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JUL 01 2016

**MEMORANDUM**

From: Paul F. Zukunft, ADM  
CCG

To: Michael R. Seward, RADM

Subj: PRECEPT CONVENING A SCREENING PANEL TO RECOMMEND  
ASSIGNMENT TO ATTEND THE JOINT SENIOR RESERVE COMPONENT  
OFFICERS COURSE (JSRCOC)

Ref: (a) ALCGRSV 007/16  
(b) Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3 (series)

1. In accordance with reference (a), a Screening Panel is appointed consisting of yourself as President and the following members:

Kurt B. Hinrichs, RADM, USCGR – Member  
Thomas W. Jones, RADM, USCG – Member  
Peter J. Brown, RADM, USCG – Member  
Andrew S. McKinley, RDML, USCGR – Member

Nan O. Silverman-Wise, CDR, USCGR – Non-voting Recorder

2. The Panel shall convene at 0800, 6 July 2016, in suite 4K15-20, Coast Guard Headquarters, or as soon thereafter as practicable, for the purpose of recommending one candidate as primary and one or more alternate selectees based on prerequisites and eligibility criteria identified in reference (a) for the Joint Senior Reserve Component Officers Course (JSRCOC).
3. Enclosure (1) contains a brief description of the above course. The Panel will put emphasis on the performance and experience of the member and the needs of the Coast Guard. Select only those highly qualified officers who in the Panel's opinion offer the greatest potential for executive level service in the Coast Guard.
4. The Panel shall refer to the provisions of Sections 3.A. and 6.A. of reference (b) and enclosure (2) in your development of criteria for determining the officers recommended for selection. Additionally, section 6.A.3. of reference (b) provides four factors to consider in developing your criteria: performance evaluations, professionalism, leadership, and education.
5. You should emphasize to the members of the Panel the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended are, in the opinion of a majority of the members, the most suitable to attend the course.
6. The Panel shall submit a report in writing signed by all members of the Panel. Except for the report of this Panel, the proceedings of the Panel shall not be disclosed to any person not a

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member of the Panel. You will direct the members of the Panel that their recommendations shall be kept confidential until the Commander, Personnel Service Center approves the report, and the names of officers selected are released to the Service at large.

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Enclosure: (1) General Description of the Joint Senior Reserve Component Officer Course  
(JSRCOC)  
(2) Commandant's Guidance to PY17 Officer Selection Boards and Panels