should any defect or danger be discovered. He must give timely notice to the commander of the vessel of the probable wants of his department, and whenever articles are received for it, must carefully examine if they are of proper quality, and report any which, in his opinion, may be objectionable.

Eighth. When repairs or cleaning are required for the engines or boilers, they are to be made, as far as practicable, by the engineers, firemen, and coal-heavers of the vessel.

Ninth. The force-pumps, hose, and all other means for extinguishing fires, must be always kept in good order and ready for immediate use, and so reported at the end of each watch by the engineer on duty; and the utmost care must be taken at all times in the arrangement of stores, the use of lights and fires, and the adoption of other precautionary measures to prevent the danger from fire to which steamers are so much exposed.

Tenth. A steam-log is always to be kept when the vessel is moved by steam, which log is to be signed in the "column of remarks" by the engineers of the respective watches at the expiration of their watch, and at noon of each day by the senior engineer of the vessel.

Eleventh. The engineer of the watch will be careful to note hourly on the steam-log all the information which the columns in it require, and to place in the "column of remarks" full information of the state of the weather and sea, and any accidents to or defects in the engines or their dependencies, the quality of the coal, or other circumstances which may be useful for determining the powers and qualities of the vessel and the engines under the various circumstances to which they may be exposed. He will carefully note in it the draught of water of the vessel (and

if sidewheel, the immersion of the bucket boards) just before going to sea and on arriving in port, and frequently when receiving coal or other stores.

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Twelfth. The steam log-book is to be handed to the commander of the vessel daily by the senior engineer on board; and it shall be the duty of the said commander to examine the same, and, when satisfied of its correctness, to sign it at the end of every calendar month, or oftener is required.

Thirteenth. The commander of the vessel must transmit to the collector, after the close of the months of March, June, September and December, the steam log-book for the preceding quarter.

305. Officers of the revenue service not on duty will keep the Department, at all times, advised of their address.

Officers, on being detached from duty, will immediately inform the Department of their intended place of residence, and notice must be given of any contemplated change before such change shall be made.

Officers will promptly acknowledge the receipt of orders, and inform the Department immediately on their having reported in obedience to them.

PILOTAGE.

306. Every officer is expected to make himself familiar with the existing charts and with the waters of the several harbors within their stations, so as to dispense with the employment of local pilots.

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LIST OF FORMS.

No. 1. -Form of Journal or Log Book of U. S. Revenue Vessels.

No. 1, *bis.* -Form of Abstract Journal of U. S. Revenue Vessels.

No. 1, *tris.* -Form of Endorsement of Abstract Journal of U. S. Revenue Vessels.

No. 2. -Form of Shipping Articles for U. S. Revenue Vessels.

No. 3. -Form of Advertisement for Rations,

No. 4. -Form of Agreement for Rations.

No. 5. -Form of General Contractor Agreement.

No. 5, *bis.* -Form of Endorsement for General Contract.

No. 6. -Form of Requisition for Rations and Ship Chandlery.

- No. 7. -Form of Receipt for Rations delivered on board Revenue Vessels.
- No. 7, *bis.* -Form of Endorsement of Rations' Receipt of U. S. Revenue Cutters.
- No. 8. -Form of List of Ship Chandlery and other supplies which may be required for Revenue Vessels.
- No. 9. -Form of Muster Roll for U. S. Revenue Vessels.
- No. 10. -Form of Pay Roll of Officers and Crew.
- No. 11. -Form of Oath of Office.
- No. 11, *bis.* -An act requiring an Oath of Allegiance.
- No. 12. -Form of Voucher for Purchases, Repairs, etc., on account of Revenue Vessels.
- No. 12, *bis.* -Form of Endorsement for Vouchers for Purchases, Repairs, etc., on account of Revenue Vessels.
- No. 13. -Form of Certificate to be attached to all bills or vouchers for work or labor on Revenue Cutters or on account of the Revenue Service.
- No. 14. -Form of Return of Books, Cabin and Ward Boom Furniture, and Miscellaneous Articles on board Revenue Vessels on 30th June annually.
- No. 14, *bis.* -Form of Endorsement on Returns of Books, Cabin and Ward Room Furniture, and Miscellaneous Articles on board Revenue Vessels on 30th June annually.
- No. 15. -Form of Requisition for Supplies and Outfits of all kinds required for the use of Revenue Cutters.

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- No. 15, *bis.* -Form of Endorsement on Requisitions for Supplies and Outfits of all kinds required for the use of Revenue Cutters.
- No. 16. -Form of Receipt of the Captain or Commanding Officer of Revenue Cutters or Vessels for articles received on board for the use of the vessel.
- No. 16, *bis.* -Form of Endorsement on Receipt of the Captain or Commanding Officer of Revenue Cutters or Vessels for articles received on board for the use of the vessel.
- No. 17. -Form of Requisition and Receipt for Fuel for Revenue Vessels other than for steaming.
- No. 17, *bis.* -Form of Endorsement on Requisition and Receipt for Fuel for Revenue Vessels other than for steaming.

