

Computing Good Conduct Medal Eligibility Date

Procedure Table

Use the following steps in computing eligibility for the Coast Guard Good Conduct Medal:

Step	Procedure
1	<p>Determine the eligibility period start date. Select the <i>latest</i> date from the list below:</p> <ul style="list-style-type: none"> • Date of entry into the Coast Guard • Day following the previous CG Good Conduct Medal award date (e. g. Member awarded CGGM on 13 October 2009. The eligibility period for the next CGGM begins on 14 October 2009). • Date of release from confinement following conviction by court-martial. • Day following conviction by court-martial (if no confinement is included in the approved sentence). • Day following the date non-judicial punishment is awarded. • Day following return to Coast Guard jurisdiction if convicted by civil authorities. • Day following the end of the marking period in which the member received a conduct mark of “Unsatisfactory”. • Day following the end of the marking period in which the total average mark in any factor was less than three. • Divide the sum of the marks in a factor (Factors are “Leadership”, “Professional”, “Performance” and “Military”) by the number of competencies included in that factor, to determine the total average mark for the factor. <p>Example: The “Military” factor on a Petty Officer EER includes two competencies; 1. Military Bearing, and 2. Customs and Courtesies. If the member received a mark of 2 in Military Bearing and 3 in Customs and Courtesies, the sum for the military factor is 5 and the average for the military factor is 2.5 ($5 \div 2 = 2.5$)</p> <p style="text-align: center;">(Sum of Marks) ÷ (Number of Competencies) = Average</p>
2	Plus three years (03-YY 00-MM 00-DD)

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Procedure Table (continued)

Step	Action
3	Minus 01 day
4	If the result is not a true date, convert to true date using the day for day rule (Personnel and Pay Procedures Manual, PPCINST M1000.2(series), Appendix C, Computations of Service, Expiration of Enlistment)

Example Computations

HS2 Hernandez enlisted in the Coast Guard on 31 October 2009. She has had no NJP, court-martial, unsatisfactory conduct mark or an average mark in any factor less than 3.

- Step 1 - Determine begin date for CGGM eligibility period.

09 10 31 Date of entry (Enlistment)

- Step 2 - Plus three years.

09 10 31 Date of entry (Enlistment)
 + 03 00 00 CGGM eligibility period
 12 10 31

- Step 3 - Minus 01 day

12 10 31
 - 01 Minus Day
 12 10 30 1st Coast Guard Good Conduct Award Eligibility Date

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Example Computations (cont'd)

MK1 Thompson received his first Coast Guard Good Conduct Medal on 13 October 2009. He has had no NJP, court-martial, unsatisfactory conduct mark or an average mark in any factor less than 3.

- Step 1 - Determine begin date for CGGM eligibility period.
09 10 14 Day *following* the previous CG Good Conduct Medal award.
- Step 2 - Plus three years.
09 10 14 Day following the previous CG Good Conduct Medal award
+ 03 00 00 CGGM eligibility period

12 10 14
- Step 3 - Minus 01 day
12 10 14
- 01 Minus Day

12 10 13 2nd Coast Guard Good Conduct Award Eligibility Date.

YN3 Jones enlisted in the Coast Guard on 04 August 2010. She received an unsatisfactory conduct mark on her EER for the period ending 31 October 2011.

- Step 1 - Determine begin date for CGGM eligibility period.
10 11 01 Day *following* the end of the marking period in which the member received a conduct mark of "Unsatisfactory".
- Step 2 - Plus three years.
10 11 01 Day following the previous CG Good Conduct Medal award
+ 03 00 00 CGGM eligibility period

13 11 01
- Step 3 - Minus 01 day
13 11 01
- 01 Minus Day

13 10 31 1st Coast Guard Good Conduct Award Eligibility Date.

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Continuous Service

The three year period must be continuous. However, per 5-A-2.(a).(1), Medals and Awards Manual, COMDTINST M1650.25(series), there are special rules for personnel who have a break in service of three or less months or were temporarily retired due to physical disability or were authorized temporary separation of two years or less. These types of breaks in service are considered continuous service but the time spent out of the service is not creditable.

EER Competencies	The number of competencies for each factor of the three different EER rating scales is shown in the table below.
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EER	Military	Performance	Professional	Leadership
Non-Rated	3	6	6	4 (E-3 Only)
Petty Officer	2	8	8	7
Master, Senior, Chief Petty Officer	2	8	8	7