



COMDTINST 16155.2C
29 MAR 2013

COMMANDANT INSTRUCTION 16155.2C

Subj: POLAR ICEBREAKER CRUISE REPORTS

Ref: (a) [Polar Icebreaker Cruise Reports, Coast Guard Tactics, Techniques and Procedures \(TTP\) 3-76.1](#)

1. PURPOSE. This Instruction requires commanding officers of polar icebreakers to submit Cruise Reports after each deployment to the Arctic or the Antarctic. Reference (a) provides actionable, step-by-step procedures regarding Cruise Reports for required deployments.
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants and chiefs of headquarters staff elements shall comply with the provisions of this Instruction. Internet release is authorized.
3. DIRECTIVES AFFECTED. Polar Icebreaker Cruise Reports, COMDTINST 16155.2B, is canceled.
4. DISCUSSION.
 - a. Icebreaker cruise reports provide information vital to program success. They provide firsthand information on these specialized areas of ship and ice operations to operational commanders and headquarters program managers to help them with program management and answering queries from Congress, the Administration and the public. The cruise reports also help build a library of historical ship operations over many years and provide future crew members a database of corporate knowledge.
 - b. Polar Icebreaker Cruise Reports, as required by this Instruction, satisfy the cruise reporting requirements for all deployments under both Coast Guard and Department of Defense Operational Control (OPCON).
5. PROCEDURES.
 - a. Commanding officers of polar icebreakers shall submit a final Cruise Report electronically to the operational commander and Commandant (CG-WWM-3), with information copies to entities listed in Appendix B of Reference (a), within 30 days of

DISTRIBUTION – SDL No. 162

	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z
A					X																					
B		X																								
C																										
D																										
E																										
F																										
G																										
H						X																				

NON-STANDARD DISTRIBUTION:

return to home port. The content, format and distribution of these reports are outlined in Reference (a), which can be found at FORCECOM's TTP library:
<https://cgportal2.uscg.mil/units/forcecom/TTP/SitePages/Home.aspx>.

- b. Operational Commanders shall specify special reporting requirements for particular deployments in tasking letters or operations orders as appropriate.
 - c. Recommendations submitted in the Cruise Reports requiring action should be followed up by correspondence to the appropriate command or through the proper channels. References to the Cruise Report should be made in correspondence for background and detail.
6. **MAJOR CHANGES.** Major changes to this Instruction include removing all enclosures and relocating them into a TTP document. External distribution lists have been updated and some content has been revised.
 7. **REQUEST FOR CHANGES.** Units and individuals may recommend changes by writing via the chain of command to: Commandant (CG-WWM-3); U. S. Coast Guard; 2100 2nd St SW, Stop 7683; Washington, DC 20593-7683.
 8. **DISCLAIMER.** This document is intended to provide reporting requirements for Coast Guard personnel and is not intended to, nor does it, impose legally-binding requirements on any party outside the Coast Guard.
 9. **RECORDS MANAGEMENT CONSIDERATIONS.** This Instruction has been thoroughly reviewed during the directives clearance process, and it has been determined there are further records scheduling requirements, in accordance with Federal Records Act, 44 U.S.C. 3101 et seq., NARA requirements, and Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy does not have any significant or substantial change to existing records management requirements.
 10. **ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.** Environmental considerations under the National Environmental Policy Act (NEPA) were examined in the development of this Instruction. This Instruction included preparation of guidance documents that implement, without substantive change, the applicable Commandant Instruction or other Federal agency regulations, procedures, manuals, and other guidance documents. It is categorically excluded from further NEPA analysis and documentation requirements under Categorical Exclusion (22) as published in COMDTINST M16475.1 (series), Figure 2-1. An Environmental Checklist and Categorical Exclusion Determination (CED) are not required.
 11. **FORMS/REPORTS.** None.

D. A. GOWARD /s/
U.S. Coast Guard
Director, Marine Transportation Systems