No. 18. -Form of Requisition for Fuel for Revenue Steamers.

No. 18, bis. -Form of Endorsement on Requisition for Fuel for Revenue Steamers.

No. 19. -Form of Description and Inventory of U. S. Revenue Vessels.

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No. 1..

Form of Journal or, Log-book of United States Revenue Vessels.

The journal or log book of revenue vessels must be kept according to civil time; that is, the day will end at midnight.

While at sea, the position of the vessel, as ascertained by latitude and longitude, must be entered at noon of each day on the log-book. At sea the log-book will be prepared for entering all the usual data in proper columns, viz: Year, month, day, hour, courses steered, distance run each hour, direction of the wind, temperature of the air, temperature of the water, height of barometer, weather, and general remarks.

The general remarks must embrace all occurrences relating to the navigation of the vessel, such as changes of weather, making and shortening sail, loss or damage to spars, sails, boats, &c., &c.; strange sails seen or spoken; all vessels boarded, giving their names, ports of destination and departure, cargo, &c., &c., as well as all matters relating to the execution of the revenue laws. At noon of each day, while at sea, the number of gallons of water expended during the preceding 24 hours, with the number of days' supply; and, also, the number of days' supply of provisions remaining on board must be entered in the log-book. The log-book must be written up by watches; the officer of the deck, at the end of his watch, writing the remarks and making a careful examination to see that the courses and rates sailed during his watch have been correctly entered on the log-slate, to which he will sign his name. The port or harbor log should be kept so as to show the events for the entire 24 hours. These log-books may be made of cartridge paper, and ruled to suit circumstances.

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No. 1, bis.No. 1, bis

Form of Abstract Journal of United States Revenue Vessels.

ABSTRACT JOURNAL Of the United States Revenue Cutter for the month of ____, 186__.

DATE. 186 .		Kind of weather.	How and where employed on each day.	Number of vessels boarded (each day.	How many hours un- der way.	How many hours at anchor.	GKS. REMARKS. (Showing service rendered not specified in the different col's.)
Month.	Day.						

The foregoing is a correct abstract of the duties performed by the United States Revenue Cutter _____, under my command, for the month of _____, 186 .

_____, Captain.

No. 1, *tris* - Continued.

Form of Endorsement of Abstract Journal of United States Revenue Vessels.

<p>U. S. REVENUE CUTTER</p> <hr style="width: 20%; margin: 0 auto;"/> <p>ABSTRACT JOURNAL</p> <p>OF</p> <p><i>Services performed during the</i></p> <p><i>Month of _____, 186 .</i></p>
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Form of Skipping Articles for Revenue Vessels.

We, the subscribers, do, and each of us doth, hereby agree to and with _____, a captain in the revenue service of the United States, in manner and form following, that is to say:

In the first place, we do hereby agree, in consideration of the monthly wages against each of our names hereunto set, payable at such times and in such proportions as are or may be prescribed by the Secretary of the Treasury of the United States, to enter into the revenue service of the United States, and in due and seasonable time to repair on board such vessels in the said service as we may be ordered to join ; and during that time of one year, from the date of our respective engagements, unless sooner discharged by proper authority, to the utmost of our power and ability, respectively, to discharge our several duties, and in every thing to be conformable and obedient to the lawful commands of the officers who may, from time to time, be placed over us.

Secondly. We do also oblige and subject ourselves, and for that purpose do hereby covenant and agree to serve during the term aforesaid, and to comply with and be subject to such rules and discipline as are or may be established for the government of the revenue service of the United States.

Thirdly. The said _____, for and In behalf of the United States, doth hereby covenant and agree to and with the parties who have hereunto severally signed their names, and each of them, respectively, that the said parties shall be paid, in consideration of their services, the amount per month which, in the column hereunto annexed, is set opposite to each of their names, respectively, at such times and in such proportions as are or may be allowed by the General Instructions for the Government of the Revenue Service, and that the said parties shall be set at liberty, and the full amount due them respectively shall be punctually paid, at the expiration of the term of their engagements.

Names.	Date of entry.	For what time shipped.	In what capacity.	Pay per month.	
				Dollars.	Cents

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No. 3.

From of Advertisement for Rations.

COLLECTOR'S OFFICE,

_____, 185 .

Sealed proposals will be received at this office until the _____ day of _____ for the supply of rations to the petty officers and seamen of the United States .revenue _____, for the term of one year from the _____ day of _____ next.

