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SUBJ: PROMOTION YEAR 2017 (PY17) ACTIVE DUTY PROMOTION LIST (ADPL) SELECTION AND CONTINUATION BOARDS FOR RADM, RDML, CAPT, CDR, LCDR, AND LT

A. 2016 USCG Register of Officers, PSCINST M1427.1G

B. PY17 Schedule of Officer Personnel Boards and Panels, PSCNOTE 1401

C. Title 14 U.S. Code

D. Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3(series)

E. Documents Viewed by Coast Guard Officer Promotion and Special Boards, COMDTINST 1410.2

1. This message announces the PY17 ADPL selection and continuation boards, zone sizes, and opportunities of selection. Signal Numbers (SIGNOS) referenced below are from the 2016 Register of Officers as of 1 Jan 16. Ref A was released on 29 Mar 2016 and is available in the OPM reference library on the CG Portal at

<https://cglink.uscg.mil/e77dd412> or on the internet at

<http://www.uscg.mil/psc/opm/opml/opm-lregister.asp>.

Members who are in zone for promotion should notify PSC-OPM-1 (Officer Boards, Promotions, and Separations) of any changes to their name (e.g., as a result of marriage, divorce, or any other reason) not reflected in the 2016 Register of Officers.

2. RADM Continuation Board: IAW Ref B and Section 290 of Ref C, the RADM Continuation Board will convene on 31 Aug 16 to consider the eight most senior officers not previously considered and serving in the grade of RADM consisting of RADM Bruce D. Baffer, SIGNO 16, and seven RADMs junior thereto on the ADPL, including RADM Mark E. Butt, RADM Joseph A. Servidio, RADM James E. Rendon, RADM Thomas W. Jones, RADM Steven D. Poulin, RADM Linda L. Fagan, and RADM Scott A. Buschman. The board may recommend four of those considered for continuation. Guidelines for communications to the board are contained in paragraph 9.D of Ref B and Article 3.A.4.F of Ref D. Communications may be sent to COMDT (CCG) to arrive NLT the date the board convenes.

3. RDML Selection Board: IAW Ref B and Sections 251 thru 262 of Ref C, the RDML Selection Board convenes on 6 Jul 16 to consider all CAPTs on the ADPL with a date of rank (DOR) of 1 Jul 14 or earlier. The zone will consist of the most senior officer in the grade of CAPT, CAPT Eric C. Jones, SIGNO 46, and those CAPTs junior thereto on the ADPL with a DOR of 1 Jul 14 or earlier. The Board may recommend five of those eligible.

4. CAPT Continuation Board: IAW Ref B and Section 289 of Ref C, the CAPT Continuation Board convenes 6 Jul 16 to consider those CAPTs with a DOR of 1 Jan 13 or earlier who have not been previously selected for promotion to RDML, who have not been previously considered for continuation and who are not scheduled to be mandatorily retired in PY17. The zone will consist of CAPT Andrew Sugimoto, SIGNO 150, and those CAPTs junior thereto on the ADPL with a DOR of 1 Jan 13 or earlier. The stated opportunity of selection (OOS) is 50 percent. The board

may recommend 30 of those considered for continuation in the grade of CAPT.

5. CAPT Selection Board: IAW Ref B and Sections 251 thru 262 of Ref C, the CAPT Selection Board convenes on 11 Jul 16 to consider 113 CDRs consisting of CDR Stacey Mersel, SIGNO 551, and those 112 CDRs junior thereto on the ADPL. The stated OOS is 60 percent. The board may recommend 68 of those eligible. A CDR continuation board will not be held in conjunction with the CAPT Selection Board.

6. CDR Selection Board: IAW Ref B and Sections 251 thru 262 of Ref C, the CDR Selection Board convenes on 18 Jul 16 to consider 237 LCDRs consisting of LCDR Joshua Blocker, SIGNO 1583, and those 236 LCDRs junior thereto on the ADPL. The stated OOS is 76 percent. The board may recommend 180 of those eligible. A LCDR continuation board will not be held in conjunction with the CDR Selection Board.

7. LCDR Selection Board: IAW Ref B and Sections 251 thru 262 of Ref C, the LCDR Selection Board convenes on 1 Aug 16 to consider 350 LTs consisting of LT Paul Stepler, SIGNO 3116, and those 349 LTs junior thereto on the ADPL. The stated OOS is 80 percent. The board may recommend 280 of those eligible. A LT continuation board will be held in conjunction with the LCDR Selection Board.

8. LT Selection Board: IAW Ref B and Sections 251 thru 262 of Ref C, the LT Selection Board convenes on 12 Sep 16 to consider those LTJGs with a DOR of 1 Jul 15 or earlier. The zone will consist of LTJG Ian Erickson, SIGNO 5344, and those LTJGs junior thereto on the ADPL with a DOR of 1 Jul 15 or earlier. The stated OOS is 94 percent.

