THE COMMANDANT OF THE UNITED STATES COAST GUARD
Washington, DC 20593

Occupational Safety and Health Protection For Members of the United States Coast Guard

The Occupational Safety and Health Act of 1970, Executive Order 12196 and 29 CFR 1960 require the heads of Federal agencies to furnish to members places and conditions of employment that are free from job safety and health hazards. Commandant Instruction M5100.47 (series), Safety and Environmental Health Manual, incorporates Federal safety and health standards and establishes the safety and health program for the Coast Guard.

Coast Guard Responsibilities

1. General Requirements
The Coast Guard will furnish its members places and conditions of employment that are free from safety and health hazards.

2. OSHA Regulations
The Coast Guard will comply with applicable regulations of the Occupational Safety and Health Administration (OSHA).

3. Reporting Hazards
The Coast Guard will respond to member reports of hazards in the workplace.

4. Workplace Inspections
The Coast Guard will ensure that each workplace is inspected at least annually for hazardous conditions. The Coast Guard will post Notices of Unsafe or Unhealthful Working Conditions found during the inspections for a minimum of three working days, or until the hazard is corrected, whichever is later.

5. Correction of Unsafe Conditions
The Coast Guard will take prompt action to assure that hazardous conditions are eliminated following procedures as directed by COMDTINST M5100.47 (series). Imminent danger conditions will be corrected immediately.

6. Safety and Protective Equipment
The Coast Guard will acquire, maintain and require use of appropriate protective and safety equipment.

7. Safety and Health Training
The Coast Guard will provide occupational safety and health training for members.

8. Management Information System
The Coast Guard will set up a management information system to keep records of occupational mishaps, injuries, illnesses and their cause, and will post annual summaries of illnesses and injuries for a minimum of 30 days.

9. Reporting Mishaps, Injuries and Occupational Illnesses
In accordance with COMDTINST M5100.47 (series), supervisors must submit a mishap report for all work-related mishaps, including injuries or occupational illnesses, experienced by members under their supervision.

10. Safety and Health Committee
The Coast Guard will support safety and health committees that are formed from management and employee representatives.

Member Responsibilities

1. Compliance with Standards
Members shall comply with all OSHA and Coast Guard occupational safety and health standards, policies and directives.

2. Safety and Protective Equipment
Members shall use appropriate protective and safety equipment provided by the Coast Guard.

3. Reporting Hazards
Members shall report hazardous conditions, injuries, illnesses and other mishaps promptly to their supervisor or to unit safety personnel.

Rights of Members and Their Representatives

1. Participation in the Safety and Health Program
Members and their representatives shall have the right to participate in the Coast Guard Safety and Health Program. Members shall be authorized official time for these activities.

2. Access to Records and Documents
Members and their representatives shall have access to copies of applicable OSHA and other recognized standards and regulations; Coast Guard safety and health policies and directives; and Coast Guard mishap, injury and illness statistics.

3. Reporting Hazards
Members and their representatives shall have the right to report unsafe or unhealthful working conditions to appropriate officials and to request an inspection of the workplace. The name of the member making the report will be kept confidential if requested.

4. Freedom from Fear of Reprisal
Members and their representatives are protected from restraint, interference, coercion, discrimination, or reprisal for exercising any of their rights under the Coast Guard Safety and Environmental Health Program as described by COMDTINST M5100.47 (series).

Responsible Officials

The Designated Safety and Health Official (DSHO) for the Coast Guard is the Deputy Commandant for Mission Support (DCMS).

The Safety Officer/Manager for this workplace is:

_____

He or she may be contacted at

_____

(Telephone and location)

Further Information

How well individual Coast Guard members carry out their safety and occupational health responsibilities is a critical element in the success of the program.

This notice highlights the Coast Guard safety and occupational health program. More information about the Coast Guard program or its standards and procedures may be obtained from the unit Safety Officer or Safety Manager.

PAUL F. ZUKUNFT
Admiral, U.S. Coast Guard