The ration for the revenue service is the same as that allowed in the naval service, omitting the liquor; and consists of the articles enumerated in the following table, to wit:

Days of the week.	Beef.	Pork.	Flour.	Rice.	Kaisins or Dried fruit.	Pickies or Cranberries.	Biscuit.	Sugar.	EITHER.			Butter.	Cheese.	Beans.	Molasses.	Vinegar.
									Tea	Coffee.	Cocoa.					
									POUNDS.							
Sunday.....	1	--	$\frac{1}{2}$	--	$\frac{1}{4}$	--	14	2	$\frac{1}{4}$	1	1	--	--	--	--	--
Monday.....	--	1	--	--	--	--	14	2	$\frac{1}{4}$	1	1	--	--	$\frac{1}{2}$	--	--
Tuesday.....	1	--	--	$\frac{1}{2}$	--	--	14	2	$\frac{1}{4}$	1	1	2	2	--	--	--
Wednesday..	--	1	--	--	--	$\frac{1}{4}$	14	2	$\frac{1}{4}$	1	1	--	--	$\frac{1}{2}$	--	--
Thursday....	1	--	$\frac{1}{2}$	--	$\frac{1}{4}$	--	14	2	$\frac{1}{4}$	1	1	--	--	--	--	--
Friday.....	1	--	--	$\frac{1}{2}$	--	--	14	2	$\frac{1}{4}$	1	1	2	2	--	$\frac{1}{2}$	--
Saturday....	--	1	--	--	--	$\frac{1}{4}$	14	2	$\frac{1}{4}$	1	1	--	--	$\frac{1}{2}$	--	$\frac{1}{2}$
Weekly quantity. }	4	3	1	1	$\frac{1}{2}$	$\frac{1}{2}$	98	14	$1\frac{3}{4}$	7	7	4	4	$1\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$

The rations to be of good and wholesome quality, to be approved by the captain ; and the different articles comprising the ration to be delivered on board the vessel in good and sufficient casks and vessels, to be provided by the contractor, and the contents thereof distinctly marked on each. It is to be understood that the contractor will be bound to furnish, upon reasonable notice, as often as may be required by the captain of the vessel, with the approbation of the collector, (not exceeding upon an average one day in each week,) such fresh meat and fresh vegetables as may be equivalent to the corresponding parts of the ration allowed in the naval service.

_____, Collector

This agreement, made the _____ day of _____, in the year of our Lord one thousand eight hundred and _____ between _____, of _____, of the one part, and collector of the customs for the District of _____, for and in behalf of the United States, of the other part, witnesseth : That the said _____ hath contracted, and by these presents doth contract and agree to furnish, for the term of one year from the date hereof, on the requisition of the captain of the United States revenue _____, countersigned by the said _____, to the petty officers and seamen comprising the crew of the said revenue vessel, the rations of provisions, consisting of beef, pork, flour, rice, raisins or dried fruit, pickles or cranberries, bread, sugar, tea, coffee or cocoa, butter, cheese, beans, molasses, and vinegar, of good and wholesome quality, to be approved by the said _____, and in such proportions as are allowed in the naval service of the United States, at such times and in such quantities as may from time to time be demanded or required by the commander of said vessel, on requisitions countersigned by the said _____.

The said provisions to be contracted for and delivered on board the vessel in good and sufficient casks and vessels, to be provided by the said _____ and the contents thereof, as to kind and quantity, distinctly marked on each, It is further understood and agreed between the said parties, that the said _____ will be bound to furnish, on reasonable notice, as often as may be required by the captain of said revenue vessel, with the approbation of the said _____, (not exceeding upon an average one day for each week,) such fresh meat-and sound vegetables as may be equivalent to the corresponding parts of the ration allowed in the naval service of the United States.

And the said _____, for and in consideration of the foregoing stipulations, and the rations to be delivered to the officers and crew as aforesaid, by the said _____ does, on the part and behalf of the United States, contract and agree to pay to the said _____ the sum of _____ cents for each and every ration issued and delivered as aforesaid, to be paid quarterly or at such times as shall be necessary and convenient to enable the said _____ to fulfil his agreement, and the', General Instructions for the Government of the Revenue Service, according to their true intent and meaning.

And it is further stipulated and agreed between the said contracting parties that no member of Congress, nor any other person in the service of the United States, is or shall be admitted to any part or share in this contract or any benefit to arise therefrom.

In testimony whereof, the parties to this agreement have hereunto set their hands and seals the day and year above written.

_____ [L. S.]

_____ [L. S.]

*Signed, sealed, and delivered, In the presence of _____ }

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No. 5.

Form of General Contract or Agreement.

Articles of agreement, made and entered into between _____ of the county of _____, and State of _____, of the 1st part, and _____, acting for and in behalf of the United States of America, of the second part, witnesseth :

That the part of the first part, in consideration of the matters hereinafter referred to, and set out, and of the specifications attached hereto and forming a part of this contract, covenant and agree to and with the party of the second part

_____ and to conform in every particular to the stipulations and conditions specified in this Contract and to the specifications _____ hereto annexed, and which are to be considered as a part of this contract.

The part of the first part agree to _____ the _____ shall be subjected to a rigid inspection by the party of the second part, or his agents appointed therefor, and that this inspection shall be final.

And the party of the second part covenants and agrees to pay to the part of the first part

Provided, however, that in case the party of the second part shall at any time be of opinion that this contract is not duly complied with by the part of the first part, or that it is not in due progress of execution, or that the said part of the first part irregular or negligent, in such case he, the said party of the second part, shall be authorized to declare this contract forfeited, and thereupon the same shall become null, and the part of the first part shall have no appeal from the opinion and decision aforesaid; and the right to except to or question the same in any place or under any circumstances whatever, is hereby released by the part of the first part ; but the part of the first part shall remain liable to 'the party of the second part for the damages occasioned to him by the said non-compliance, irregularity, or negligence.

