



NCR Consolidation Town Hall

Ballston Office Personnel

National Capital Region
Consolidation Project Team
February 2015

St. Elizabeths



Introduction

- In 2013, Coast Guard Headquarters moved to a new building at the St. Elizabeths campus in Washington, D.C.
- The Douglas A. Munro Coast Guard Headquarters building is 1.12 million square feet, 10 floors, and is equipped for 3,700 personnel.



Douglas A. Munro Coast Guard Headquarters building plaque in the ceremonial entrance



National Capital Region Consolidation

- **The Office of Management and Budget directed federal agencies to maintain or reduce their office square footage and associated costs, called “Freeze the Footprint.”**
- **Approximately 600 personnel will move from Ballston to St. Elizabeths to save the Coast Guard \$7 million in annual lease costs and optimize use of space in the CGHQ building.**



A Coast Guard Headquarters employee moves into his cubicle



Move Execution Team Overview

Executive Sponsor: RADM Thomas Jones (DCMS-D)

Executive Steering Committee Tri-Chairs:

CAPT Michael Ryan (DCMS-EA)

CAPT J. Keith Ingalsbe (CG-43)

CDR Scott Keister (Base NCR CO)

Project Director: CAPT James M. Kelly

Project Sub-Teams:

Planning, Facilities, Move, IT, Support Services, and Finance



Move Executives and Move Coordinators

Move Executives and Move Coordinators will help each directorate or command plan for their respective moves and provide you with move-related information.

Directorate or Command	Move Executive
PSC	CAPT Bill Kelly
NPFC	Mr. Bill Grawe
MSC	CAPT John Nadeau
CG-121	Mr. Jason Arnold
CG-094 (including C, M and H)	CAPT John Luce
RC	CAPT Ron LaBrec
CGIS HQ Staff	Mr. John Buchanan



Expectations for Ballston Personnel

To prepare for the move, all Ballston directorates and commands and their employees will need to purge files, downsize personal property, and conduct an in-depth government property inventory to ensure we all fit at St. Elizabeths.



