

UNCLAS //N01560//

ALCOAST 481/14

COMDTNOTE 1560

SUBJ: ARMED FORCES CLASSIFICATION TEST PROGRAM UPDATE A. Performance, Training and Education Manual, COMDTINST M1500.10 (series)

B. Physical Security and Force Protection Program, COMDTINST M5530.1 (series)

1. This ALCOAST promulgates policy and procedure changes to the Coast Guards Armed Forces Classification Test (AFCT) program.
2. The AFCT is the in-service equivalent to the Armed Services Vocational Aptitude Battery (ASVAB) test. Members must complete the AFCT if they seek to improve ASVAB test scores when qualifying for technical training or officer accession programs. Completion of the AFCT is the only authorized ASVAB retesting process.
3. Policy: The AFCT shall only be administered electronically at a Defense Language Proficiency Test/AFCT (DLPT/AFCT) site by an approved DLPT Administrator, normally a full-time Educational Services Officer (ESO) and previously-authorized collateral duty ESOs. ESOs must request approval and register with the Coast Guard Institute (CGI) DLPT/AFCT site security manager to provide examination services.
4. Procedures: The following procedures are effective immediately:
  - A. Members desiring to raise their individual ASVAB test scores may contact a full-time or collateral duty ESO for information on AFCT testing sites, advice on test preparation and access to study materials.
  - B. The electronic version of the AFCT is taken in its entirety and test results replace all ten (10) subtest scores in the members personnel record regardless of prior test scores. Members are highly encouraged to study before attempting the test.
5. This change in policy will be reflected in the next update of ref (A).
6. The ASVAB waiver process remains in effect. Members may request a waiver of ASVAB requirements via their command. Ref (A) outlines ASVAB waiver policy. ASVAB waiver procedural guidance is available on the Training and Education tab of the CG Portal, or from your unit ESO.
7. ESOs shall review the latest AFCT policy and AFCT Standard Operating Procedure located on the CGI website at [http://www.uscg.mil/hq/cgi/eso/courses\(underscore\)and\(underscore\)test s/default.asp](http://www.uscg.mil/hq/cgi/eso/courses(underscore)and(underscore)test s/default.asp)
8. ESOs shall destroy all copies of obsolete AFCT Tests 17a and 17b and grading keys 17F and 17G immediately in accordance with ref (B) and record it in the destruction log.
9. The CG Institute will adjust the ESOs inventory in the Training Academia Customer Care Tracking System automatically.
10. ESOs may contact CW02 Jared Frazier of the CGI for further information at (405) 954-7275 or [jared.frazier\(at\)uscg.mil](mailto:jared.frazier@uscg.mil).
11. Released by RDML S. A. Buschman, Commander, Force Readiness Command.
12. Internet release authorized.