And it is further stipulated and agreed, that no member of Congress shall be admitted to any share or part of this contract or agreement, or to any benefit to arise there from ; and this contract shall be in all its parts subject to the terms and requisitions of an act of Congress passed on the twenty-first day of April, in the year of our Lord one thousand eight hundred and eight, entitled "An act concerning public contracts."

And this contract is also expressly understood to be subject to the terms and conditions of the joint resolution of Congress, approved April 14, 1852, containing a proviso in the following terms, viz Provided nothing herein contained shall be so construed as to authorize any officer or agent of the United States to bind the United States by contract beyond the amount appropriated by Congress, or to sanction any such contract heretofore made."

And it is further understood and agreed that no collector of customs, revenue officer, nor any other person employed, connected with, or in any

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way engaged in the civil, military, or naval services of the United States, shall be allowed to contract for labor or materials, nor to be interested in this contract, nor to any benefit to arise there from.

Provided, also, that it is expressly understood and agreed that this contract, or any part thereof, shall not be sublet nor assigned; but that it shall be well and truly carried out and fulfilled in good faith by the above recited part of the first part, and that payment on account thereof shall be made to the aforesaid part of the first part, heirs, executors, or administrators, or to such person or persons as may lawfully authorize by power of attorney to receive the same.

And provided, further, that this contract shall not be binding upon the United States until it shall have been approved.

And for the true and faithful performance of all and singular the covenants, articles, and agreements herein before particularly set forth, the subscribers hereunto bind themselves, jointly and severally, their and each of their Successors, heirs, executors, and administrators.

Thus covenanted, made, and agreed by the parties, this _____ day of _____

anno Domini, one thousand eight hundred and _____ as witness their hands and seals.

Signed, sealed, and delivered in presence of ----

_____ [L. S]

Know all men by these presents, That we _____ are held and firmly bound unto the United States of America, in the full and just sum of _____ dollars, lawful money of the United States, to be paid to the said United States, or to its proper agent or attorney duly authorized to receive the same; to which payment well and truly to be made and done, we bind ourselves and every of us, our and every of heirs, executors, and administrators, in the whole and for the whole, jointly and severally, firmly by these presents.

Sealed with the seals, and dated this _____ day of _____, *anno Domini*, one thousand eight hundred and _____.

The condition of this obligation is such, that _____ heirs, executors, and administrators do and shall well and truly execute the contract hereto annexed which has entered into with _____, for and in behalf of the United States, by which _____ conforming in all respects to said contract, the same being hereto annexed, then the foregoing obligation to be void and of none effect ; otherwise, to remain in full force and virtue in law.

Signed sealed, and delivered in presence of--

_____ [L. S]

_____ [L. S]

_____ [L. S]

_____ [L. S]

I certify, that I am acquainted with _____, the suret named and who executed the foregoing writing obligatory, and that _____ residents of _____, and in my opinion sufficient surety for the purposes mentioned in the above bond.

Form of Endorsement for General Contract.

U. S. -----

CONTRACT

BETWEEN

AND

THE UNITED STATES OF AMERICA,

Dated -----

(IN QUADRUPPLICATE.)

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No. 6.

Form of Requisition for Rations and Ship-chandlery.

Quantity of rations required for the United States Revenue _____, from
_____ to _____, 18--, viz:

Petty officers -----

Seamen and boys -----

Total required -----

=====

To _____,

SIR : You are requested to deliver, agreeable to contract. _____ rations of provisions on board the revenue _____ on or before _____ at _____ o'clock, the same being necessary for the public service.

_____, *Captain.*

Approved
_____, *Collector.*

Received, _____ of _____ contractor, the supplies specified in the above requisition.

_____, *Lieutenant.*

FORM OF REQUISITION FOR SHIP-CHANDLERY.

Requisition

SIR:
There is required for the use of the United States revenue _____, the following articles, the same being necessary for the public service:

Very respectfully,

_____, *Captain.*

Approved:
_____, *Collector of the Customs*
District of _____.

I certify that the above mentioned articles have been received on board the United States revenue _____, _____, 18--.

_____, *Lieutenant.*

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[Ed. Note: This page is arranged vertically in the original]

No. 7

Form of Receipt for Rations delivered on Board Revenue Vessels.

The following is a list of the Rations received on board the United States Revenue Cutter _____ for the _____ ending _____.

Date.	From whom received.	Biscuit.	Beef.	Pork.	Flour.	Rice.	Raisins or Dried Fruit.	Pickles or Cranberries.	Sugar.	Tea.	Coffee.	Cocoa.	Butter.	Cheese.	Beans.	Vinegar.	Molasses.
		Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Lbs.	Galls.	Galls.	Galls.