View of Coast Guard Headquarters from the hills above

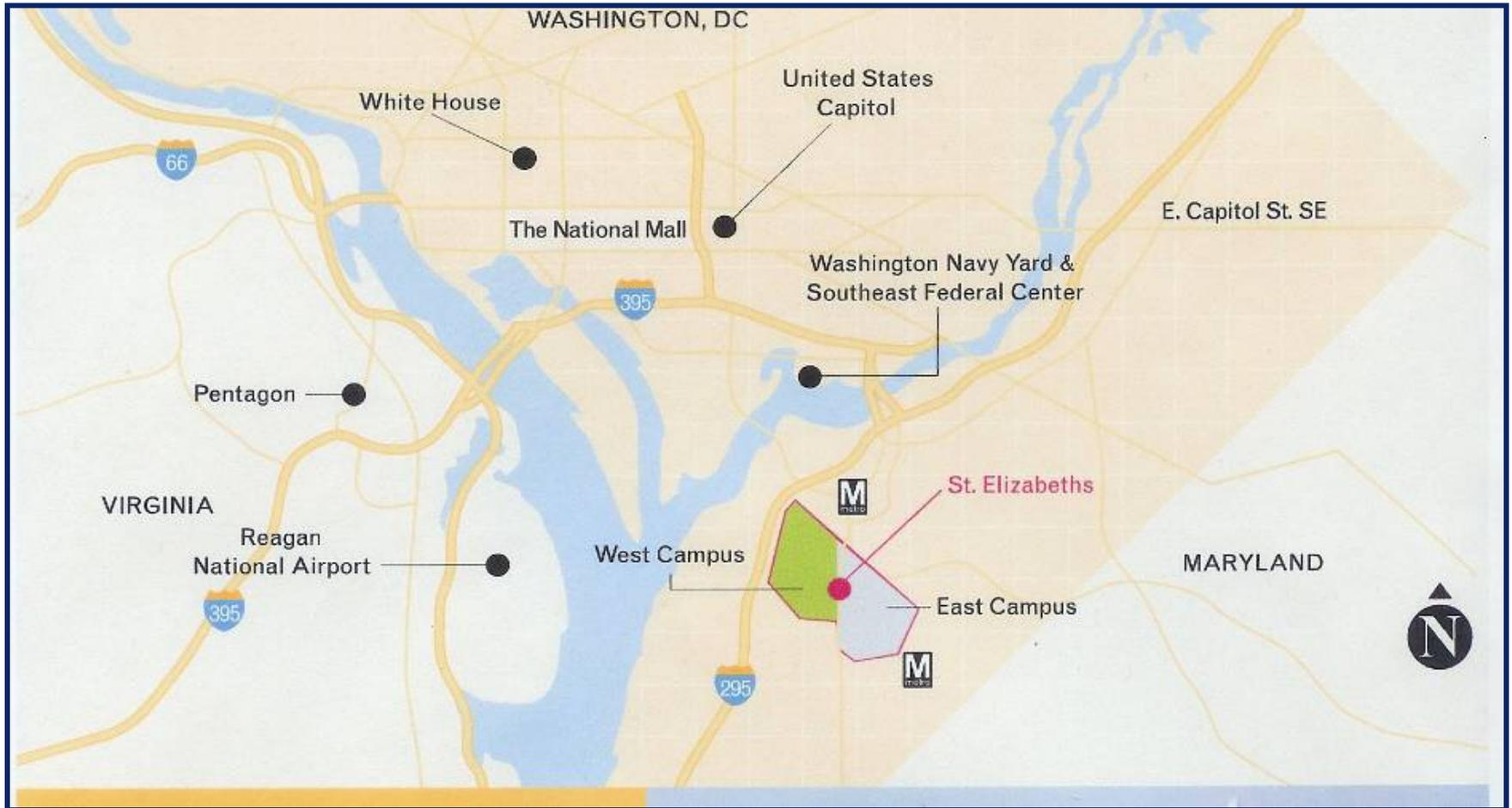


Key Move Dates

- **15 January 2015 – Working space reallocation plans and move sequence were published**
- **May 2015 – Move begins with incremental relocations and consolidation of existing offices within the CGHQ building; incremental moves from Ballston follow**
- **End of December 2015 – Anticipated move completion**



