

From: Co-Chairs, Capital Area Coast Guard Retiree Council
To: Council Members (via E-Mail)

Subject: Minutes of the Friday 24 June 2011 Capital Area Coast Guard Retiree Council Meeting

In accordance with the COMDTINST 1800.5e, Sec. 6.b. (6) the following minutes are submitted for your review and comment. Upon receipt of your comments, the minutes will be revised as recommended and will be distributed to Capital Area Coast Guard Retiree Council Members, to the National Retiree Council and to other Coast Guard Regional Retiree Councils. They will also be posted on our WEB site for access by Retiree Council affiliated Retirees in the Washington, DC Metro area, and others.

MINUTES OF THE FRIDAY, 24 June, 2011 MEETING OF THE CAPITAL AREA COAST GUARD RETIREE COUNCIL

Welcome and Introductions – Co-Chair CAPT David Bernstein convened the council meeting at 0900 AM on Friday, 24 June 2011 in Room B718 of Coast Guard Headquarters.

Council Members:	Mrs Susan Baicar	CAPT Norman Lemley
Attending	CAPT David Bernstein	Mr Norman Paulhus
	Mrs. Lula Carpenter	CDR Bruce Russell
	PO1 Isabel Castellanos	CAPT W.G. “Bud “ Schneeweis
	Mr. Paul Cojeen	CDR Benjamin Stoppe
	LCDR David Du Pont	SCPO Mike White
	LT James Koshar	COL Albert Willner

1. ADMINISTRATIVE ITEMS

Welcome and Introductions

Discuss and Approve Minutes of the 25 March, 2011 Council Meeting

2. COUNCIL PROGRAM

OLD BUSINESS

- 1.1 Status of Email Distribution List and Membership Outreach**
- 1.2 Help Desk Utilization – (email nrhdesk@gmail.com)**
- 1.3 Update on Newsletter**
- 1.4 Website Update**
- 1.5 Caregivers Guide**

NEW BUSINESS

- 2.1 Council Membership and Committees**
- 2.2 National Council Meeting Report**
- 2.3 Survivors Guide be Reviewed and Revised**
- 2.4 Treasurers Report**
- 2.5 Promotion of Retiree Participation in the USCG Related Events, i.e.; “Pump Primer List”/DC Area Events Calendar**
- 2.6 Contacts with Coast Guard Officers Spouses Club of Washington, DC and the Joint Base FT Myers-Henderson Hall Retiree Council**
- 2.7 Holiday Party Preplanning**
- 2.8 2011 Meeting Schedule**
- 2.9 Suggestions for the Good of the Order**

AJOURNMENT

ADMINISTRATIVE ITEMS

1. Welcome and Introductions - Co-Chair David Bernstein called the meeting to order at 9:00 AM in Rm B718 at CGHQ and welcomed COL Al Willner, Chairman of the Joint Base FT Meyer-Henderson Hall Retiree Council and new attendee PO1 Isabel Castellanos.

2. Discuss and Approve 25 March, 2011 Minutes – The minutes were approved as read.

COUNCIL PROGRAM

OLD BUSINESS

1.1 Status of Email Distribution List and Membership Outreach – The council’s email list is now up to date and in use. Norm Lemley reported that approximately 500 members are on the email list. COL Al Willner informed the members that his Council has approximately 2100 members and receives support from the Joint Base Command at FT Meyer.

1.2 Help Desk Utilization – David Du Pont reported that we have Watchstanders scheduled until the end of August with several from outside the DC Metro area. David also explained to COL Willner the training and work of the Help Desk and the use of an 800 number to facilitate and guide questioners as to where to find the answers to their questions. The number is 866-664-6245 and can be found in the Retiree Newsletter sent from the pay center in Topeka, Kansas. The Help Desk receives 6-12 queries per week. COL Willner said the Army has a Post Retiree Services Office. The email address is - militaryonesource.com- and there is a Call Center to help retirees with questions. ADM Hewitt announced new online help, but the site has been difficult to access. Isabel Castellanos will check this out and once we have the information, we will publish it in the Newsletter

1.3 Newsletter Update – Norm Lemley reported the Newsletter will be published soon and he will add a flyer about the upcoming Coast Guard Day Picnic on August 6. Norm Paulhus and Norm Lemley have developed a calendar of upcoming events that will be on the Web page. Norm Lemley will be publishing an additional Memorial Day edition of the Newsletter.

1.4 Website Update – Paul Cojeen reported that the Website is up and running and has been updated. The CACG Retiree Website can be found by using Google. After consultation with Joe Fernandez, a CG Web Developer, we may be able to publish the Newsletter using his capability and know the number of hits the website receives. In addition a link needs to be added for the National Retiree Council so the National Council’s final report may be passed to the retirees. This will be discussed with ADM Silva. Also needed is a link to the Office of Personnel Management so information will be available to civilian retirees.