I hereby certify that I have this day received from _____ the above named article of provisions for the use of the Revenue Cutter _____, and that the articles are of good quality, in good condition, and that I delivered two copies of this receipt and certificate to _____, by whom the articles were delivered.

Number of days rationed _____

Number of persons rationed _____

Total number of rations received _____

Price of ration per contract _____

Total Cost of rations on board -----\$ _____

U. S. REVENUE CUTTER

RECEIPT FOR RATIONS

FOR THE

Month of _____, 186 .

_____, *Contracter.*

No. 8.

List of Ship-chandlery and other supplies which may be required for Revenue Vessels, viz:

<i>Anchors</i> -----	<i>per lb.</i>	<i>No. 5</i> -----	<i>per yd.</i>
-----	<i>per lb.</i>	---	<i>per yd.</i>
<i>Chain cables</i> -----	<i>per lb.</i>	<i>No. 7</i> -----	<i>per yd.</i>
-----	<i>per lb.</i>	---	<i>per bolt.</i>
<i>Russia cordage, hemp</i> ---	<i>per lb.</i>	<i>No. 10</i> -----	<i>per bolt.</i>
-----	<i>per lb.</i>	---	<i>per bolt.</i>
<i>Do. do. Manilla</i> -----	<i>per lb.</i>	<i>Hemp duck</i> -----	<i>per yd.</i>
-----	<i>per lb.</i>	---	<i>per yd.</i>
<i>Bolt rope, Russia</i> -----	<i>per lb.</i>	<i>Heavy ravens</i> -----	<i>per lb.</i>
-----	<i>per lb.</i>	---	<i>per lb.</i>
<i>Hawsers, Manilla</i> -----	<i>per lb.</i>	<i>Light do</i> -----	<i>per lb.</i>
-----	<i>per shot.</i>	---	<i>per lb.</i>
<i>Hambroline</i> -----	<i>per shot.</i>	<i>Sheeting linen</i> -----	<i>per lb.</i>
-----	<i>per yd.</i>	---	<i>per lb.</i>
<i>Housline</i> -----	<i>per yd.</i>	<i>Bunting</i> -----	<i>per gal.</i>
-----	<i>per yd..</i>	---	<i>per gal.</i>
<i>Marline</i> -----		<i>Whipping twine</i> -----	
-----		---	
<i>Spun yarn</i> -----		<i>Sewing twine, hemp</i> --	
-----		---	
<i>Lead lines</i> -----		<i>Pump leather</i> -----	
-----		---	
<i>Pennant halliards</i> -----		<i>Pump tacks, copper</i> --	
-----		---	
<i>Deep sea lead lines</i> -----		<i>White lead</i> -----	
-----		---	

Cotton Duck -----

No. 2 -----

No. 3 -----

Black do - -----

Linseed oil, boiled ---

Spirits turpentine-----

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Sperm oil ----- -----	per gal.	Screws, brass, assorted --- -----	per gross.
Copal varnish ----- ---	per gal.	Screws, iron, assorted ---- -----	per gross
Bright do. ----- ---	per gal.	Hooks and thimbles ----- -----	.per lb.
Japan do. ----- ---	per gal.	Commposition, assorted -- -----	per doz
Litharge ----- -----	per lb.	Sail needles ----- -----	per doz
Chronic, yellow----- ---	per lb.	Roping needles ----- -----	.per doz
Putty ----- -----	per lb	Palms ----- -----	.per doz
Tar ----- -----	per gal.	Stationery :	
Tar oil ----- -----	per gal	Paper, fools cap ----- -----	per ream.
Tallow ----- -----	per lb.	Paper, letter ----- -----	per ream.
Beeswax ----- -----	per lb.	Envelopes, large ----- -----	per 100.
Oakum ----- -----	per lb	Envelopes, small ----- -----	per 100.
Scrapers ----- ---	per doz	Sealing wax ----- -----	per lb.
Marline spikes ----- ---	per doz	Wafers ----- -----	per lb.
Marline fids ----- ---	per doz	Red tape ----- -----	per doz.
Serving mallets ----- ---	per doz	Ink ----- -----	per quart.

<i>Serving boards</i> ----- ---	<i>per doz</i>	<i>Sewing cotton</i> ----- -----	<i>per lb</i>
<i>Brooms, corn</i> ----- ----	<i>per doz</i>	<i>Squilgees, India rubber</i> -- -----	.
<i>Brooms, hickory</i> ----- ---	<i>per doz</i>	<i>Lead pencils</i> ----- -----	<i>per doz.</i>
<i>Holy stones (handled)</i> ---- --	<i>per doz</i>	<i>Patent thread</i> ----- -----	<i>per lb.</i>
<i>Cylinder flannel</i> ----- ---	<i>per yd</i>	<i>Junk</i> ----- -----	<i>per lb</i>
<i>Hand saw files</i> ----- ----	<i>per doz</i>	<i>Steel pens</i> ----- -----	<i>per gross.</i>
<i>Nail gimlets</i> ----- ----	<i>per doz</i>	<i>Lamp wick</i> ----- -----	<i>per lb.</i>
<i>Glue</i> ----- ----	<i>per lb</i>	<i>Powder, cannon</i> ----- -----	<i>per lb.</i>
<i>Nails, cut</i> ----- ----	<i>per lb</i>	<i>Powder, priming</i> ----- -----	<i>per lb.</i>
<i>Nails, wrought</i> ----- ---	<i>per lb</i>	<i>Slate pencils</i> ----- -----	<i>per 100.</i>
<i>Nails, copper</i> ----- ---	<i>per lb</i>	<i>Rigging leather</i> ----- -----	<i>per lb.</i>
<i>Paint brushes, assorted</i> -- --	<i>per doz</i>		

