

## RECRUITER CANDIDATE INFORMATION STATEMENT

If any answer requires additional space, please attach.

### APPLICANT INFORMATION

Last Name:	First Name:	MI:
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Rate/Grade:	Age (As of 7/1/16):	Years of Service (As of 7/1/16):
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Unit Currently Assigned (Name and Address)	Unit Phone Number
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	Sponsoring Recruiter/Recruiting Office (If Any)
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### BACKGROUND

Are you currently enrolled in any educational Instruction?    Yes    No

If yes, please indicate school and course of instruction:

Off-Duty civilian education and part time employment are not permitted to interfere with recruiting duties. How do you feel about this?

When was the last time you participated in the SWE?

What is your current standing on the promotion list? Are you projected to advance?

Financial Status: What would you consider your overall financial status to be? Please check one and explain.

Excellent    Good    Fair    Struggling

Many Coast Guard Recruiting Offices are not located near a military facility. Are you familiar with TRICARE and its various programs? Would you be satisfied using it?

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Are there any medical problems that you or anyone in your family that requires more than just minimal treatment?  Yes  No

Is any member of your family in the Special Needs program?  Yes  No

The busiest time of the recruiting season is typically the spring and summer months. During this time you will most likely be limited in your ability to use annual leave. How would this affect you?

Are there any other concerns that would interfere with or affect your duties as a recruiter? If yes, please explain.

**EXPERIENCE**

Summarize why you want to be a recruiter:

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How do you feel about the Coast Guard as a job or career?

Describe your level of administrative experience and ability, particularly with CG correspondence, documentation, forms, and checklists.

Give an example in which you have exhibited good leadership.

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Describe your experiences or ability to manage and prioritize multiple tasks (provide specific examples).

Recruiting involves speaking to individuals and small to medium sized audiences. Summarize your people skills and ability to speak in public (provide specific examples).

**RECRUITING DUTIES**

Recruiting is high paced and can be stressful at times. Goals and missions are necessary – and a fact of life. At times this can cause frustration and pressure to succeed. Do you feel you can work under these conditions? (Summarize)

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Working evenings and weekends, traveling extensively and having short periods of TDY are all aspects of a very normal schedule for a recruiter. How do you feel about this type of working environment?

Recruiting involves having knowledge of the other branches of service in order to form partnerships. Briefly describe instances or experiences with other service branches.

If married, is your spouse aware that you may have to work with applicants/recruiters of the opposite sex on a personal level, sometimes during the evening hours? How do you and/or your spouse feel about this?

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Describe what you envision as the “Perfect” Coast Guard Recruiters and how they would represent our service.

Describe what you envision as the “Perfect” applicant for the Coast Guard to recruit.

### Prior Service Personnel Only

Have you ever served in any Armed Forces other than the U. S. Coast Guard?     Yes     No

Branch(es):

Dates of Service  
(demonstrate as “From 31 Jul 2008 to 01 Aug 2012”)

Highest Rate/Rank  
Attained

Rate/Rank held at  
separation:

From/To:

From/To:

From/To:

Occupation(s) in previous service(s):