

Pollution Removal Funding Authorization (PRFA)

System for Award Management (SAM) SAM.Gov

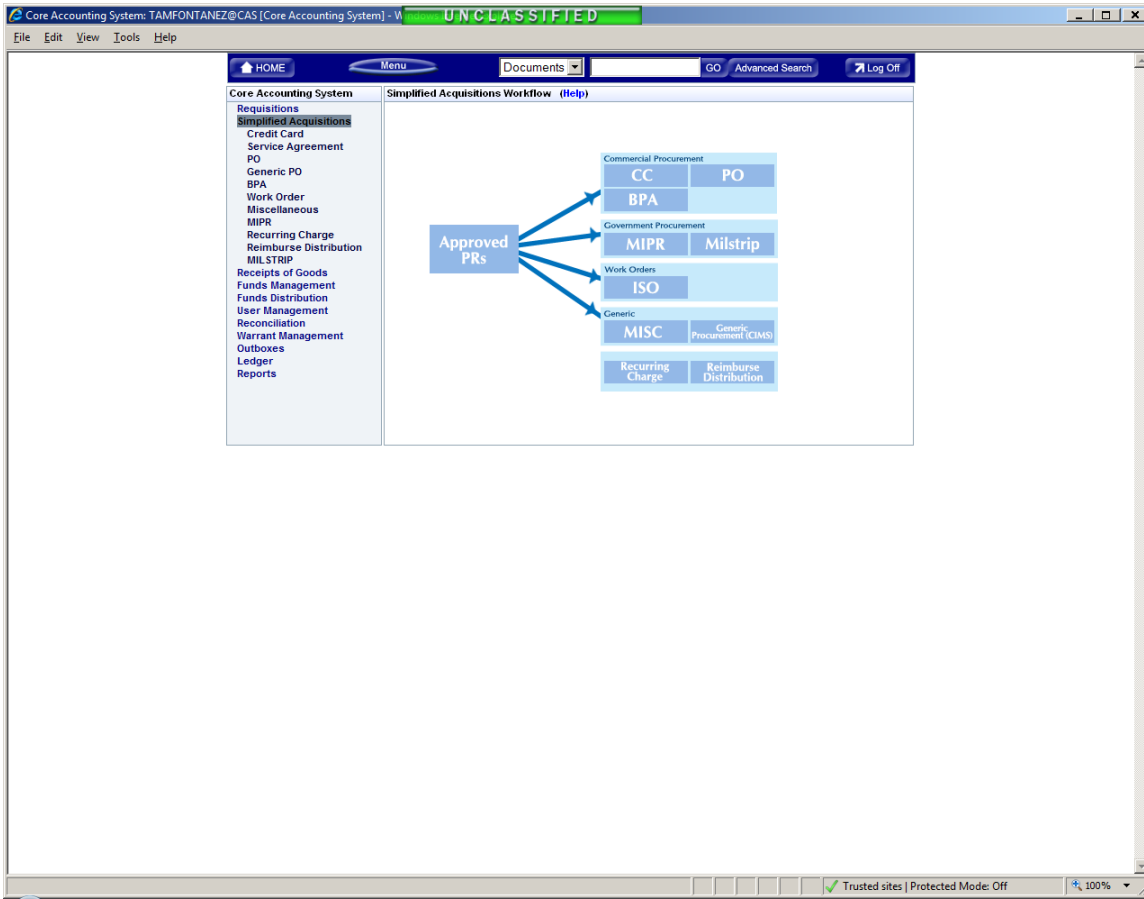
The screenshot shows the SAM.gov website interface. At the top, there is a green "UNCLASSIFIED" banner. Below it, the browser address bar shows "https://www.sam.gov/index.html/#1". The main header includes the SAM logo and a navigation menu with options: HOME, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. A login section is visible with fields for "USER NAME" and "PASSWORD", a "LOG IN" button, and links for "Forgot Username?" and "Forgot Password?". A "Create an Account" link is also present. Below the navigation menu, there are three main content areas: "CREATE USER ACCOUNT", "REGISTER/UPDATE ENTITY", and "SEARCH RECORDS". The "CREATE USER ACCOUNT" section explains that CCR usernames won't work and provides a "Create User Account" button. The "REGISTER/UPDATE ENTITY" section offers a "Register/Update Entity" button and a "New! Use the SAM Status Tracker to: Check Status" link. The "SEARCH RECORDS" section provides a "Search Records" button. Below these sections, there is a "WHAT IS SAM?" section with a "Need Help?" link, and three columns of "NEWS AND ANNOUNCEMENTS", "USER GUIDES/HELPFUL HINTS", and "ATTENTION EXTRACT AND WEB SERVICE USERS". The footer contains the text "SAM | System for Award Management 1.0" and "IBM v1.P.27.20150327-1711 WWW9".