All non-enumerated articles required the lowest market price, otherwise they must be furnished by the contractor at will be procured from other parties.

[Ed. Note: This page is arranged vertically in the original]

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No. 9.

Form of Muster Roll for United States Revenue Vessels.

Muster Roll of the officers and crew of the United States Revenue _____, for the month of _____, A. D. 18____, &c, &c.

NAME.	RANK.	TIME EMPLOYED AND TERM.																												REMARKS.			
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		29	30	31

I do certify that this Muster Roll of the officers and crew of the United States Revenue _____, from the period therein mentioned, is just and true; and the remarks set opposite to the names of each person are accurate and true.

United States Revenue, _____, _____, 18 __ .
 _____, Captain.

[Duplicates]

78

No. 10.

U. S. REVENUE CUTTER SERVICE.

*Pay and Receipt Roll of the U. S. Revenue Cutter _____, From _____ to _____, 186
 , inclusive.*

Number.	NAME.	Rate.	Description of services in this attachment.	Explanation of pay in this attachment.	Funds for which paid.		Pay per month.	Days for which paid.		Days for going money.	Deductions for Hospital money.	Total amount of pay, but, does not include travel.	Amount paid within law.	If, the undersigned, subscribers, acknowledge to have required from _____, the several amounts opposite our names, he full for pay due for services on board U. S. Revenue Cutter _____, and we do hereby certify that we have not paid, deposited, or assigned, nor contracted to pay, deposit, or assign, any part of such compensation to the use of any other person, nor in any way, directly or indirectly, paid or given, nor contracted to pay or give, any reward or compensation for our office, or employment, or the services so done.	Whose personal at the time of signing this _____ Pay and Receipt Book.
					Months.	Days.		Months.	Days.						

I hereby certify, that the above named officers and rated persons have been attached to, and performed duty on board the United States Revenue Cutter _____, under my command for the periods of time and at the rates of authorized compensation respectively set opposite to their names, In conformity to law and the established rules and regulations of the United States Revenue service.

_____, Captain U. S.
Revenue Cutter.

186 .
[SIGNED IN TRIPLICATE.]

No. 10, bis. ---Continued.

Form of Endorsement for Pay and Receipt Roll of the United States Revenue Cutter---

UNITED STATES REVENUE CUTTER

PAY ROLL

or

OFFICERS AND CREW,

FOR THE

Month, of _____ 186

Amount, \$

(Triplicate)

80.

No. 11.

United States Revenue Service.

OATH OF OFFICE.

I, _____, having been appointed _____ do solemnly, sincerely, and truly _____ that I will diligently and faithfully execute all the duties of _____ to the best of my ability, and in strict conformity to the rules, regulations, instructions, and directions which have been or may be prescribed, and in obedience to all laws

that have been or may be passed by Congress for the government and management of the United States revenue service ; and, further, I do solemnly _____ that I will support, protect, and defend the Constitution and Government of the United States against all enemies, whether domestic or foreign, and that I will bear true faith, allegiance, and loyalty to the same; any ordinance, resolution, or law of any State convention or legislature to the contrary notwithstanding ; and, further, that I do this with a full determination, pledge, and purpose, without any mental reservation or evasion whatsoever; and, further, that I will well and faithfully perform all the duties which may be required of me by law. So help me God.

and subscribed this day of , Anno Domini_ 18 _____ , before me, _____ .

Name of Station.	Name of Person.	State of County In which born.	State or Territory from which appointed

81

No. 11-- *bis*.

AN ACT requiring an oath of allegiance, and to support the Constitution of the United States, to be administered to certain persons in the civil service of the United States.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That it shall be the duty of the heads of the several Departments to cause to be administered to each and every officer, clerk, or employé now in their respective Departments, or in any way connected therewith, or who shall hereafter in any way become connected therewith, the following oath, viz:

"I do solemnly swear (or affirm, as the case may be,) that I will support, protect, and defend the Constitution and Government of the United States against all enemies, whether domestic or foreign, and that I will bear true faith, allegiance, and loyalty to the same; any ordinance, resolution, or law of any State convention or legislature to the contrary notwithstanding ; and, further, that I do this with a full determination, pledge, and purpose, without any mental reservation or evasion whatsoever; and, further, that I will well and faithfully perform the duties which may be required of me by law. So help me God."

