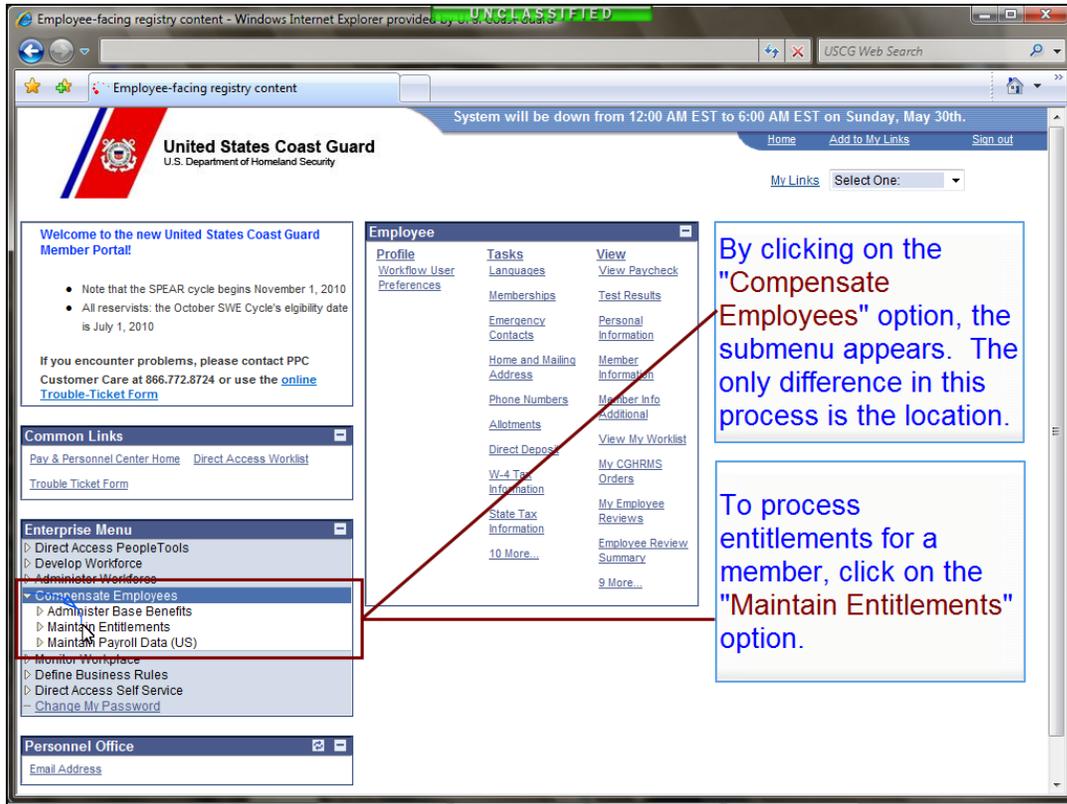


Slide 1
Text Captions: The only addition to the SPO User profile is the "Enterprise Menu" block on the left. This functions similar as the old breadcrumbs, but lets users see the overall process better.



Slide 2

Text Captions: By clicking on the "Compensate Employees" option, the submenu appears. The only difference in this process is the location. To process entitlements for a member, click on the "Maintain Entitlements" option.

Employee-facing registry content - Windows Internet Explorer provided by United States Coast Guard

UNCLASSIFIED

USCG Web Search

Employee-facing registry content

System will be down from 12:00 AM EST to 6:00 AM EST on Sunday, May 30th.

United States Coast Guard
U.S. Department of Homeland Security

Home Add to My Links Sign out

My Links Select One:

Welcome to the new United States Coast Guard Member Portal!