9. Officers eligible for selection per paragraphs 3-8 above desiring to submit communications to the board must follow the guidelines of paragraph 9.D of Ref B and Article 3.A.4.f of Ref D. Communications should be sent via email as a command endorsed, electronically signed memo to LCDR Tim Margita at Timothy.J.Margita@uscg.mil to arrive no later than the date the board convenes. Early submission of communications to the Board is encouraged to allow adequate time for correction should a submission contain unauthorized content. Communications that do not fully comply with the above references will not be accepted and will be returned to the officer for editing only if time permits. Non-compliant wording not corrected by the officer will be redacted from the memo or endorsement prior to releasing it to the Board President for consideration.

10. Officers with approved voluntary separation letters on file who have not been separated prior to the board convening will appear before the board. Approved voluntary separation letters, with the exception of approved temporary separations, are provided to and viewed by the board.

11. IAW Article 5.A.3.a.2 of Ref D, all candidates within or above the selection zones are reminded that their annual/semiannual OERs shall not be extended past their regular end of reporting periods. IAW Ref B, all in-zone or above-zone candidates for this year's LT Selection Board must submit semiannual OERs with an ending date of 30 Jun 16 instead of 31 Jul 16 to ensure that the OERs

are processed in time for the board. All OERs should arrive at PSC-OPM-3 (Officer Evaluations Branch) no later than 45 days after the end of reporting periods. Rating chains and OER administrators should expedite submission of these OERs to ensure eligible officers have up-to-date performance records on file before the board convenes. A green evaluation status in CGBI indicates a current OER was received by PSC-OPM-3. For OER questions please visit www.uscg.mil/oer or contact PSC-OPM-3.

12. Ref E identifies those documents in an officer's Electronically Imaged-Personnel Data Record (EI-PDR) that are permitted to be viewed by selection boards. Per paragraph 7.B of Ref E, ENS OERs are masked from view at LCDR and above ADPL selection boards. The LTJG and LT Selection Boards, however, will view the officer's complete record, including ENS OERs. Additionally, as addressed in paragraphs 5.B and 5.C of Ref E, data contained within Direct Access (DA) is part of an officer's record, and data fields from DA are permitted to go before a board. It is the responsibility of each officer appearing before a board to ensure that his or her DA information is correct. For those officers who have prior enlisted service, it should be noted that officer selection boards only view and consider the officer portion of records. Each board is given an alphabetically-ordered eligibility roster of the candidates with above-zone and in-zone officer rosters integrated, ensuring that the status of each candidate is not discernible.

13. Article 3.A.4.e of Ref D contains the policy regarding In-Zone Reordering for all ADPL best-qualified selection boards for ranks LT through CAPT. Selection boards have the option to recognize officers of particular merit by reordering them to the top of the promotion selection list. If the reordering tool is employed, selection boards may only select up to five percent of the total authorized to be recommended for promotion to LT or LCDR, up to seven and a half percent of the total authorized to be recommended for promotion to CDR, and up to ten percent of the total authorized to be recommended for promotion to CAPT.

14. Officers should review their Employee Summary Sheet (ESS) before their board convenes. The ESS provides a consolidated view of an officer's career information as it appears in DA. All officers above-zone and in-zone should also take steps to review their official record. Directions on how to obtain a copy of the EI-PDR is listed on the PSC PSD-BOPS-MR website at <http://www.uscg.mil/psd/mr/>.

15. Approximately 30 days prior to convening the RDML, CAPT, CDR, LCDR, and LT Selection Boards, an ALCGOFF message will be released announcing the names of the officers that will be considered for promotion. If an officer believes that he or she should be in the zone for promotion but his or her name does not appear in the ALCGOFF, please contact the Boards POC listed in paragraph 18.A immediately.

16. All officers are encouraged to arrange career counseling through PSC-OPM-4 (Officer Career Management) by sending an email to ARL-PF-CGPSC-OPM-4@uscg.mil.

17. Announcements of zone sizes and OOSs for CWO, RPA, and PCTS will be issued separately as appropriate. It is highly recommended that all CWO, RPA, and PCTS members also take steps now to ensure compliance with paragraphs 11, 12, and 14.
18. Points of contact in PSC-OPM-1 are:
 - a. Boards: LCDR Brian Whisler, 202-795-6438.
 - b. Register of Officers: LT Brett Ettinger, 202-795-6432.
 - c. Separations: LT Luke Strittmatter, 202-795-6443.
19. Points of contact in PSC-OPM-3 are:
 - a. Officer Evaluations: LT Chelsey Olson, 202-795-6471 or CWO J. Mike Dignan, 202-795-6465.
20. Points of contact in PSC-OPM-4 are:
 - a. Career Counseling: LCDR Tim Margita, 202-795-6472.
21. CAPT C. J. Glander, Chief, PSC-OPM, sends.
22. Internet release is authorized.