And that each and every such civil officer and employé in the Departments aforesaid, or in any way connected therewith, in the service or employment of the United States, who shall refuse to take the oath or affirmation herein provided, shall be immediately dismissed and discharged from such service or employment.

SEC. 2. *And be it further enacted*, That the oath or affirmation, herein provided for in the first section of this act, may be taken before any justice of the peace, or notary public, or other person who is legally authorized to administer an oath in the State or District where the same may be administered. And that any violation of such oath by any person or persons taking the same shall subject the offender to all the pains and penalties of wilful and corrupt perjury, who shall be liable to be indicted and prosecuted to conviction for and such offence before any court having competent jurisdiction thereof: *And provided further*, That such offenders shall be forthwith discharged from service or employment,

U. S. REVENUE SERVICE.	

OATH OF OFFICE.	

DATED _____	18____.

Approved August 6, 1861.

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No. 12.

Form of Voucher for Purchases, Repairs &c., on account of Revenue Vessels.

U. S. _____ .

To _____, DR.

186- (Appropriation for _____.)

		Dolls.	Cts.
<p>No. 12—<i>bis.</i></p> <p><i>Form of Endorsement for Vouchers for Purchases, Repairs, &c., on account of Revenue Vessels.</i></p> <p>REVENUE SERVICE.</p> <hr/> <p>CUTTER _____</p> <p>_____ Quarter, 186—.</p> <p>VOUCHER No. _____.</p> <p>_____ <i>Captain.</i></p> <p><i>App'n for</i> _____</p> <p>_____</p> <p><i>Name of party</i> _____</p> <p><i>Articles</i> _____</p> <p>Amount \$ _____</p> <p>(TRIPLICATES.)</p>			

I hereby certify that the above named _____ for the _____; and that the prices charged are just and reasonable

_____, Captain

Approved: _____ .

Received at _____, this _____ day of _____, 186 , of _____ 100 dollars, in full of the above account.

\$ _____ (TRIPLICATES.)

83

No. 13.

Form of Certificate to be attached to all Bills or Vouchers for work or labor on Revenue Cutters or on account of the Revenue Service.

I, _____, do hereby certify that I have performed the services stated in the above account; that I have received the full sum therein charged to my own use and benefit; that I have not paid, deposited, or assigned, nor contracted to pay, deposit, or assign, any part of such compensation to

the use of any other person, nor in any way, directly or indirectly, paid or given, nor contracted to pay or give any reward or compensation for my employment, or the emoluments thereof.

Signature, _____

WITNESS:

_____ .

No. 14.

Form of Return of books, cabin and wardroom furniture, and miscellaneous articles on board Revenue Vessels on 30th June, annually.

Return of books, blank forms, stationery, office furniture, instruments, and miscellaneous articles on hand, belonging to the United States Revenue Cutter _____, on the 30th June, 186__ .

Names of articles.	No. or quantity.	Where used or kept.	Present condition.	Necessary or not necessary.	What disposition proposed to be made of unnecessary articles.

84

No. 14-bis.

Form of Endorsement on returns of books, cabin and wardroom furniture, and miscellaneous articles on board Revenue Cutters, on June 30, annually.

<p>RETURN</p> <p>OF</p> <p>BOOKS, FURNITURE, &c.,</p> <p>ON BOARD</p> <p>THE U. S. REVENUE CUTTER</p> <p>_____</p>
--

JUNE 30, 186_.

No. 15.

Form of Requisition for supplies and outfits of all kind required for the use of Revenue Cutters.

SIR:

The following articles, and quantities of each, are required for the use of the United States Revenue Cutter _____, as per accompanying explanatory letter.

_____ Captain.

To _____, Esq.,
Collector of Customs at the
Port of _____

APPROVED AND AUTHORIZED:

_____,
Collector;

or,

APPROVED AND AUTHORIZED:

_____,
Secretary of the Treasury.

85

No. 16.

Form of Receipt of the Captain or Commanding Officer of Revenue Cutters or Vessels for articles received on board for the use of the vessel.

RECEIVED at _____ this _____ day of _____, 186 , from _____, the following articles and quantities, in good order and condition, for the use of the United States Revenue Cutter _____, under _____ command, in conformity to the approved requisition of the _____ day of _____ 186 , viz:

NOTE.--This Receipt will be signed by the officer receiving the articles on board the vessel. Receipts of deliveries to accompany bills.

No. 16.
ENDORSEMENT.

Receipt for articles received on board Revenue Cutter _____.

Captain

_____, 186 .

No. 17.

[To accompany voucher for fuel.]

*Form of Requisition and Receipt for Fuel for Revenue Vessels
other than for steaming.*

U. S. REVENUE CUTTER _____,

_____, 186 .

SIR: There is required for the use of this _____ for the quarter from the
_____ to the _____, 186 , inclusive, the following quantities and kinds of fuel, viz:

_____ cords of good quality _____ wood..
_____ tons (2,240 lbs. each) of _____ coal.

Captain.