St. Elizabeths Location



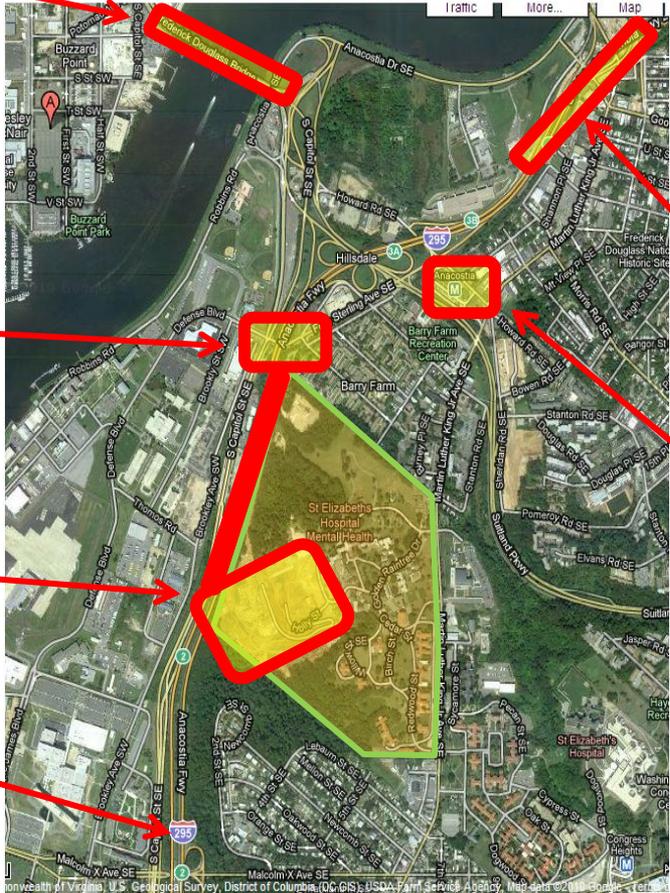
Campus Approaches

Frederick Douglass
Memorial Bridge from
South Capitol Street

Access road
intersecting with
Firth Sterling
Avenue SE

Coast Guard
Headquarters
building

I-295
South

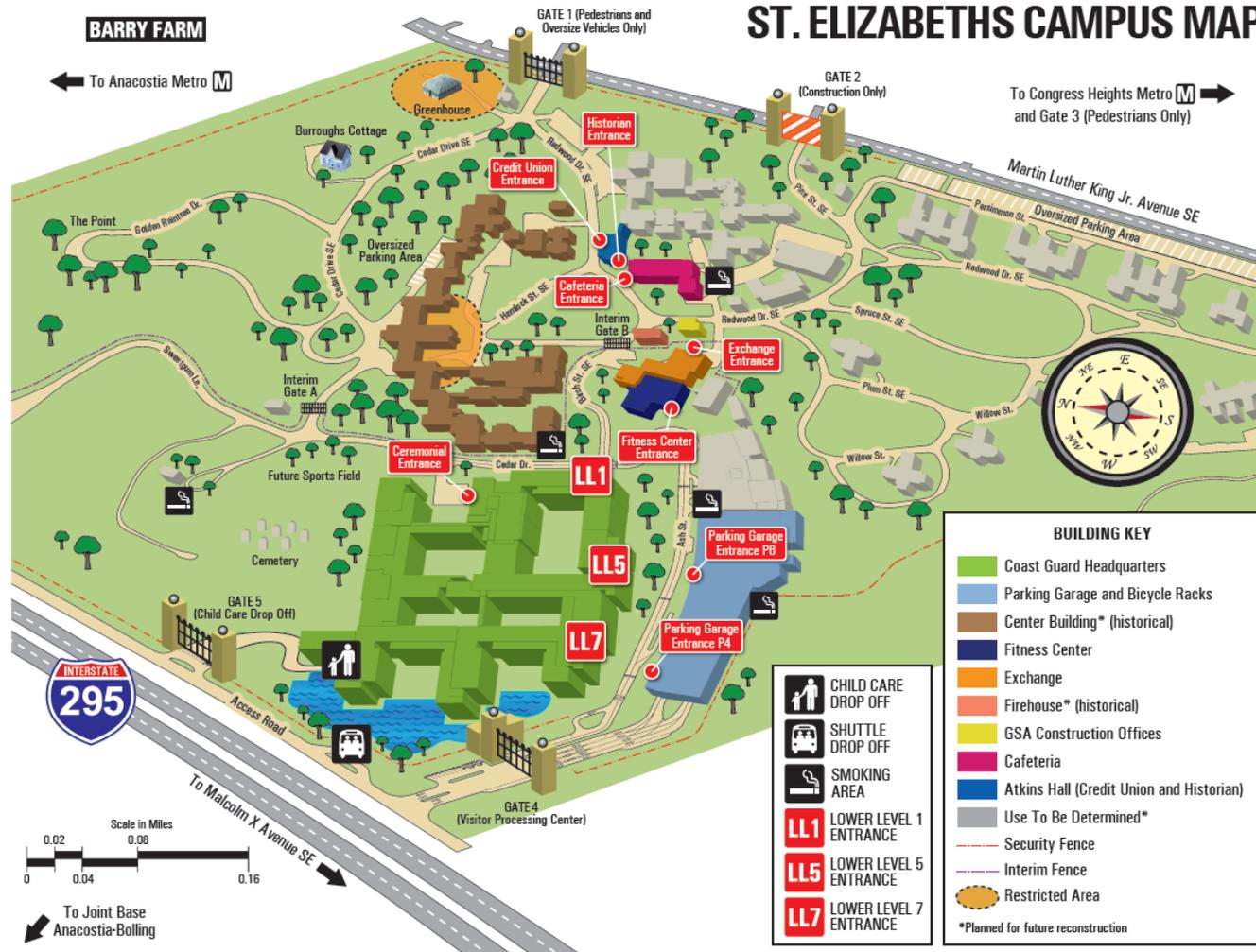


I-295
North

Anacostia
Metro
station
(Green
Line)



Campus Map



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Indoor Spaces

- The indoor space at CGHQ provides a flexible and collaborative work environment.
- There are team and conference rooms, standardized flag suites, private offices, and open areas for cubicles with ample natural light.
- The building also has a multipurpose space that seats 400.



Coast Guard personnel working in a cubicle at Headquarters



Outdoor Spaces and Sustainability

- Building wings are surrounded by courtyards that include outdoor seating, water features, trees and plantings, and walkways.
- The building achieved a Gold LEED rating. The buildings and parking garage are topped with 400,000 square feet of green roof.

