

## E-Mail ALSPO N/09

**Subj:** CHANGE TO PAYROLL PROCESSING SCHEDULE FOR CY 2009

**Ref:** (a) [E-Mail ALSPO M/08; Payroll Processing Schedule for CY 2009](#)

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**Introduction** This E-Mail ALSPO changes the calendar year 2009 schedule for payroll transaction processing.

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**Discussion** PPC is making modifications to the payroll processing schedule, originally published in reference (a), to meet Treasury Department deadlines and to allow for sufficient time for error feedback processing.

- The end-month compute for December (31 December payday) will run on 21 December instead of 22 December.
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**Processing Schedule** Cutoff dates and times for processing transactions for the 31 December 2009 payday are as follows:

Payroll Processing Schedule for End-Month Dec 2009				
Payday	Update Data Entry Cutoff 2400 Hrs.	Update Runs 0001 Hrs.	Compute Data Entry Cutoff 2400 Hrs.	Compute Runs 0001 Hrs.
THU 31-DEC-09	Mon 14 DEC 09	Tue 15 DEC 09	Sun 20 DEC 09	MON 21-DEC-09

⌚ All times are Central Time zone.

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**Questions** Questions regarding the content of this E-Mail ALSPO may be directed to PPC Customer Care at:

 (866) 772-8724/(785) 339-2200  
 <http://www.uscg.mil/ppc/ccb/> (Online Trouble Ticket/Inquiry Form)  
 [PPC-DG-CustomerCare@uscg.mil](mailto:PPC-DG-CustomerCare@uscg.mil) (E-Mail)

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/s/  
J. D. PHILLIPS, CAPT, USCG  
Commanding Officer