Verify the vendor is registered in SAM using the DUNS (number) written on the PRFA request (e-mail or form)

FPD (create obligation)

Login, on FPD

- ❖ Simplified Acquisition
- ❖ MISC



Financial Desktop: TAMFONTANEZ@CAS Simplified Acquisitions [Miscellaneous] UNCLASSIFIED

HOME Menu Documents GO Advanced Search Log Off

New Close Creation PR Merge PR Save Discard Print Copy Disc Cancel Doc Remarks FPDFS

Doc Summary Funds Check Help

GENERAL INFORMATION

Document Type: [] Document ID: [] ACTIVITY DATE: 04/29/2015

Description: [] DOLLAR AMOUNT: \$0.00

Public/Government Flag: Public Government

VENDOR AND POC LOCATION

CCR Mandatory for Payment (www.ccr.gov)

Name: [] POC Name: [] Code: 74100

Street: [] Phone No.: [] Attn Name: TAMARA FONTANEZ

Street2: [] Ext.: [] Unit Name: USCG NPFC

City: [] Fax No.: [] Room No.: []

State: [] Zip: [] Mail Code: [] 4200 Wilson Blvd. Suite 1000

Country: [] Arlington

Phone: [] State: VA Zip: 22203-1804

Fax No.: [] Phone No.: (703)872-6039 Ext: []

Transmit to Fincon: Yes No

DISCOUNT TERMS

Line Item Percentage Order Discount Percent: 0.00%

PAYMENT TERMS

Percentage offered: 0 Fast pay flag:

Days allowed to make full payment: 30 Days before expiration: 0

Excluded Amount: \$0.00

DESCRIPTION OF ITEM OR SERVICE

Item 1 Add Accounting Line Account Maintenance Delete

CLIN Type	Description	Qty	Unit	EA	Unit Cost
Initial Obligation		1			\$0.00
CLIN	\$##	\$Disc (Per Unit)	\$0.00	%Disc 0.00%	Amount (After Disc) \$0.00
Sub CLIN	Date	PPA			Undist. Balance \$0.00

Accounting Line

Account ID	Cost Center	Object Class	Project	Task Number	System Data	Amount	Suffix	Effective Date
						\$0.00		04/29/2015

Ready Status: NEW Financial Desktop Wed Apr 29 09:07:32 EDT 2015 Trusted sites | Protected Mode: Off 100%