- Note that the SPEAR cycle begins November 1, 2010
- All reservists: the October SWE Cycle's eligibility date is July 1, 2010

If you encounter problems, please contact PPC Customer Care at 866.772.8724 or use the [online Trouble-Ticket Form](#)

Common Links

- [Pay & Personnel Center Home](#)
- [Direct Access Worklist](#)
- [Trouble Ticket Form](#)

Enterprise Menu

- Direct Access PeopleTools
- Develop Workforce
- Administer Workforce
- Compensate Employees
 - Administer Base Benefits
 - Maintain Entitlements
 - Maintain Payroll Data (US)
- Monitor Workforce
 - Define Business Rules
 - Direct Access Self Service
 - Change My Password

Personnel Office

- Email Address

Employee

Profile	Tasks	View
Workflow User	Languages	View Paycheck
Preferences	Memberships	Test Results
	Emergency Contacts	Personal Information
	Home and Mailing Address	Member Information
	Phone Numbers	Member Info Additional
	Allotments	View My Worklist
	Direct Deposit	My CGHRMS Orders
	W-4 Tax Information	My Employee Reviews
	State Tax Information	Employee Review Summary
	10 More...	9 More...

To process entitlements for a member, click on the "Maintain Entitlements" option.

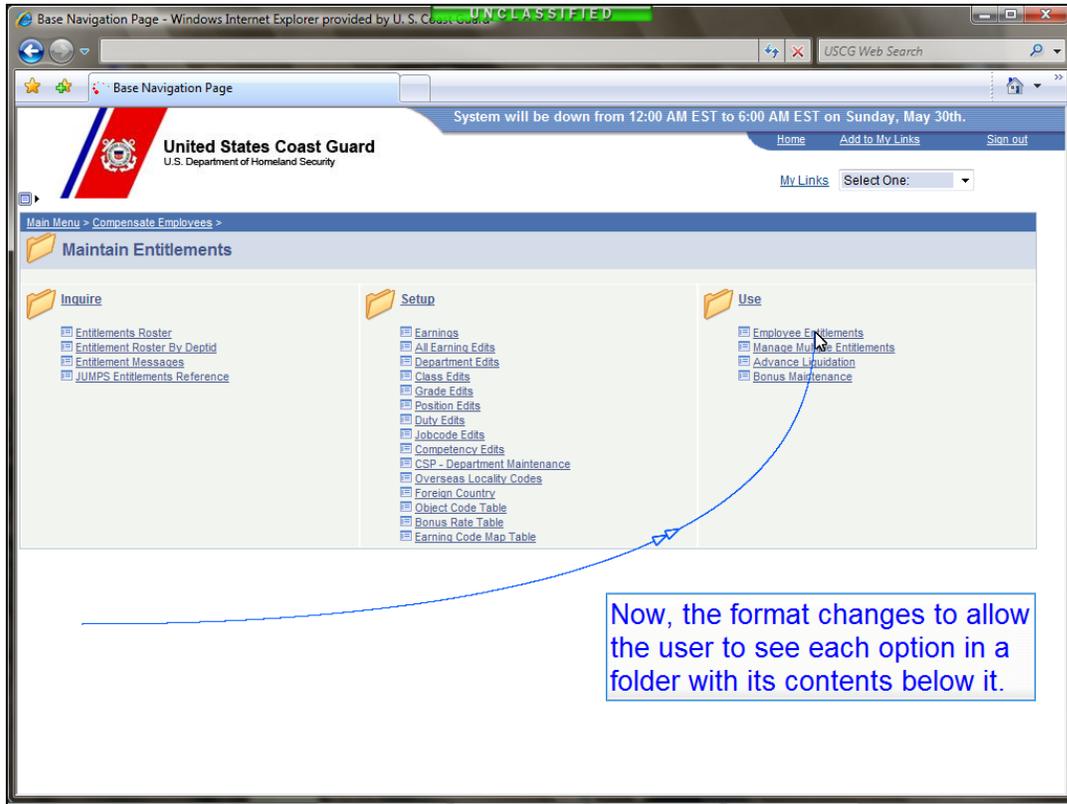
Slide 3

Text Captions: To process entitlements for a member, click on the "Maintain Entitlements" option.

