

**OFFICER CANDIDATE SCHOOL AGREEMENT**  
between the  
**UNITED STATES OF AMERICA**  
**U.S. DEPARTMENT OF HOMELAND SECURITY**  
**UNITED STATES COAST GUARD**  
and

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*(Type or print full name of Candidate, an enlisted member of  
the Coast Guard or Coast Guard Reserve)*

This agreement is entered into between the United States of America, Department of Homeland Security, United States Coast Guard, represented by the officer signing this agreement and the above named candidate, an enlisted member of the U.S. Coast Guard or U.S. Coast Guard Reserve.

WHEREAS, candidate volunteers for training under the Officer Candidate Program of the Coast Guard Reserve; and

WHEREAS, both parties understand that this agreement will not be effective until the candidate is accepted and assigned to Officer Candidate School.

THEREFORE, the parties hereto agree as follows:

1. If selected for the Officer Candidate Program, candidate agrees to accept assignment to, and serve for the duration of Officer Candidate School.
2. Upon successful completion of Officer Candidate School, candidate agrees to accept an appointment as an Ensign in the U.S. Coast Guard or U.S. Coast Guard Reserve whichever is offered and will serve on active duty for a period of 3 years, if a Reserve appointment is accepted, or a minimum period of 3 years, if a Regular appointment as a temporary officer is accepted, unless sooner released by competent authority.
3. If assigned to Officer Candidate School while serving on active duty, candidate understands that, if he does not complete Officer Candidate School, or if he is not recommended for appointment, he will be assigned as follows:
  - (a) If enlisted in the USCG, to complete his current enlistment;
  - (b) If enlisted in the USCGR, to serve on active duty in an enlisted status in accordance with the terms of his original enlistment.
4. If assigned while serving on inactive duty, the candidate understands that if he does not complete Officer Candidate School, or if he is not recommended for appointment, he will be required to fulfill the terms of his original enlistment in the USCGR. He further understands that such service will be in an enlisted status in the rate which he held when he was accepted for Officer Candidate School and that, if an active service obligation does not exist, he will be released to inactive duty, if he so requests.
5. Candidate understands that:
  - (a) If enlisted in the USCG, voluntary disenrollments will not be permitted prior to week 6.
  - (b) If enlisted in the USCGR, voluntary disenrollments will not be permitted prior to week 6 and after week 13.
6. The candidate understands that if a National Agency Check has not been administered prior to acceptance to Officer Candidate School, then such a check will be conducted, and that the candidate's commission as Lieutenant (junior grade) may be vacated under the provision of 14 USC 214.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

UNITED STATES OF AMERICA

\_\_\_\_\_  
*By direction*

\_\_\_\_\_  
*Signature of Candidate*

*Service No.* \_\_\_\_\_

\_\_\_\_\_  
*Present Duty Station*

**PRIVACY ACT STATEMENT**

IN ACCORDANCE WITH 5 USC 552a(e)(3), THE FOLLOWING INFORMATION IS PROVIDED TO YOU WHEN SUPPLYING PERSONAL INFORMATION TO THE U.S. COAST GUARD.

1. AUTHORITY which authorized the solicitation of the information: 14 USC 214(a) and 10 USC 593.
2. PRINCIPAL PURPOSE(S) for which information is intended to be used: The information on the form is used primarily as an identifier of the person who signs, thus indicating that the person is in agreement with the terms of OCS.
3. The ROUTINE USES which may be made of the information: For administrative verification of applicant's compliance with the agreement.
4. Whether or not DISCLOSURE of such information is mandatory or voluntary (*Required by law or Optional*) and the effects on the individual, if any, of not providing all or any part of the requested information: Disclosure of this information is voluntary, but failure to sign the agreement would result in non-appointment to OCS.