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MEMORANDUM

From: Member
CG Unit

To: CG PSC (epm-1)
Thru: Commanding Officer
CG Unit

Subj: ACKNOWLEDGEMENT OF INVOLUNTARY RETIREMENT DATE

Ref: (a) Military Separations, COMDTINST M1000.4 (Series)
(b) COMDT COGARD Washington DC xxxxxZ Jan 12/ALCGENL XXX/12

1. In accordance with references (a) and (b), I understand that I have been selected for Involuntary Retirement by the 2012 Career Retention Screening Panel.

2. I acknowledge my retirement date of 01 December 2013.

3. I understand that I am no longer eligible for Servicewide competition.

4. I understand that if I choose an **involuntary retirement**, my name and position will remain on the advancement eligibility list up to the day prior to retirement. Approval of a **voluntary** retirement will immediately remove my name from the advancement eligibility list.

5. I understand that if I elected, or intend to elect before my retirement date, to transfer Post-9/11 GI Bill education benefits to my dependent(s) that I **must** choose an **involuntary** retirement. This allows for the waiver of obligated service requirements associated with the benefits transfer.

6. I further understand that if I am being processed under the Physical Disability Evaluation System, my selection for involuntary retirement will be held in abeyance pending the adjudication of my medical board.

7. The zip code of my intended home of selection is (enter zip code).

8. I acknowledge the Career Retention Screening Panel has selected me for involuntary retirement, which will result in a Separation Program Designator (SPD) code of "LBD" on my DD-214 indicating sufficient service for retirement, involuntary retirement. Should I desire a voluntary retirement, which will result in a (SPD) code of RBD on my DD-214 indicating sufficient service for retirement, voluntary retirement, I may do so by circling "yes", which will indicate **voluntary retirement**. Not circling "yes" will result in a default of involuntary retirement.

(Yes) voluntary retirement (I **do not** have any obligated service required to transfer my Post 9/11 GI Bill educational benefits to my dependents.)