

U.S. Department of
Homeland Security

United States
Coast Guard



Commander
United States Coast Guard
Personnel Service Center

Mail Stop 7200
4200 Wilson Blvd., Suite 1100
Arlington, VA 20598-7200

MEMORANDUM

1401

OCT 28 2009

From: S. B. Nye, CAPT
PSC-rpm

To: K. P. Bauer, CAPT
Board President

Subj: PRECEPT CONVENING A SELECTION BOARD TO RECOMMEND ENSIGNS OF THE COAST GUARD ON THE INACTIVE DUTY PROMOTION LIST (IDPL) FOR PROMOTION TO THE GRADE OF LIEUTENANT JUNIOR GRADE

Ref: (a) 14 U.S.C. § 730
(b) 14 U.S.C. § 729
(c) CG Personnel Manual, COMDTINST M1000.6A

1. Pursuant to the authority provided by reference (a), a Selection Board is appointed consisting of yourself as President and the following members:

CDR Paul D. Barragan, USCGR – Member
CDR Martha J. LaGuardia, USCGR – Member
LCDR Anthony H. Hawes, USCG – Member
LT Sandor L. Schump, USCGR – Member
LT Christopher C. Villar, USCGR – Member

LT Michael A. Sloditskie, USCGR - Non-voting Recorder

2. The Board shall convene at 0830, 18 November 2009, in suite 501, Coast Guard Personnel Service Center, or as soon thereafter as practicable, for the purpose of considering all officers on the inactive duty promotion list in the grade of ensign who are eligible for consideration for promotion to the grade of lieutenant junior grade in the Coast Guard Reserve. Members of the Board shall swear or affirm that they will, without prejudice or partiality, and having in view both the special fitness of officers and the efficiency of the Coast Guard, perform the duties imposed upon them, and that they will not disclose their proceedings to any person not a member of the Board.

3. There is hereby established a promotion zone of 68 ensigns on the inactive duty promotion list consisting of the most senior officer in the grade of ensign, namely, ENS Laura J. Anderson, USCGR, and those 67 officers junior thereto, through and including ENS Kia K. Clarke,

Subj: PRECEPT CONVENING A SELECTION BOARD TO RECOMMEND 1401
ENSIGNS OF THE COAST GUARD ON THE INACTIVE DUTY
PROMOTION LIST (IDPL) FOR PROMOTION TO THE GRADE OF
LIEUTENANT JUNIOR GRADE

USCGR. The names and records of all officers to be considered for promotion shall be furnished to the board. If found qualified, all officers may be recommended for promotion.

4. Prior to the date the Board submits its report, the Commander, Coast Guard Personnel Service Center, is authorized to add or delete the name of any officer from the inactive duty promotion list for any reason. In the event any officer in the promotion zone established herein is added to or removed prior to the date the Board submits its report, the Commander, Coast Guard Personnel Service Center will provide additional instructions. Any communications to the Board by any officer under consideration will be transmitted under separate cover.

5. The Board shall refer to the provisions of Sections 5.A and 14.A of reference (c) and the enclosed Commandant's Guidance to PY10 Officer Selection Boards and Panels in your development of criteria for determining the officers recommended for selection. Additionally, section 14.A.3 of reference (c) provides four factors to consider in developing your criteria: performance, professionalism, leadership, and education.

6. You should emphasize to the members of the Board the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended for promotion are, in the opinion of a majority of the members, fully qualified to carry out the duties and responsibilities of the grade for which they are selected. If the board has five members, a simple majority is sufficient. If the board has six or more members, a majority of at least two-thirds is required.

7. The Board shall submit a report in writing signed by all members of the Board. Except for the report of this Board, the proceedings of the Board shall not be disclosed to any person not a member of the Board. You will direct the members of the Board that their recommendation shall be kept confidential until the Secretary approves the report on behalf of the President, and the name of the officers selected for promotion is released to the Service at large.

#

Encl: Commandant's Guidance to PY10 Officer Selection Boards and Panels