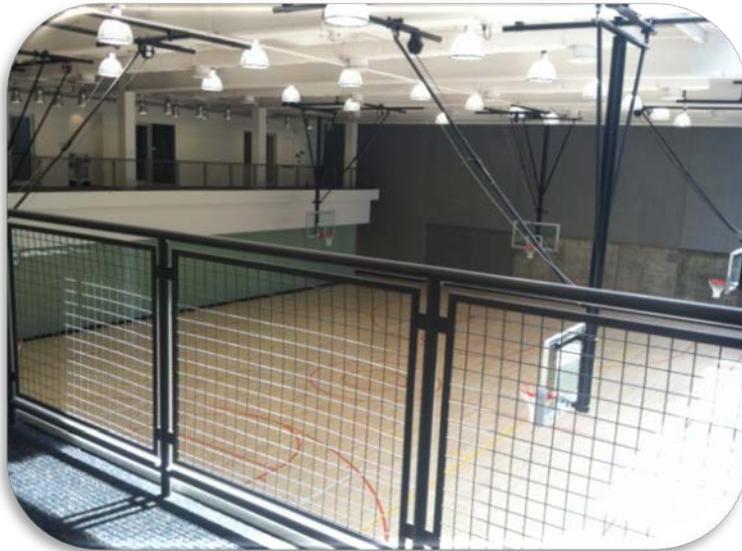


Courtyard outdoor seating

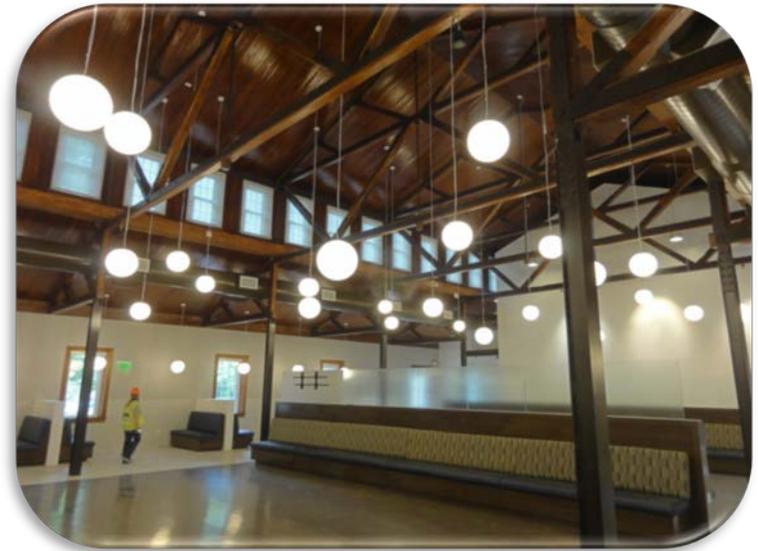


Campus Amenities

Support amenities at St. Elizabeths include 24-hour Semper Paratus fitness center, Child Development Center, Coast Guard Exchange, cafeteria, snack shop, barber shop, dry cleaner, credit union, Metrobus stops and a limited-space parking garage.



Semper Paratus Fitness Center basketball court



Cafeteria interior and lighting



St. Elizabeths Parking Policy

- There is a parking garage at CGHQ with 931 spaces dedicated for Coast Guard employee use.
- Base NCR's parking policy, BNCRINST 5560.1A, maximizes employee access to parking by promoting rideshares (e.g., carpools and vanpools) and limiting single-occupancy vehicle parking permits.



Coast Guard Headquarters parking garage

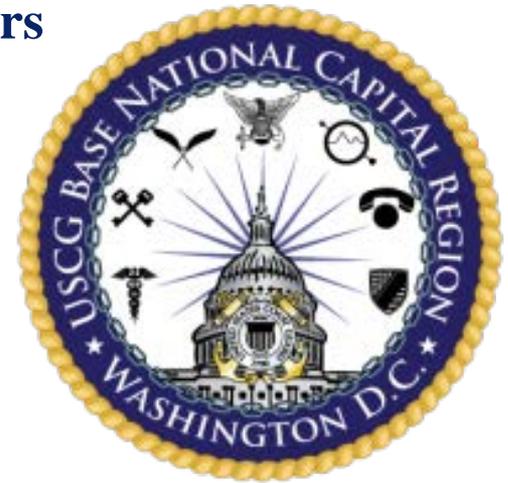


Base NCR Services

Base NCR provides support and services to all CGHQ personnel and the extended NCR. Base NCR also operates as the XO of CGHQ and the CO of military personnel.

