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 Personnel Services and
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PSSUCLEVEINST 5340.1
 JAN 20 2010

PERSONNEL SERVICES AND SUPPORT UNIT CLEVELAND INSTRUCTION 5340.1

Subj: ADMINISTRATIVE INSPECTION OF MEMBERS RETURNING FROM PERIODS OF UNAUTHORIZED ABSENCE (UA)

Ref: (a) Coast Guard Personnel Manual, COMDTINST M1000.6A

1. **PURPOSE.** This instruction establishes a mandatory urinalysis inspection for all unit personnel who return from an Unauthorized Absence (UA) period of longer than 24 hours or who are UA for periods less than 24 hours on a frequent basis.
2. **ACTION.** The Personnel Services and Support Unit Command Urinalysis Administrator and all supervisors shall ensure the provisions of this instruction are followed.
3. **DIRECTIVES AFFECTED.** None.
4. **DISCUSSION.** The authority of a commander to inspect members of the command long has been recognized as an inherent power of command. An inspection is an examination of the whole or part of a unit conducted for the primary purpose of determining and ensuring military fitness and good order and discipline. This instruction will ensure the military fitness of PSSU Cleveland military members returning from an unauthorized absence.
5. **PROCEDURES.**
 - a. Any military member of this command who is absent without authority for longer than 24 hours or is absent without authority for periods less than 24 hours but on a frequent basis shall undergo a urinalysis inspection upon his or her return.
 - b. The urinalysis testing will be conducted in accordance with the standard procedures for administrative inspections outlined in reference (a).

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6. **ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.** Environmental considerations were examined in the development of this instruction and have been determined to be not applicable.
7. **FORMS REPORTS.** None



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