

Command Drug and Alcohol Representative (CDAR) - Unit members who serve as consultants and advisors to their parent command in the administration of the unit addictions program.

CDAR shall:

- a. Provide information and assistance to the command regarding substance abuse treatment and prevention;
- b. Establish unit training plans for alcohol awareness and conduct semiannual training for all hands;
- c. Work with unit Health Promotions person to implement and promote addiction prevention and nicotine cessation programs;
- d. Work with unit Health Promotions person to encourage the responsible use of alcohol and educate members about other addictive substances.
- e. Prepare unit instructions concerning substance abuse;
- f. Establish liaison with the regional SAPS, local federal screening/treatment facilities and civilian screening facilities, as appropriate;
- g. Provide initial screening using the screening form(s) required by the local screening facility for members identified as having possible alcohol related problems;
- h. Make necessary referrals, including diagnostic screenings by an alcohol screening facility, a physician, or a psychiatrist/licensed clinical psychologist, as appropriate;
- i. Shall ensure HIV-1 testing is performed prior to members being admitted to a U.S. Navy outpatient or inpatient treatment program;
- j. Keep the commanding officer informed of the status of personnel undergoing treatment including expected date of completion/return, prognosis, and personal needs (pay, orders, etc.);
- k. Assist and provide support for personnel undergoing or returning to duty from treatment;
- l. Coordinate implementation and monitor the mandatory pre-treatment and aftercare programs with the commanding officer;
- m. Ensure that health and service record entries and information are up-to-date;
- n. Submit a CDAR Referral and Follow-up Report, enclosure (3) to MLC APR for all members:
 - a. interviewed by the unit CDAR;
 - b. referred to an approved screening, prevention, educational or addictions treatment program;
 - c. in the aftercare program;
 - d. in aftercare being transferred to another unit or discharged.

CDAR. All CDARs will be required to attend the Coast Guard CDAR Course or similar training as training quotas become available. A special enlisted qualification code will be assigned to all persons receiving the CDAR assignment and the training outlined in the Enlisted Qualification Codes Manual, (COMDTINST M1414.9(series)). CDARs of smaller units may request this training (on a spaceavailable basis) or similar orientation from MLC(kma).