The screenshot shows a web browser window titled 'Base Navigation Page - Windows Internet Explorer provided by U. S. Coast Guard'. The page header includes the United States Coast Guard logo and the text 'United States Coast Guard U.S. Department of Homeland Security'. A system maintenance notice states: 'System will be down from 12:00 AM EST to 6:00 AM EST on Sunday, May 30th.' The main content area is titled 'Maintain Entitlements' and is organized into three columns: 'Inquire', 'Setup', and 'Use'. Each column contains a list of links, with the 'Use' column links grouped under a folder icon. A blue callout box with a white background and a blue border points to the 'Use' folder, containing the text: 'Now, the format changes to allow the user to see each option in a folder with its contents below it.'

Slide 4

Text Captions: Now, the format changes to allow the user to see each option in a folder with its contents below it.



Slide 5

Text Captions: Now, the format changes to allow the user to see each option in a folder with its contents below it.

Base Navigation Page - Windows Internet Explorer provided by U. S. Coast Guard

UNCLASSIFIED

USCG Web Search

Base Navigation Page

System will be down from 12:00 AM EST to 6:00 AM EST on Sunday, May 30th.

Home Add to My Links Sign out

My Links Select One:

Main Menu > Compensate Employees >

Maintain Entitlements

Inquire

- Entitlements Roster
- Entitlement Roster By Deptid
- Entitlement Messages
- JUMPS Entitlements Reference

Setup

- Earnings
- All Earning Edits
- Department Edits
- Class Edits
- Grade Edits
- Position Edits
- Duty Edits
- Jobcode Edits
- Competency Edits
- CSP - Department Maintenance
- Overseas Locality Codes
- Foreign Country
- Object Code Table
- Bonus Rate Table
- Earning Code Map Table

Use

- Employee Entitlements
- Manage Multiple Entitlements
- Advance Liquidation
- Bonus Maintenance

This is the screen that appears when users are ready to begin utilizing the Employee Entitlements page in Direct Access. From this point on, the functionality has remained the same.

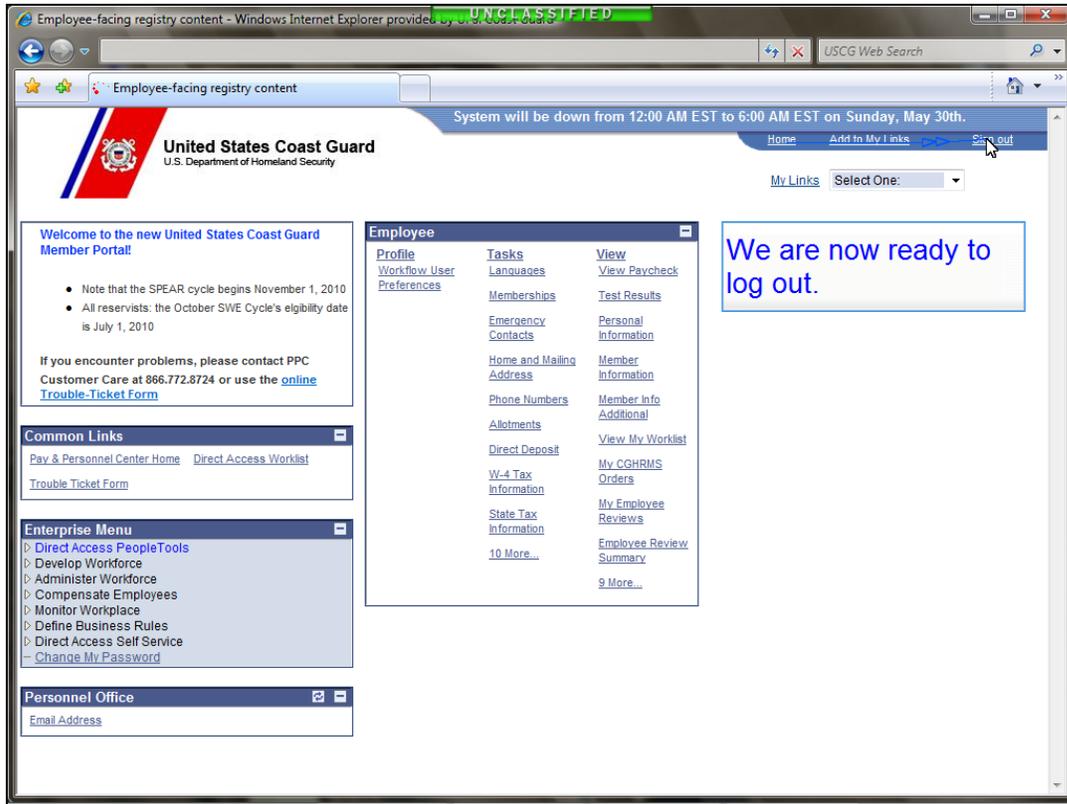
We will now return to the Home Page.

