

From: Co-Chairs, Capital Area Coast Guard Retiree Council

Copy to: Council Members (via E-Mail)

Subject: Minutes of the Friday, 24 September, 2010 Capital Area Coast Guard Retiree Council Meeting

In accordance with the COMDTINST 1800.5e, Sec. 6.b. (6) the following minutes are submitted for review and comment. Upon receipt of comments, the minutes will be revised as recommended and will be distributed to Capital Area Coast Guard Retiree Council Members, to the National Retiree Council and to other Coast Guard Regional Retiree Councils. They will also be posted on our WEB site for access by Retiree Council affiliated Retirees in the Washington, DC Metro area, and others.

MINUTES OF THE FRIDAY, 24 SEPTEMBER, 2010 MEETING OF THE CAPITAL AREA COAST GUARD RETIREE COUNCIL

Welcome and Introductions – Co-Chairs Bud Schneeweis & Mike White convened the council meeting at 0900 on Friday, 24 September, 2010 in Room B718 of Coast Guard Headquarters.

Council Members Attending:

LCDR John Bagg	CAPT Norman Lemley
Mrs. Susan Baicar	CAPT J.K. “Kip” Louttit
CAPT David Bernstein	Mr Norm Paulhus
Mrs Lula Carpenter	RADM Ronald F. Silva
Mr Paul Cojeen	CAPT W.G.”Bud” Schneeweis
LT James Koshar	CDR Benjamin Stoppe
CWO4 Ed Kruska	CAPT Robert Warakomsky
	SCPO Dennis “Mike” White

AGENDA FOR THE FRIDAY, SEPTEMBER 24, 2010 MEETING OF THE CAPITAL AREA COAST GUARD RETIREE COUNCIL

- 1. ADMINISTRATIVE ITEMS**
 - 1.1 Welcome and Introductions- RADM Ron Silva, new Co-Chair of National Council**
 - 1.2 Comments by the PSSU Command Representative**
 - 1.3 Discuss & Approve Minutes of the 25 June Council Meeting**
 - 1.4 Acknowledge & Thank RADM Fred Ames for his service as Co-Chair of National Council**
- 2. COUNCIL PROGRAM**

OLD BUSINESS

- 2.1 Status of Google List and Membership Outreach**
- 2.2 Help Desk Utilization – (e-mail nrhdesk@gmail.com)**
- 2.3 Update on Newsletter**
- 2.4 Website Update**
- 2.5 Caregivers Guide Update**

NEW BUSINESS

- 2.2.1 Treasurers Report**
- 2.2.2 Discussion of COMDTINST, Section 5, 5.1, Liaison & Sponsoring Command**
- 2.2.3 Holiday Party Pre-Planning**
- 2.2.4 Discussion of Correct Council Name**
- 2.2.5 Promotion of Retiree Participation in USCG Related Events, ie; “Pump Primer List”**
- 2.2.6 Updating of Current Council Membership & Contact Information**
- 2.2.7 2010-2011 Meeting Schedule**
- 2.2.8 Additional Items and Good of the Order**

ADJOURNMENT

1. ADMINISTRATIVE ITEMS

1.1 Welcome and Introductions- RADM Ron Silva, new Co-Chair of National Council

RADM Ron Silva was welcomed to the meeting by the Co-Chairs & thanked for his willingness to serve with MCPO Vince Patton as Co-Chair on the National Coast Guard Retiree Council. RADM Silva acknowledged the Council’s thanks and thanked our Council for its work and explained that he was in the learning phase of his new job as National Council Co-Chair and was headed to PPC to discuss the issue of gray area Reservists.

1.2 Comments by the PSSU Command Representative

CDR Dutton is no longer at HQ.

1.3 Discuss & Approve Minutes of the 25 June Council Meeting

The minutes were approved as amended to reflect Norm Paulhus’ work on the “Pump Primer” list of notification of CG related events to Retirees.

1.4 Acknowledge & Thank RADM Fred Ames for his service as Co-Chair of National Council

RADM Ames will be thanked for his years of dedicated service as Co-Chair By Council Co-Chairs.