To _____ Esq.,
Collector of Customs

86

Sir: You will deliver to _____ cords of good quality _____ wood and
_____, agreeably to the terms of your _____
and obtain a receipt from him, in triplicate, to accompany your voucher, and to entitle you to
payment for the same.

_____,
Collector of

Customs

TO _____,
Contractor for Fuel.

U. S. REVENUE CUTTER _____,

Received of _____ by the hands of the above named fuel for the use of the
United States Revenue Cutter _____, stationed at _____.

_____, _____, 186 .

[To be signed by the officer receiving the fuel]

No. 17, bis.

Form of Endorsement for Fuel for U. S. Revenue Vessels.

U. S. REVENUE CUTTER _____

REQUISITION AND RECEIPT FOR FUEL
DURING THE

Quarter ending _____ 186 .

87

No. I 8.

[To accompany voucher for fuel.]

Form of Requisition for Fuel for Revenue Steamers.

U. S. REVENUE STEAMER _____,

_____ 186 .

SIR: There is required for the use of this steamer the following quantities and kinds of fuel for steaming:

_____ cords of good pine wood.
_____ tons (2,240 lose each) of coal.

Chief Engineer.

To Captain _____ .
Commanding U. S. Revenue Steamer _____ .

APPROVED:
_____, Captain.

SIR: You will deliver to _____ cords of good quality pine wood and _____, agreeably to the terms of your _____, and obtain a receipt from him, in triplicate, to accompany your voucher, and to entitle you to payment for the same.

Collector,
_____.

TO _____.

U. S. REVENUE STEAMER _____ ,

_____ 186 .,

RECEIVED of _____ by the hands of _____ cords pine wood
and _____ tons (2,240 lbs. each) of coal.

_____,
Chief Engineer.

No. 18, bis.

*Form of Endorsement for Fuel for steaming on board U. S. Revenue
Steamers.*

U. S. REVENUE STEAMER _____ .

REQUISITION AND RECEIPT FOR FUEL FOR STEAMING

FROM

_____ 186 .

88

No. 19.

UNITED STATES REVENUE SERVICE.

*Description of the United States Revenue Cutter _____ and outfits and fixtures on
board, on the _____ .*

DESCRIBE THE VESSEL.

Tonnage, by measurement.
Where and when built.
When thoroughly repaired last.
Present condition of the vessel.
How and where employed.

DESCRIBE HULL.

Materials of frame.
Fastening, the kind used.
Length between perpendiculars.
Breadth of beam, moulded.
Depth of hold from underside of spar deck to skin alongside keelson,
Length of cabin.
Number of berths in cabin.
Length of berth deck for sleeping purposes.
Capacity of hold for stowing provisions, water, and fuel.

**DIMENSIONS, &c., OF SPARS, RIGGING, &c.
BOWSPRIT.**

Length out board.
Diameter at stem.
Diameter at cap.
Rigging.

JIB BOOM.

Length. Diameter at heel.
Diameter at bowsprit cap.
Diameter at end.
Rigging.

FOREMAST.

Length above the deck.
Diameter at heel.
Diameter at deck.
Diameter at cap.
Rigging.

89

FORE-TOPMAST.

Length.
Diameter at heel.
Diameter at upper end.
Rigging.

MAINMAST.

Length above the deck.
Diameter at step.
Diameter at deck.
Diameter at cap. Rigging.

MAIN-TOPMAST.

Length.
Diameter at heel.
Diameter at upper end.
Rigging.

FORE-GAFF.

Length.
Diameter.
Rigging.

MAIN BOOM.

Length.
Diameter at inner end.
Diameter at the outer end.
Rigging.

MAIN GAFF.

Length.
Diameter.
Rigging.

NUMBER AND NAMES OF SAILS, AND KIND OF CANVAS.

NUMBER OF AWNINGS AND KIND OF CANVAS.

NUMBER OF WIND SAILS AND KIND OF CANVAS.

90

NUMBER OF TARPAULINS AND SIZES.

NUMBER OF GRATINGS FOR HATCHES.

HOLD, APARTMENTS IN, &c.

Ballast, kind and number of tons.
Water tanks, number and capacity.
Water casks, number and sizes.
Quantity of water carried when full.
Quantity of provisions and fuel carried when full.
Room for freight, in barrels.
Any other remarks.

NUMBER AND DESCRIPTION OF BOATS, RIG, FIXTURES, &c.

GALLEY, FIXTURES, &c., &c.

CABIN FIXTURES AND FURNITURE.

Number of berths.

MISCELLANEOUS ARTICLES NOT ENUMERATED ET WHERE ON

THIS RETURN.

RECOMMENDATIONS AND GENERAL REMARKS IN REGARD TO THE

VESSEL AND HER DUTIES.

[Form of Endorsement.]

No . 19 .

UNITED STATES REVENUE SERVICE.

Description and Inventory

OF THE

U. S. REVENUE CUTTER _____ ,

Stationed at _____

_____ , 186 .

[This Description and Inventory is to be made out in June of each year, and also immediately after extensive repairs have been made on, or large outfits furnished to the vessel, signed by the captain, and one copy sent to the Treasury Department.]

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