

## E-Mail ALSPO J/10

### Subj: FY 2011 SPECIAL DUTY ASSIGNMENT PAY CODES

- Ref: (a) [COMDT COGARD WASHINGTON DC 131639Z AUG 10/ALCOAST 419, CG12, COMDNOTE 1430](#)  
(b) [COMDT COGARD WASHINGTON DC 211203Z APR 09 /ALCOAST 226, CG11 COMDNOTE 4061](#)  
(c) [Servicing Personnel Office Manual, Part 2, Pay Entitlements, Chapter 11, Special & Incentive Pays, Section O, Special Duty Assignment Pay](#)  
(d) [E-Mail ALSPO H/09; FY2010 Special Duty Assignment Pay Codes](#)

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**Introduction** This E-mail ALSPO publishes codes and procedures for FY 2011 Special Duty Assignment Pay (SDAP).

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**SDAP level changes** (No SPO action required) Per reference (a), the following SDAP level changes are effective 1 October 2010. PPC will effect the level changes in JUMPS for personnel who are entitled to SDAP in these billets. The level changes will be reflected in the members' mid-month October 2010 pay (15 October 2010).

Billet	DA Code	FY 10 SD Level	FY 11 SD Level
HITRON Aerial Gunner	HIRON	SD1	SD2
International Training Division - Team Leader	ITDLDR	SD2	SD1
Cape May Recruit Section Commander	RECSEC	SD5	SD4
CGRC Recruiter	RECPRO	SD3	SD2

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**SDAP terminations** (No SPO action required) PPC will stop SDAP, effective 30 September 2010, for members assigned to the billets listed below. SPOs do not need to submit a stop SDAP transaction unless a member's entitlement terminates prior to 30 September 2010.

Billet	DA Code	FY 10 SD Level	FY 11 SD Level
TRATEAM Team Leader	LTMLDR	SD1	SD0

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**New SDAP authorizations** The following codes are assigned for new FY 11 SDAP authorizations. SPOs may start SDAP, with effective dates of 1 October 2010 or later, for personnel in these billets who meet the eligibility criteria described in reference (a).

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New SDAP authorizations (**continued**)

Billet	Object Code	DA Code	JUMPS Code	FY 11 Pay level
Special Mission Training Center High Risk Training Instructor	1175X	SMTCRI	2B1	SD1
First Class Diver	1175Y	FCLDIV	2G1	SD1
Equal Opportunity Advisor	1195A	EQOADV	2H1	SD1
White House Comms Agency	1195B	WHOCMM	2I2	SD2
Middle East Training Team Leader	1195C	METTLR	2J1	SD1
Middle East Training Team Member	1195C	METTMR	2J1	SD1
Deployable Specialized Forces (DSF) Aerial Gunner	1195D	DSFAGN	2K1	SD1

**SDAP Codes** The following codes are valid for FY 2011 SDAP transactions.

Billet/Title	Level	Object Code	JUMPS Code	DA Earnings Type Code	Note
Academy Company Chief	SD1	1175W	2F1	OCSCHF	DA description changed from "USCGA/OCS Company Chief"
Cape May Recruit Battalion Commander	SD3	11754	1V3	RECBAT	
Cape May Recruit Company Commander	SD5	11754	1V5	REC-CC	
Cape May Recruit Section Commander	SD4	11754	1V4	RECSEC	
CGIS Special Agent	SD2	11753	1U2	SPECAG	
CGRC Recruiter	SD2	11751	1R2	RECPRO	
CMC (Level 1) <ul style="list-style-type: none"> <li>• Sector</li> <li>• SILC</li> <li>• SFCLC</li> <li>• ALC</li> <li>• RFMC</li> <li>• CGRC</li> <li>• CPO Academy</li> <li>• SELC</li> </ul>	SD1	1175A	1B1	CMCLV1	
CMC (Level 2) <ul style="list-style-type: none"> <li>• USCGA</li> <li>• TRACEN</li> </ul>	SD2	1175A	1B2	CMCLV2	
CMC (Level 3) <ul style="list-style-type: none"> <li>• Districts</li> <li>• DOG</li> <li>• PSC Arlington</li> <li>• JIATF</li> <li>• C4IT</li> </ul>	SD3	1175A	1B3	CMCLV3	"DANTES" removed from description.
CMC (Level 4) <ul style="list-style-type: none"> <li>• VCG/(Future) DCMS</li> <li>• FORCECOM</li> <li>• DCO/(Future) OPCOM</li> </ul>	SD4	1175A	1B4	CMCLV4	

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SDAP Codes (continued)