Case name and FPN given by MST FOSCR via CANAPS

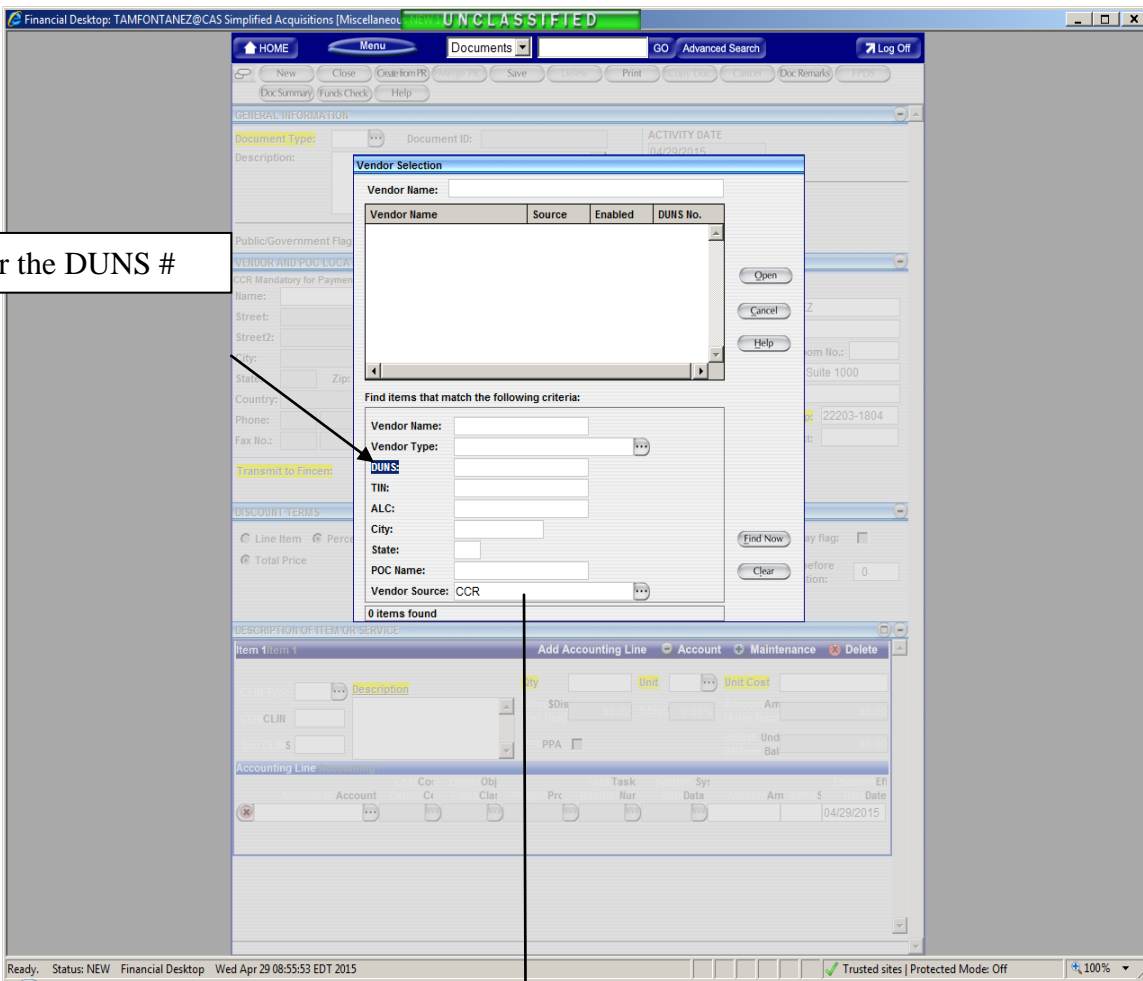
Vendor

Doc type 34

Vendor

If Vendor is not in FPD then Use JP