

b (6) + 7 (c)

**CAPT**

**From:** Noel, Jessica LTJG  
**Sent:** Saturday, August 20, 2005 6:21 PM  
**To:** [REDACTED] LCDR  
**Subject:** RE: Dive Qual and Currency Specifics

Ops - Ok, I'll try to make it clear. I've never really explained it before, I just "know" how it works. Beginning with our dive school graduation date, we have to complete at least 4 dives every 6 month period in order to remain in the active diver status. It's not so much a requalification as it is just maintaining proficiency. Our 6mo periods differ due to graduation dates. About 1 month prior to the end of any one diver's "qual period", I submit a letter verifying the dives "from" the CO and YNC submits it to FINCEN. This keeps our dive pay going for the subsequent 6mo period, during which the diver again has to complete 4 dives.

For example:

I.B. Adiver graduated dive school 1 Jan;  
Adiver is a certified active & paid diver until 30Jun;  
Between 1Jan and 30Jun, Adiver must complete 4 dives;  
Upon completion of all dives (minimum 4) by early to mid Jun, Adiver's Dive O verifies dives for command via memo to keep Adiver in active status;  
Memo of completed dives during current 6mo period (1Jan - 30Jun) is submitted to FINCEN to keep dive pay going for the subsequent 6mo period (1Jul-31Dec);  
Cycle continues...

Does this make more sense? Basically, if [REDACTED] & [REDACTED] letters verifying the dives they did in Mar-Aug don't get submitted within the next 10days, they will stop receiving dive pay a/o 15Sep. They will get back-paid if the letters are delayed, but it's better to get them in ahead of time.

I went ahead and submitted mine because I've met the 4-dive minimum and it's unlikely that I'll get to dive again before Nov. If it's less confusing, we can hold mine until Oct.

MKCS [REDACTED] letter is more of a formality for his PDR since he will be at a non-diving unit for the next qual period.

I'll put one of my previous letters in your box this evening. If I haven't the process clear or you have additional questions, we should probably talk it out to ensure we're on the same page.

R,  
Jess

**From:** [REDACTED] LCDR  
**Sent:** Saturday, August 20, 2005 4:58 PM  
**To:** Noel, Jessica LTJG  
**Subject:** Dive Qual and Currency Specifics

20 Aug 05

Jess,

Pls explain how the 6 month currency thing works insofar as the memos for pay are concerned.

Also, pls drop a copy of your last CO-signed currency memo in my box. I want it to compare formatting styles of varying items of correspondence. Thanks.

ENCLOSURE (147) PAGE 1 OF 2 PAGES.

R.  
Ops

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