Billet/Title	Level	Object Code	JUMPS Code	DA Earnings Type Code	Note
CMC (MCPOCG Level 5)	SD5	1175A	1B5	CMC-MC	
CMC (MCPOCGRF Level 5)	SD5	1175A	1B5	CMCRES	
D17 ATON	SD1	1157B	2C1	D17	
Deployable Specialized Forces (DSF) Aerial Gunner	SD1	1195D	2K1	DSFAGN	New code for FY 11
DSF Boarding Officer	SD1	1175D	1D1	DOGBO	DA description changed from "DOG Boarding Officer"
DSF Canine Officer	SD1	1175N	1Z1	CANINE	DA description changed from "DOG Canine Handler"
DSF Deployable Team Leader	SD2	1175D	1D2	DOGDTL	DA description changed from "DOG Deployable Team Leader"
Equal Opportunity Advisor	SD1	1195A	2H1	EQOADV	New code for FY 11
First Class Diver	SD1	1175Y	2G1	FCLDIV	New code for FY 11 See "Eligible criteria clarifications" below
Heavy Weather Coxswain	SD2	1175R	1W2	COXHWC	
Helicopter Rescue Swimmer	SD3	11758	1Y3	HELORS	
HITRON Aerial Gunner	SD2	1175E	1H2	HIRON	
Honor Guard Petty Officer	SD2	1175H	1J2	HONOR	
Independent Duty Food Services Officer (FSO)	SD2	1175U	2D2	IDFSO	See "Eligible criteria clarifications" below
International Training Division - Team Leader	SD1	1175I	1K1	ITDLDR	
International Training Division - Team Member	SD1	1175I	1M1	ITDMBR	
Middle East Training Team Leader	SD1	1195C	2J1	METTLR	New code for FY 11
Middle East Training Team Member	SD1	1195C	2J1	METTMR	New code for FY 11
NCV Pursuit Coxswain (Cutter)	SD2	1175V	2E2	COXCUT	
NCV Pursuit Coxswain (Station)	SD2	1175T	2A2	COXNCV	
NCV Pursuit Crewmember (Cutter)	SD1	1175V	2E1	NCVCUT	
NCV Pursuit Crewmember (Station)	SD1	1175T	2A1	NCVPST	
NSF Response Member	SD1	11757	1X1	NSF-RM	
NSF Response Supervisor	SD3	11757	1X3	NSF-RS	
NSF Response Technician	SD2	11757	1X2	NSF-RT	
OIC Afloat	SD5	11750	1S5	OICAFI	
OIC Ashore	SD5	11752	1T5	OICASH	
Special Mission Training Center High Risk Training Instructor	SD1	1175X	2B1	SMTCRI	New code for FY 11
Surfman	SD4	11759	1A4	SURFCT	
USDAO Defense Attaché Staff	SD3	1175G	1F3	DETACH	
White House Comms Agency	SD2	1195B	2I2	WHOCMM	New code for FY 11

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**Eligibility  
criteria  
clarifications**

The information supplements the guidance in paragraph 4 of reference (a):

First Class Diver: SDAP is authorized concurrently with Diving Duty pay.

Independent Duty Food Services Officer (FSO): SDAP is authorized the day member reports. The member must acquire the FS-17 Competency Code within one year of their reporting date. If the member has not acquired the FS-17 Competency Code within one year of their reporting date, SDAP will be suspended until the FS-17 Competency Code is acquired from the FS Rating Force Master Chief. See reference (b) for additional information.

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**Direct-Access  
data entry**

Transactions to stop and start SDAP are entered through Direct-Access. Procedures are available in reference (c).

- SDAP Starts/Stops for active duty members and reserve members performing active duty are recorded on the Employee Entitlements page (Compensate Employees > Maintain Entitlements > Use > **Employee Entitlements**).
- SDAP for reserve IDT/RMP is recorded by entering the applicable Earnings Type Code in the SDAP field on the Schedule Drills page (Develop Workforce > Administer Training (GBL) > Use > **Schedule Drills**). Drills for members entitled to SDAP must be approved individually; they cannot be approved using the Schedule Multiple Drills page.

**Note:** SDAP automatically stops the day prior to PCS departure and the day of separation. There is no need for SPOs to submit manual SDAP stops for these events.

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**Directives  
affected**

Reference (d) is cancelled effective 30 September 2010. SDAP Codes announced in reference (d) remain in effect for SDAP transactions if the effective date is prior to 1 October 2010.

The contents of this E-Mail ALSPO message will be incorporated into the applicable sections of reference (c). This E-Mail ALSPO message provides interim guidance which shall expire on 30 September 2011 unless it is incorporated into an appropriate PPC publication, reissued, or cancelled.

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### Questions

Questions regarding the content of this E-Mail ALSPO message may be directed to PPC Customer Care at:



(866) 772-8724/(785) 339-2200



<http://www.uscg.mil/ppc/ccb/> (Online Trouble Ticket/Inquiry Form)



[PPC-DG-CustomerCare@uscg.mil](mailto:PPC-DG-CustomerCare@uscg.mil) (E-Mail)

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### Released by

Internet release authorized.



J. D. PHILLIPS, CAPT, USCG  
Commanding Officer

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