MORGAN as vendor (same as Purchase Card policy)

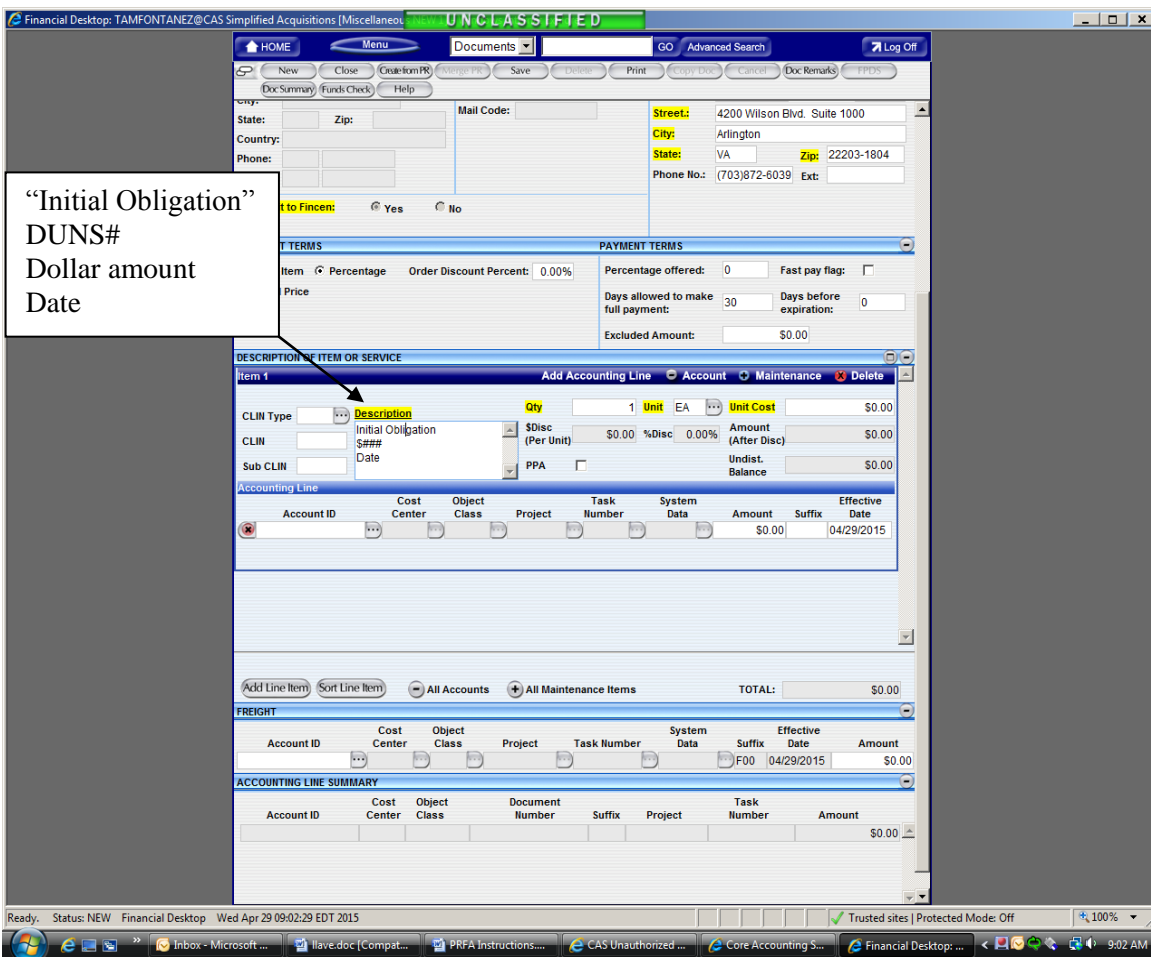
Put Vendor specific Information in Line item 1 Description.