Department services include:

- **Facilities – maintenance requests and work orders**
- **Security**
- **C4IT**
- **HSWL and CGHQ Clinic**
- **Comptroller and logistics**
- **Personnel – SPO, admin, and MWR**
- **Community service**



Upcoming Informative Events

- **25 February: IT Brown-Bag**
- **18 or 25 March: Base NCR Services Brown-Bag**
 - Covers all Base services with an emphasis on transportation, including firsthand perspectives from current CGHQ commuters
 - Two 1.5-hour identical sessions
- **15, 22, or 29 April: Spring Open Houses**
 - Includes general campus tour, security briefing, and CAC card activation
 - Bus transportation from Ballston will be provided
- **Late summer: Personal Preparedness Town Hall**
- **Fall: User check-outs for directorate or command representatives to visit and inspect your new workspace at CGHQ in advance of your move increment**



More Information

For more information about the NCR Consolidation, visit <https://cgportal2.uscg.mil/communities/ncr-consolidation>.

Questions and feedback can be sent to the move mailbox: ncrconsolidation@uscg.mil.

Orient yourself to the services provided by Base NCR and how you can access them by visiting: <http://cgweb.comdt.uscg.mil/base/services/>



QUESTIONS?



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BACK-UP SLIDES



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Getting to St. Elizabeths: Vanpools

- **Vanpools consist of six to 15 people who ride to and from work together in vans that are registered with WMATA.**
- **Vanpools are either owner-operated, wherein an employee in the vanpool purchases a van and operates the van independently, or contracted through a third-party vendor.**



Getting to St. Elizabeths: Carpools

- **Carpools involve two or more people who regularly ride to and from work together in private automobiles.**
- **Flexible carpools have no set arrangements, but drivers can offer rides to others so that their vehicle arrives at Gate 4 with the requisite number of riders.**



Getting to St. Elizabeths: Public Transit

- **St. Elizabeths is accessible via WMATA public transit.**
- **Metrobus service is provided between Gate 4 and the Anacostia and L'Enfant Plaza Metrorail stations.**
- **Maryland's MARC and Virginia's VRE commuter rails connect to the Metrorail system, and several commercial commuter bus lines stop at Metrorail stations.**



Getting to St. Elizabeths: Bicycling

- **Several existing and planned bicycle routes can take riders to the St. Elizabeths campus.**
- **The multipurpose path on the access road to Gate 4 is recommended for both bicycle and pedestrian traffic, and secure bicycle storage is provided in the parking garage.**



Getting to St. Elizabeths: Transit Benefits

- **The Transit Benefits program provides employees with a tax-free monthly transit benefit for utilizing public transportation, commuter buses, or a vanpool to commute to and from work.**
- **The benefit is equal to an individual's actual commuting cost, up to \$130 per month, the maximum allowed by the IRS in 2014.**



Commuter Connections

- **Commuter Connections provides people in the Washington Metropolitan Area with free information on all of their commute options.**
- **Its services include ride matching for carpools and vanpools, and administering the Guaranteed Ride Home program.**



The screenshot shows the homepage of the Commuter Connections website. The header includes the logo, navigation links (HOME, ABOUT US, COMMUTERS, EMPLOYERS, NEWS & EVENTS, QUICK LINKS, RESOURCES), and user options (Hello! Login or Create New Account, Download Mobile Apps, Search, Select Language). The main content area features a large blue banner for the "Guaranteed Ride Home" program, followed by sections for "Construction Projects", "Latest News", and "UPCOMING EVENTS". The "Construction Projects" section lists several items, including the Prince William Parkway expansion and the final section of ICC to Laurel. The "Latest News" section includes a story about a water main break in Aspen Hill and another about gas prices in Maryland. The "UPCOMING EVENTS" section features a "Digital Timeline" and a "CALL FOR NOMINATIONS EMPLOYER RECOGNITION 2015 AWARDS" banner.

Visit [http:// www.commuterconnections.org](http://www.commuterconnections.org)