1.5 Caregivers Guide –The idea of approaching the USAA Foundation by Bruce Russell and Bud Schneeweis was discussed. It was thought that the final product might be generic and may not be what we are hoping to develop. Bruce Russell reported that his presentation to the National Council was very well received and Debbie Farley is asking for specifics about what is needed. A committee was formed to shape the framework and provide information for the document, headed by Bruce Russell with Bud Schneeweis, and Isabel Castellanos as members. YNC Kim Lorigan and CDR Sal Romo, members of the National Council with special interest and knowledge in this area, will be asked to join this committee.

NEW BUSINESS

2.1 Council Membership and Committees – The Committees and Members are listed below:

Email Distribution-Norm Lemley, David Du Pont, Bruce Russell, Paul Cojeen
Newsletter-Norm Lemley, Paul Cojeen, Norm Paulhus
Web Page-Paul Cojeen, Norm Lemley, Ben Stoppe, Bruce Russell, Bob Warakomsky
By-Laws/Charter-Mike White, David Bernstein, David Du Pont, Susan Baicar
Caregivers Guide-Bruce Russell, Bud Schneeweis, Isabel Castellanos, with possible input
from National Council members, Kim Lorigan and Sal Romo
Survivors Guide-Bud Schneeweis, Lula Carpenter
Outreach-Kip Louttit, John Bagg, David Bernstein, Bud Schneeweis
Social Committee- David Bernstein, Bud Schneeweis, Bruce Russell, Isabel Castellanos

2.2 National Council Meeting – RADM Hewitt reported to the Council that a service member will be brought in for one year to set up a program to address the needs of Retirees. Retirees are now under the “umbrella” of the “Year of the Coast Guard Family”. ADM Papp, Commandant, had lunch with and then met with the National Council members for a total of 2 hours. ADM Papp requested the names of all the Co-Chairs for the Regional Councils so that he might meet with them when traveling in those areas. Vice ADM Brice-O’Hara talked with the Council for an hour also. The Council requested a shared portal site like “Army Knowledge Online” whereby a retired service member would keep their Coast Guard email address so the National Council could more readily communicate with Retirees. RADM Hewitt indicated he would work on that request. The Commandant is scheduled to respond to the National Retiree Council Report in July.

2.3 Survivors Guide Reviewed and Revised- Bud Schneeweis and Lula Carpenter will work on this committee and research more detailed information needed in guide. The findings will be sent to Debby Farley.

2.4 Treasurers Report – The Treasurers Report was tabled until the September meeting due to the Treasurer being out of town.

2.5 Promotion of Retiree Participation in USCG related Events/DC Area Events Calendar– Norm Paulhus will prepare the list of events after research and help with information from Bud Schneeweis. The Coast Guard Day Picnic will be held on August 6th at TISCOM in Alexandria and the Oct 7, 2011 “Retiree Days” at Ft Meyer will be noted. We will work on participating in the “Retiree Days” per the invitation from COL Willner. Similar events will be published that take place from Norfolk, VA to Cape May, NJ. The Events Calendar will be sent to Joe Fernandez for publication. Isabel Castellanos will contact Norm Paulhus with information regarding events like “Diversity Days” to raise our visibility within the retiree community.

2.6 Contacts with Coast Guard Officers Spouses Club of WA DC and Joint Base Myers – Henderson Hall- Co-Chair David Bernstein and COL Al Willner will attend each other’s Council meetings. The Spouses Club will be contacted with the date of our Holiday Party to ensure we have no scheduling conflicts with their events.

2.7 Holiday Party Preplanning- The Holiday Party will be held on Sunday, 4 December 2011 from 4:00 PM – 6:30 PM at Vinson Hall in McLean, VA. Paul Peak, a resident and retired Coast Guard Captain, has reserved the room. David will call Paul Peak to confirm. Susan Baicar will contact the Commandant and Master Chief of the Coast Guard so that the date of the party may be put on their calendars. Invitations and information concerning the party will be put in the Newsletter and a save the date will be noted early on. The cost will be decided after consultation with the Treasurer and estimated cost of the party is established. Raffle items, escorts, signs, nametags, and members to man tables will be discussed at the September meeting.

2.8 2011 Meeting Schedule

- 30 September 2011
- 02 December 2011

2.9 Suggestions for the Good of the Order – Isabel Castellanos was unanimously elected to the Council.

Co-Chair Mike White informed the Council that when renewing ID cards in the future, Social Security numbers will no longer be used. A DOD ID comprised of 10 numbers will be assigned by DEERS and Dependents will have their own ID number.

Jim Koshar, a member of the “AIM” program, attended the Coast Guard Academy graduation and two new Ensigns, to whom he gave certificates of appointment, were among the graduates, a very special event, especially with the President Obama in attendance.

AJOURNMENT

Minutes Prepared by Lula Carpenter, Secretary

Submitted 30 June 2011

Co-Chairs, Capital Area Coast Guard Retiree Council
CAPT David Bernstein
SCPO Dennis M. (Mike) White