Enter the DUNS #

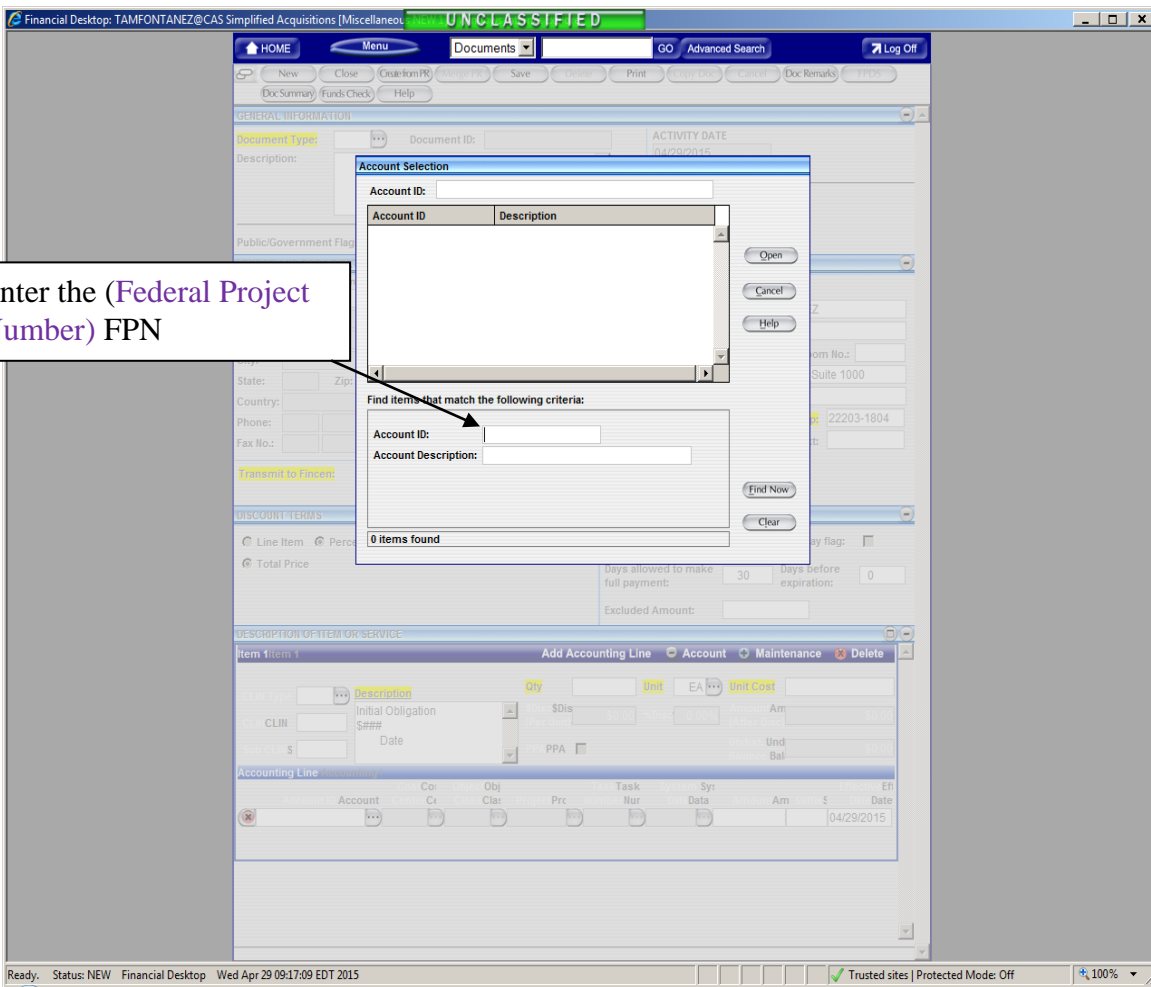
Vendor Source: CCR or T-16

DUNS



Description

Use "Amendment" instead of "Initial Obligation" for amendments in the Description



Enter the (Federal Project Number) FPN

Accounting Line

Hit "Tab" after the FPN is entered for auto filling of full account

Financial Desktop: TAMFONTANEZ@CAS Simplified Acquisitions [Miscellaneous] UNCLASSIFIED

HOME Menu Documents GO Advanced Search Log Off

New Close Creation PR Merge PR Save Close Print Copy Doc Cancel Doc Remarks FIDS

Doc Summary Funds Check Help

Country: Phone: Fax No.: City: Arlington State: VA Zip: 22203-1804 Phone No.: (703)872-6039 Ext:

Transmit to Fincent: Yes No

DISCOUNT TERMS: Line Item Percentage Order Discount Percent: 0.00% Total Price

PAYMENT TERMS: Percentage offered: 0 Fast pay flag: Days allowed to make full payment: 30 Days before expiration: 0 Excluded Amount: \$0.00

DESCRIPTION OF ITEM OR SERVICE

Item 1 Add Accounting Line Account Maintenance Delete

CLIN Type Description Qty 1 Unit EA Unit Cost \$0.00

CLIN \$Disc (Per Unit) \$0.00 %Disc 0.00% Amount (After Disc) \$0.00

Sub CLIN PPA Undist. Balance \$0.00

Accounting Line

Account ID	Cost Center	Object Class	Project	Task Number	System Data	Amount	Suffix	Effective Date
						\$0.00		04/29/2015

Cost center (unit specific), Object Class 2532 (could change), Project (unit specific) and System Data (use default)

Add Line Item Sort Line Item All Accounts All Maintenance Items TOTAL: \$0.00

FREIGHT

Account ID	Cost Center	Object Class	Project	Task Number	System Data	Suffix	Effective Date	Amount
						F00	04/29/2015	\$0.00

ACCOUNTING LINE SUMMARY

Account ID	Cost Center	Object Class	Document Number	Suffix	Project	Task Number	Amount
							\$0.00

Ready Status: NEW Financial Desktop Wed Apr 29 09:22:08 EDT 2015 Trusted sites | Protected Mode: Off 100%

Financial Desktop: TAMFONTANEZ@CAS Simplified Acquisitions [Miscellaneous] UNCLASSIFIED

HOME Menu Documents GO Advanced Search Log Off

New Close Creation Pk Save Cancel Print Copy Doc Cancel Doc Remarks F1125
Doc Summary Funds Check Help

GENERAL INFORMATION

Document Type: Create Document Number
 Standard Non Standard

Document Type	Fiscal Year	Document Number
34	15	

Public/Government Flag:

VENDOR AND POC LOGS

CCR Mandatory for Payment:

Name: Street: Street2: City: State: Zip: Country: Phone: Fax No.: State: VA Zip: 22203-1804 Phone No.: (703)872-6039 Ext:

Consent to Finance: Yes No

DISCOUNT TERMS

Line Item Percentage Order Discount Percent: Percentage offered: Days allowed to make full payment: Excluded Amount:

PAYMENT TERMS

DESCRIPTION OF ITEM OR SERVICE

Item Item 1 Add Accounting Line Account Maintenance Delete

Item	Description	Qty	Unit	EA	Unit Cost
CLIII			\$Dis		Am
			PPA	<input checked="" type="checkbox"/>	Und Bal

Accounting Line Accounting

Account	Co	Obj	Clas	Prc	Task	Nur	Sys	Data	Am	\$	Eff
											04/29/2015

Ready Status: NEW Financial Desktop Wed Apr 29 09:28:36 EDT 2015 Trusted sites | Protected Mode: Off 100%

Provided by CANAPS Message for specific spill

Non-Standard Document Number will be provided on the CANAPS message