Slide 6
Text Captions: This is the screen that appears when users are ready to begin utilizing the Employee Entitlements page in Direct Access. From this point on, the functionality has remained the same.

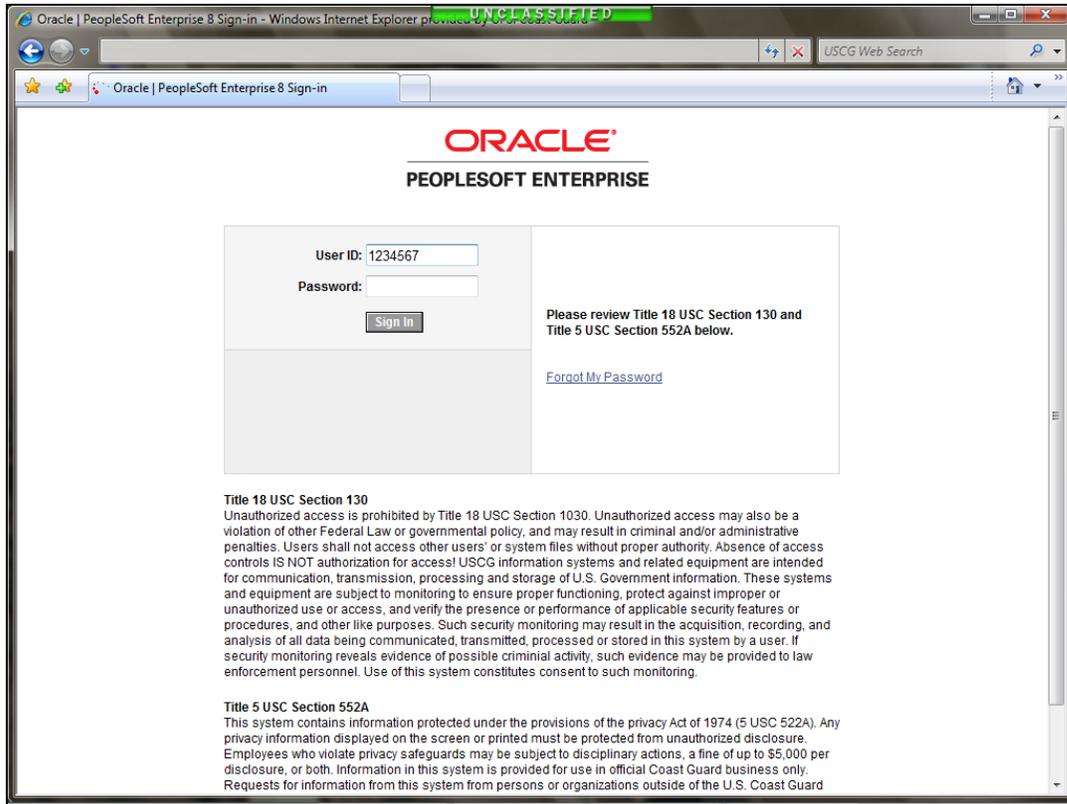
We will now return to the Home Page.

Slide 7
Text Captions: This is the screen that appears when users are ready to begin utilizing the Employee Entitlements page in Direct Access. From this point on, the functionality has remained the same.

We will now return to the Home Page.



Slide 8
Text Captions: We are now ready to log out.



Slide 9
Slide notes: