UNITED STATES OF AMERICA

SHIPPING ARTICLES

OMB Number: 1625-0006

Expires: 10/31/2018

46 United States Code (U.S.C.) § 10302 & 10502

Notice is hereby given that 46 U.S.C. 10307 makes it obligatory on the part of the master or individual in charge of a vessel when shipping articles are required, to have a legible copy of the agreement required by 46 U.S.C. 10302, unsigned by the mariner, and without the next of kin information, exhibited in a part of the vessel accessible to the crew.

ARTICLES OF AGREEMENT BETWEEN MASTER AND SEAMEN IN THE MERCHANT SERVICE OF THE UNITED STATES

NAME OF SHIP	OFFICIAL NUMBER	PORT OF REGISTRY	REGISTERED TONNAGE	
			GROSS	NET

OPERATING COMPANY ON THIS VOYAGE		CLASS OF SHIP
NAME	ADDRESS	

IT IS AGREED between the Master and seamen of the _____ , of which _____ is at present master.

or whoever shall go for Master, now bound from the port of _____ to

(Here the voyage is to be described, and the places named at which the vessel is to touch, or cannot be done, the general nature, and probably length of the voyage is to be stated.)

For a term not exceeding _____ calendar months.

The seamen agree to conduct themselves in an orderly, faithful, honest, and sober manner, and to be at all times diligent in their respective duties, and to be obedient to the lawful commands of the master, or of an individual who lawfully succeeds the master, and of their superior officers in everything related to the vessel, and the stores and cargo of the vessel, whether on board, in boats, or on shore. In consideration of this service by the seamen to be performed, the master agrees to pay the crew, as wages, the amounts beside their names respectively expressed, and to supply them with the following provisions: at least 3 meals a day that total at least 3,100 calories, including adequate water and adequate protein, vitamins, and minerals, in accordance with the United States Recommended Daily Allowance.

It is agreed that any embezzlement, or willful or negligent destruction of any part of the vessel's cargo or stores, shall be made good to the owner out of the wages of the person guilty of the embezzlement or destruction. If an individual holds himself or herself out as qualified for a duty which the individual prove

It also is agreed that if a seaman considers himself or herself to be aggrieved by any breach of this agreement or otherwise, the seaman shall present the complaint to the master or officer in charge of the vessel, in a quiet and orderly manner, who shall take steps that the case requires.

It is also agreed that *(Here any other stipulations may be inserted to which the parties agree, and that are not contrary to law.)*

IN WITNESS WHEREOF, the parties have subscribed their names to this agreement, on the dates beside their respective signatures.

Signed by: , Master, on the day of , two thousand and

MASTER'S BIRTHDATE	PLACE OF BIRTH	REFERENCE NO.	HOME ADDRESS	NAME AND ADDRESS OF NEXT OF KIN

SHIPPING ARTICLES OF

PARTICULARS OF ENGAGEMENT

	NAME AND SIGNATURE OF SEAMAN	CAPACITY	WAGES PER MONTH	BIRTHPLACE	DATE OF BIRTH	REFERENCE NUMBER	PLACE OF SIGNING	DATE OF SIGNING	TIME AT WHICH TO BE ON BOARD	NEXT OF KIN NAME AND ADDRESS	SIGNATURE OR INITIALS OF MASTER
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State of _____ , Port of _____

On this _____ , of _____ personally appeared before me, the above-named seamen, severally known to me to the same persons who executed the instruments above (shipping articles), who, had read or had heard the same; that they were by me made acquainted with the conditions thereof, and understood the same; and that, while sober, and not in a state of intoxication signed it freely and voluntarily, for the purposes therein mentioned.

Additional Particulars of Engagement

Master's Signature _____

Reset

SHIPPING ARTICLES OF

PARTICULARS OF DISCHARGE

	PLACE for Leaving Ship	DATE of Leaving Ship	CAUSE for Leaving Ship	TIME OF SERVICE: DAYS	WAGES EARNED	DEDUCTIONS	BALANCES OF WAGES PAID ON DISCHARGE	DATE WAGES PAID AND RELEASE SIGNED	Master's Signature We, the undersigned seamen, do hereby, each one for themselves by our signatures herewith given in consideration of settlements made, release the Master and owners for all claims for wages in respect of this voyage or engagement, and I, the Master, do also release each of the undersigned seamen from all claims, in consideration of this release signed by them. NAME AND SIGNATURE OF SEAMAN
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Additional Particulars of Discharge

Reset

SHIPPING ARTICLES OF

PARTICULARS OF ENGAGEMENT

	NAME AND SIGNATURE OF SEAMAN	CAPACITY	WAGES PER MONTH	BIRTHPLACE	DATE OF BIRTH	REFERENCE NUMBER	PLACE OF SIGNING	DATE OF SIGNING	TIME AT WHICH TO BE ON BOARD	NEXT OF KIN NAME AND ADDRESS	SIGNATURE OR INITIALS OF MASTER
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State of _____ , Port of _____

On this _____ , of _____ personally appeared before me, the above-named seamen, severally known to me to the same persons who executed the instruments above (shipping articles), who, had read or had heard the same; that they were by me made acquainted with the conditions thereof, and understood the same; and that, while sober, and not in a state of intoxication signed it freely and voluntarily, for the purposes therein mentioned.

Master's Signature _____

SHIPPING ARTICLES OF

PARTICULARS OF DISCHARGE

	PLACE for Leaving Ship	DATE of Leaving Ship	CAUSE for Leaving Ship	TIME OF SERVICE: DAYS	WAGES EARNED	DEDUCTIONS	BALANCES OF WAGES PAID ON DISCHARGE	DATE WAGES PAID AND RELEASE SIGNED	Master's Signature We, the undersigned seamen, do hereby, each one for themselves by our signatures herewith given in consideration of settlements made, release the Master and owners for all claims for wages in respect of this voyage or engagement, and I, the Master, do also release each of the undersigned seamen from all claims, in consideration of this release signed by them. NAME AND SIGNATURE OF SEAMAN
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PRIVACY ACT STATEMENT

In accordance with 5 U.S.C. 552a(e)(3), THE FOLLOWING INFORMATION IS PROVIDED TO YOU WHEN SUPPLYING PERSONAL INFORMATION TO THE U.S. COAST GUARD.

1. AUTHORITY WHICH AUTHORIZED THE SOLICITATION OF INFORMATION:
   A. 46 U.S.C. § 10302, 10303, 10304, 10305, AND 10502.
   B. SEE 46 CODE OF FEDERAL REGULATIONS PART 14
2. PRINCIPLE PURPOSES FOR WHICH INFORMATION IS INTENDED TO BE USED:
   A. ESTABLISH A CONTRACT BETWEEN THE SHIPPING COMPANY AND THE CREW MEMBERS PRIOR TO THE BEGINNING OF A VOYAGE AS IS REQUIRED BY LAW.
   B. PROVIDES THE U.S. COAST GUARD WITH AN OFFICIAL VESSEL ACTIVITY FILE AS WELL AS A COMPLETE LISTING OF THE SEAMEN EMPLOYED DURING THE VOYAGE, THEIR NAMES, WAGES, ADDRESSES OF NEXT OF KIN, TIME TO BE ONBOARD, BIRTH DATES, CAPACITIES, AND CREDENTIAL NUMBERS.
   C. PART OF THE INFORMATION IS TRANSFERRED TO A FILE MANAGEMENT COMPUTER SYSTEM FOR A PERMANENT RECORD.
3. THE ROUTINE USES WHICH MAY BE MADE OF THE INFORMATION:
   A. TO MAINTAIN RECORDS REQUIRED BY 46 U.S.C. 7319.
   B. TO ENABLE ELIGIBLE PARTIES (*i.e. the mariner's heirs or properly designated representative*) TO OBTAIN INFORMATION.
   C. TO PROVIDE INFORMATION TO THE U.S. MARITIME ADMINISTRATION FOR USE IN DEVELOPING MANPOWER STUDIES AND TRAINING BUDGET NEEDS.
   D. TO DEVELOP INFORMATION AT THE REQUEST OF COMMITTEES OF CONGRESS.
   E. TO PROJECT BILLET ASSIGNMENTS AT COAST GUARD MARINE INSPECTION/SAFETY UNITS.
   F. TO PROVIDE INFORMATION TO LAW ENFORCEMENT AGENCIES FOR CRIMINAL OR CIVIL LAW ENFORCEMENT PURPOSES.
   G. TO ASSIST U.S. COAST GUARD INVESTIGATING OFFICERS AND ADMINISTRATIVE LAW JUDGES IN DETERMINING MISCONDUCT, CAUSES OF CASUALTIES, AND APPROPRIATE SUSPENSION AND REVOCATION ACTIONS.
4. WHETHER OR NOT DISCLOSURE OF SUCH INFORMATION IS MANDATORY OR VOLUNTARY (*Required by law or optional*) AND THE EFFECTS ON THE INDIVIDUAL, IF ANY, OF NOT PROVIDING ALL OR PART OF THE REQUESTED INFORMATION: DISCLOSURE OF THIS INFORMATION IS VOLUNTARY, BUT SUBJECT SEAMEN MAY NOT BE PERMITTED TO ENGAGE IN EMPLOYMENT ABOARD THE VESSEL FOR WHICH ARTICLES ARE BEING OPENED.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The Coast Guard estimates that the average burden for this report is 90 minutes. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commanding Officer, U.S. Coast Guard National Maritime Center, 100 Forbes Drive, Martinsburg, WV 25404 or Office of Management and Budget, Paperwork Reduction Project (1625-0040), Washington, DC 20503.