

Agent Service Center User ID / Access Request Form

FAX COMPLETED FORMS TO +1 (813) 432 - 4567

Instructions:

This form is to be completed by those wishing to gain/modify access to JPMorgan Chase's Agent Service Center application. Please complete electronically, print for signatures and fax to the number above. If completed manually, please print legibly. New User ID and temporary password information will be sent via e-mail to the address indicated in Section 1 below.

Section 1: USER INFORMATION

Please select one option from the list below.

If you already have access to another J.P. Morgan EFS application(s), please select CHANGE EXISTING USER ID RIGHTS and provide your User ID where requested. In the User Role section, select the appropriate User Role to have your profile modified.

- Create New User ID, Change Existing User ID Rights, User ID Information Update, Disable Access to All Applications

USER INFORMATION

All User Information must be provided. Incomplete forms will be rejected.

User Name: (First) (Middle) (Last)
Company/Entity:
Street Address:
Address 2:
City/Town: State/Province: ZIP/Post Code:
Country: Telephone Number (W):

E-mail Address:

Section 2: ACCESS INFORMATION

AGENT SERVICE CENTER USER ROLE

User ID (10 digits max): Transaction History

Please select one option from the list below. See page 2 for descriptions of each role.

- Agent User, Agent Funding User, Instant Cash Card User, Agent Enrollment/Instant Issue User, Agent Inquiry User

PROFILE ACCESS

Table with 4 columns: Member Profile ID (required), and three empty columns. Includes note: If the profile number is not known, please contact the Relationship Manager.

CASH CARD USER LIMITS

Table with 4 columns: CASH CARD USER LIMITS, VALUE, and DEFAULT. Rows: Maximum Amount Per Card, Maximum Amount Per Day.

ON-LINE ADJUSTMENT USER LIMITS

Table with 4 columns: ON-LINE ADJUSTMENT USER LIMITS, LIMIT AMOUNT, and DEFAULT. Rows: Per Transaction Credit Adjustment Limit, Per Day Credit Adjustment Limit, Per Transaction Debit Adjustment Limit, Per Day Debit Adjustment Limit.

Section 3: SIGNATURES AND APPROVALS

Requester Signature: Matthew T. Ruckert or E.C. Curry
Authorizing Security Administrator Name (printed)

Date

Authorizing Security Administrator Signature

Date

Section 4: FOR J.P. MORGAN EFS USE ONLY

J.P. Morgan EFS Security Administrator Signature/Stamp

Date

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## USER ROLE DESCRIPTIONS

Please review the information below before selecting a User Role.

USER ROLE	DESCRIPTION
AGENT USER	Allows the User to search, enroll, fund, update demographics and do reporting
AGENT ENROLLMENT/ INSTANT ISSUER USER	Allows the User to search, enroll, update demographics and do reporting
AGENT FUNDING USER	Allows the User to search, fund and do reporting
AGENT INQUIRY USER	Allows the User to search and do reporting
Instant Cash Card User	Allows the User Cash Card functionality

*Note: If selecting the Agent Funding User or Instant Cash Card User role, a dollar amount is required in the appropriate User Limit section.*