U.S. DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD CG-5267 (01-09)	APPLICATION FOR ASSIGNMENT TO MILITARY HOUSING *(Instructions for preparation of this form are contained on page 2)*

PRIVACY ACT STATEMENT

IN ACCORDANCE WITH 5 USC 552(E)(3), THE FOLLOWING INFORMATION IS PROVIDED TO YOU WHEN SUPPLYING PERSONAL INFORMATION TO THE U.S. COAST GUARD.

1. AUTHORITY:	**SECTION 515 P.L. 84-161, AS AMENDED (10 USC 2674) AUTHORIZED SOLICITATION OF THE INFORMATION.**
2. PRINCIPAL PURPOSE(S):	**TO DETERMINE EACH APPLICANT'S ELIGIBILITY FOR ASSIGNMENT TO SUITABLE MILITARY HOUSING ACCOMMODATIONS.**
3. ROUTINE USES:	**THE INFORMATION IS USED BY CG HOUSING OFFICE TO EVALUATE THE ASSIGNMENT OF HOUSING ACCOMMODATIONS.**
4. DISCLOSURE:	**DISCLOSURE OF THE INFORMATION IS VOLUNTARY, BUT FAILURE TO PROVIDE THE INFORMATION MAY RESULT IN THE INABILITY OF THE CG HOUSING OFFICE TO PROVIDE SUITABLE HOUSING TO THE APPLICANT AND AT THE MOST EXPEDITIOUS TIME. DISCLOSURE OF THE INFORMATION HEREIN CONTAINED TO OTHER THAN THE AGENCY IS IN ACCORDANCE WITH THE FREEDOM OF INFORMATION ACT.**

SECTION A - APPLICATION *(To be completed by applicant)*

1. APPLICANT'S NAME *(Last, first, middle initial)*		**2. EMPLOYEE IDENTIFICATION NUMBER**	**3. APPLICANT'S RANK/RATE**
4. CURRENT DUTY STATION AND PHONE NUMBER		**5. NEW DUTY STATION AND PHONE NUMBER**	
6a. EST. DATE OF DEPARTURE	**6b. EST. DATE OF ARRIVAL**	**7. ADDRESS AND PHONE NUMBER WHILE ON LEAVE ENROUTE**	
8. ENLISTMENT EXPIRES (Date)	**9. ON LIST FOR PROMOTION** ☐ **YES** ☐ **NO**	**10a. ON CLASS "A" SCHOOL LIST** ☐ **YES** ☐ **NO**	**10b. IF SO, WHICH LIST**

SPONSOR INFORMATION

11a. NAME OF SPONSOR	**11b. RANK/RATE**	**11c. SPONSOR'S DUTY STATION AND PHONE NUMBER**

DEPENDENCY INFORMATION *(Check appropriate box)*

12. MARITAL STATUS ☐ **MARRIED** ☐ **SINGLE** *(CG-4170A not applicable)*	13. I AM SEPARATED FROM MY DEPENDENTS ☐ **N/A** ☐ **VOLUNTARILY** ☐ **INVOLUNTARILY**

DEPENDENTS RESIDING WITH ME *(If more space is needed, continue on plain paper)*

14a. NAME (Last, First, Middle Initial)	14b. DATE OF BIRTH *(YYYY/MM/DD)*	14c. SEX	14d. RELATIONSHIP	14e. REMARKS, *(handicap, health problems, expected additions to family, etc.)*

YOU MUST ATTACH COPY OF CG-4170A WHICH INDICATES DATES OF APPROVAL OF THOSE DEPENDENTS WHO WILL RESIDE WITH YOU.

ADDITIONAL DEPENDENT INFORMATION

15a. SPOUSE IN SERVICE ☐ **YES** ☐ **NO**	**15b. IF SO, WHICH SERVICE**	**15c. CURRENT DUTY STATION AND PHONE NUMBER**	**15d. EXPECTED DATE HE/SHE WILL JOIN YOU**
16a. ARE YOU ENROLLED IN THE CG SPECIAL NEEDS PROGRAM ☐ **YES** ☐ **NO**		**16b. IF SO, LIST DEPENDENTS WITH SPECIAL NEEDS.**	
17a. DO YOU HAVE PETS ☐ **YES** ☐ **NO**	**17b. IF SO, WHAT KIND**	**17c. AGE**	**17d. WEIGHT**

GENERAL

UPON ARRIVAL AT YOUR NEW DUTY STATION, IT IS MANDATORY THAT YOU REPORT TO THE HOUSING AUTHORITY SERVING THE AREA PRIOR TO MAKING ARRANGEMENTS FOR ANY TYPE HOUSING. YOU SHOULD HAVE DD-1747 *(previously issued)* READY FOR PRESENTATION.

IN THE EVENT ASSIGNMENT TO MILITARY HOUSING BECOMES MANDATORY, THIS IS TO CERTIFY THAT:

☒ **I DO** ☐ **I DO NOT DESIRE A WAIVER TO RESIDE IN CIVILIAN HOUSING**

I CERTIFY THAT THE INFORMATION ABOVE IS CORRECT. I HAVE ATTACHED A COPY OF MY ORDERS AND APPROVED CG-4170A HERETO. CG-4170A N/A FOR SINGLE MEMBERS.

DATE SUBMITTED	APPLICANT'S SIGNATURE

PREVIOUS EDITION IS OBSOLETE

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SECTION B - HOUSING AUTHORITY ACTION

1. APPLICATION EFFECTIVE DATE	**2. DATE APPLICATION RECEIVED**	**3. DATE DD-1747 SENT TO APPLICANT**
4. WAITING LIST PLACED ON	**5. EFFECTIVE DATE**	**6. APPLICANT NOT PLACED ON WAITING LIST** (Reason)
7. APPLICANT ASSIGNED TO *(Housing unit)*	**8. DATE OF ASSIGNMENT**	**9. BAH TERMINATION EMAIL COMPLETED ON** (Date)

INSTRUCTIONS

SECTION A - APPLICATION

ALL BLOCKS ARE SELF EXPLANATORY.

THE APPLICATION MUST BE DATED AND SIGNED BY MEMBER.

SECTION B - HOUSING AUTHORITY ACTION

TO BE COMPLETED BY HOUSING AUTHORITY WHO WILL ACKNOWLEDGE RECEIPT OF APPLICATION, MAIL DD-1747, AND PLACE MEMBER ON WAITING LIST *(if applicable)* OR ADVISE REASONS MEMBER NOT PLACED ON WAITING LIST.

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