

R 172004Z SEP 10
FM COMDT COGARD WASHINGTON DC//CG-09//
TO ALCOAST
BT

UNCLAS //N05760//
ALCOAST 458/10
COMDTNOTE 5760

SUBJ: COAST GUARD FOUNDATION FUND PREVIOUSLY KNOWN AS
EVERGREEN

A. COMDTINST 5760.12, RELATIONS WITH THE CG FOUNDATION

1. EACH YEAR THE COAST GUARD FOUNDATION (CGF) GENEROUSLY
DONATES SIGNIFICANT SUMS OF MONEY TO FUND COAST GUARD PROJECTS
WHICH BENEFIT THE QUALITY OF LIFE OF OUR PEOPLE AND FAMILIES,
COLLECTIVELY CALLED OUR "SHIPMATES." MANY PROJECTS WERE FUNDED
BY THE EVERGREEN FUND, WHICH HAD A NAME OFTEN CONFUSED WITH THE
COAST GUARDS STRATEGIC PLANNING PROCESS, ALSO CALLED EVERGREEN.
2. TO RECOGNIZE THE TRUE INTENT OF THE GENEROSITY OF THE CGF, THE
EVERGREEN FUND IS HEREBY RENAMED THE SHIPMATES FUND. THE
CAMPAIGN CONTINUES THIS YEAR, THANKS TO THE GENEROSITY OF CGF
DONORS WHO HAVE MADE AVAILABLE 260,000 DOLLARS. THIS MESSAGE
OUTLINES THIS YEARS PROCESS, AND SOLICITS YOUR REQUESTS FOR
SHIPMATES FUNDING:

A. REQUESTS SHOULD BE, IN GENERAL, LIMITED TO THINGS NOT
SUPPORTED BY APPROPRIATED FUNDS. SHIPMATES FUNDING SHOULD NOT
BE CONSIDERED AS AN ALTERNATE FUNDING SOURCE FOR REQUIRED
INFRASTRUCTURE, SAFETY, OR MISSION-RELATED MATERIAL OR EQUIPMENT.

B. REQUESTS SHALL BE FOCUSED ON QUALITY OF LIFE IMPROVEMENTS
FOR COAST GUARD PERSONNEL AND THEIR FAMILIES. EXAMPLES INCLUDE
FITNESS, MORALE, RECREATIONAL, AND EDUCATIONAL EQUIPMENT AND
MATERIAL WHICH INCREASES THE EMOTIONAL AND PHYSICAL READINESS
AND HAPPINESS OF OUR CG FAMILY, OUR SHIPMATES.

C. REQUESTS MUST BE FOR EQUIPMENT OR MATERIAL PURCHASES ONLY
(NO CONSTRUCTION OR SERVICES). REQUESTS WILL BE CONSIDERED FOR
ANY AMOUNTS BETWEEN 250 AND 10,000 DOLLARS. EACH REQUEST IS A VERY
BRIEF PROPOSAL OF WHAT THE UNIT INTENDS TO PURCHASE. THE CGF
HOPES THIS ALCOAST WILL GENERATE MANY PROPOSALS. 260,000 DOLLARS
WILL FUND MANY OF THEM, BUT THOSE THAT DO NOT RECEIVE FUNDING IN
THIS PHASE WILL BE ADDED TO A RUNNING BACKLOG LIST WHICH THE CGF
WILL USE THROUGHOUT THE YEAR TO MATCH REQUESTS TO INDIVIDUAL CGF
DONORS AND SUPPORTERS.

D. PROPOSALS NEED NOT BE VERY DETAILED. RATHER, THEY SHOULD BE
CONCISE. ONE EXPLICIT GOAL OF THE PROGRAM THIS YEAR IS TO
STREAMLINE THE PROCESS, MAKING IT BOTH EASIER AND QUICKER. EACH
PROPOSAL SHOULD INCLUDE: A BRIEF PROJECT NICKNAME (APPROX 2-8
WORDS), PROJECT DESCRIPTION (1-3 LINES), COST ESTIMATE (INCL SHIPPING),

CG UNIT BENEFITTING, CITY, STATE, UNIT POINT OF CONTACT NAME, PHONE NUMBER.

E. AREA COMMANDERS, DISTRICT COMMANDERS, DCO, DCMS, AND FORCECOM, PLEASE PROVIDE CONSOLIDATED AND PRIORITIZED LISTS OF PROPOSALS, USING THE ATTACHED EXCEL SPREADSHEET TEMPLATE, TO THE OFFICE OF THE VICE COMMANDANT, VIA EMAIL, BY 8 OCT 2010. EMAIL: MICHAEL.W.GLANDER(AT)USCG.MIL WITH REGARD TO UNITS WHICH SHARE FACILITIES AND REAL ESTATE, MAXIMUM COOPERATION IS ENCOURAGED IN CREATING CONSOLIDATED PROPOSAL LISTS.

F. SUBMISSIONS SHOULD BE SCREENED PRIOR TO SUBMISSION TO THE VICE COMMANDANTS OFFICE TO ENSURE THEY MEET THE FOLLOWING CRITERIA: FUNDING 1) WILL NOT CREATE ANY SUBSTANTIAL FOLLOW-ON COST TO THE GOVT 2) WILL PROVIDE BENEFIT IAW PARAGRAPH B 3) IS NOT FOR SERVICES OR CONSTRUCTION, 4) IS BETWEEN 250 - 10,000 DOLLARS.

3. PROPOSALS WILL BE COMPILED AND SUBMITTED FOR THE APPROVAL OF THE VICE COMMANDANT BY A WORKING GROUP CONSISTING VCG STAFF, CG-8R, CG-431, CG COMMUNITY SERVICES COMMAND, AND THE OFFICE THE MCPOCG. UNITS WHOSE PROPOSALS ARE APPROVED FOR FUNDING WILL RECEIVE GUIDANCE THROUGH THEIR CHAIN OF COMMAND ON MAKING THE PROCUREMENTS. REQUESTS NOT FUNDED WILL BE ADDED TO THE CGF BACKLOG LIST FOR CONSIDERATION AT A LATER DATE.

4. THE CGF BACKLOG LIST: THE CGF HAS REQUESTED AN UPDATE TO THE STANDING LIST OF LARGER CONSTRUCTION-RELATED PROJECTS WHICH, THOUGH NOT ELIGIBLE FOR SHIPMATES FUNDING, ARE CANDIDATES FOR CGF FUNDING. DISTRICTS, AREAS, AND HQ UNITS ARE REQUESTED TO RE-VALIDATE THEIR CGF-MARKED PROJECTS IN SAMS AND WORK WITH CG-431 TO ENSURE THE PROJECTS ARE READY TO BE PRINTED AND PRESENTED TO THE VCG BY 29 SEP 2010.

5. FOR ANY QUESTIONS, CONTACT CDR MIKE GLANDER, OFFICE OF THE VICE COMMANDANT, AT 202-372-4554.

6. VADM SALLY BRICE-O HARA, VICE COMMANDANT, SENDS.

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