2. COUNCIL PROGRAM

2.1 Status of Google List and Membership Outreach

David Bernstein & Norm Lemley reported that our Google list is now our “Outlook” List as the names on the list are now 5 separate Outlook lists. We had a 75-80% response to our request for email addresses giving us @ 400 contact names (up 200) and Outlook only holds 100 names on one list. Other sources for names are the Pterodactl list which Ben Stoppe will provide and RADM Silva suggested the FT Meyer Retiree contact list & gave the email address esviknasl@aol.com for the person to contact @ the use of this list. The new Outlook list will be used for mailings & not shared. Norm Lemley, Susan Baicar & David Bernstein will continue to work on this project.

2.2 Help Desk Utilization – Bob Warakomsky reported that @ 8-12 queries are received each week and there are 7 new members. There are @ 12 watchstanders. Bob has developed procedures for new members in 3 phases.

1. New members contact Dave Du Pont and he notifies Bob who gives instructions @ the job to the trainee & the new trainee agrees to the job.
2. David Du Pont assigns a mentor to the trainee for 3 months.
3. Trainee takes the lead after 3 months after mentor & trainee both agree trainee is ready.

Bud thanked Bob & David for a job well done.

2.3 Newsletter Update

Norm Lemley will send out the Newsletter next week and it will go out to the 400 new names on the Outlook list.

2.4 Update on Website

Bob Warakomsky updates the Website occasionally and David Bernstein and Paul Cojeen post when Bob is away.

2.5 Caregivers Guide

Bud Schneeweis will contact Bruce Russell @ the Caregivers Guide.

NEW BUSINESS

2.2.1 Treasurers Report

Bob Warakomsky reported that the Council had approximately \$800.

2.2.2 Discussion of COMDTINST, Section 5,5.1, Liasion & Sponsoring Command

Bud Schneeweis will discuss with CDR Sinclair @ Command Involvement with The Council.

2.2.3 Holiday Party Event Planning

The party is Sunday 5 December from 4-6pm at “Vinson Hall”. “Vinson Hall “ will cater the event & Bud will speak with Paul Peak @ arrangements. The cost was discussed & the price will be \$25/50 per single/couple if this will cover the cost. It was suggested that the cost to singles be raised to \$30 if extra funds are needed. Bob Warakomsky asked for graphics to put on the Council Website. Norm Paulhus will email photos from last year’s party to Paul Cojeen. Unless decided otherwise, Paul Peak will collect the checks & mail to the Treasurer, Bob Warakomsky. An email flyer will be sent to the “Outlook” list and a “Save the Date” will be put in the newsletter. It was suggested that Steve Goldhammer be asked to contact the “Spouses Club” so they can add the announcement of the party to their newsletter. It was also suggested that the Auxilliarists in the area be notified.l

2.2.4 Discussion of Correct Council Name

Mike White and Bud Schneeweis will work on this problem of the Bylaws having one name and the Charter another.

2.2.5 “Pump Primer” List/ Notification to Retirees of USCG Related Events

Norm Paulhus gave the members listings of upcoming events. It was suggested that they be arranged chronologically with the focus on Local events & a few out of area. Also it was suggested that a contact person for each event be listed for people who wish to participate or volunteer. Norm will continue to research this project. These events could be passed via the Newsletter and Website.

2.2.6 Updating of Current Council Membership & Contact Information

Lula Carpenter handed out the most current members & contact information. She will add RADM Ron Silva and MCPO Vince Patton to the roster.

2.2.7 2010-2011 Meeting Schedule

03 December 2010
25 March 2011
24 June 2011
30 September 2011
02 December 2011

2.2.8 Additional Items and Good of the Order

Additional Item

Holiday Cards

Bud Schneeweis will get CG art template & also try to gather the approximately 300 names of age 75 & over retirees. The red & green buoy design was suggested. Norm Paulhus will work on the text & Ben Stoppe will print the cards

if possible. It was suggested that we consider e-cards for next year and a card be sent to ADM Papp this year.

Good of the Order

Ed Kruska passed out flyers @ “USCG Flags Across America”, a DC CPOA Veteran’s Day Event on Saturday, Nov 6 at Arlington National Cemetery.

Jim Koshar talked @ his involvement with new appointments to the CG Academy. Bob Warakomsky noted that his grandson will be in the class of 2014.

Kip Louttit and Ben Stoppe have joined the CG Auxillary.

ADJOURNMENT

Minutes prepared by Lula Carpenter, Secretary
Submitted 1 October 2010

CAPT Bud Schneeweis _____

SCPO Dennis M. (Mike) White _____

Co-Chairs, Capital Area Coast Guard Retiree Council

