

E-Mail ALSPO K/09

**Subj: PCS ENTITLEMENTS AND SPO INSTRUCTIONS FOR PERSONNEL
REPORTING TO PATROL FORCES SOUTHWEST ASIA AND CUTTERS
SUPPORTING OPERATION IRAQI FREEDOM**

Ref: (a) [Personnel & Pay Procedures Manual, PPCINST M1000.2\(series\)](#)
(b) [Coast Guard Pay Manual, COMDTINST M7220.29\(series\)](#)

Introduction This E-Mail ALSPO updates the information in Chapter 2-F of reference (a) on PCS travel, household goods, privately owned vehicle storage and pay entitlements for members ordered to Patrol Forces Southwest Asia (PATFORSWA), Bahrain or a cutter deployed (for a year or more) in support of Operation Iraqi Freedom.

Mobile Unit Designation for PATFORSWA Cutters Per Commandant (CG-1) Memo (No SSIC) of 04 Apr 06 members ordered to serve on PATFORSWA cutters, on or after 4 April 2006, are considered to be assigned to a "Mobile Unit". They receive the same PCS, Household Goods (HHG), Privately Owned Vehicle (POV) storage, and travel entitlements as those personnel assigned ashore to PATFORSWA. Members assigned to mobile units (other than those assigned in an administrative capacity) are entitled to continuous career sea pay (and career sea pay premium, if otherwise eligible) on the same basis as members assigned to other Coast Guard vessels.

PCS Travel Members will receive PCS Orders from their current duty station to PATFORSWA. They also receive TDY Orders to LANTAREA for the duration of Pre-Deployment training.

****Note**:** Due to the complexity associated with payment of TDY/PCS travel entitlement throughout a member's preparation for deployment to PATFORSWA, requests for PCS/TEM DU orders will normally not be granted. All PCS/TEM DU requests must be approved in advance and directed for consideration to PATFORSWA.

Following Pre-Deployment training, members either go on leave or return to their current permanent duty station. When they depart their PDS, their PCS Orders require a layover at LANTAREA, Portsmouth, VA to await transportation. Transportation from LANTAREA to PATFORSWA is Government Procured Transportation. Members are entitled to 2 additional travel days for the flight from Portsmouth, VA to Bahrain.

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PCS Travel

Members without dependents are authorized:

- PCS travel entitlements from their old PDS via Portsmouth VA for transportation to Bahrain. Members are not allowed round-trip travel between a TDY station and designated place.
- Members may elect mode of travel to Portsmouth, VA.

Members with dependents are authorized:

- PCS travel entitlements from their old PDS via the designated place per [Joint Federal Travel Regulations, Volume 1](#) (JFTR), par. U5120-G to assist their dependents in relocating before reporting TDY to Portsmouth for training.
- Members may elect to move a dependent from the old PDS to a designated place in accordance with [JFTR](#), par. U5222-D. A designated place is the location where the dependents will establish a permanent residence while the member serves a dependent restricted tour in Bahrain. The designated place can be any location in CONUS or OCONUS locations as indicated in [JFTR](#), par. U5222-D1.
- A Designated Place must be authorized by COMDT (CG-1222). Use form CG PPC-2025A, Housing Allowance Protection Worksheet (<http://www.uscg.mil/ppc/forms/ppc2025a.pdf>) for requesting BAH or OHA at a designated place of dependents, or if eligible, the previous duty station (BAH location only).

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PCS Orders Remarks

Include these standard remarks on all PCS orders for members assigned to
PATFORSWA:

- A. THESE ORDERS CONSTITUTE A PCS MOVE FM _____ FOR FURTHER
ASSIGNMENT TO BAHRAIN VIA AUTH DELAY IN PORTSMOUTH, VA.
- B. DEPN INFO: WILL BE TRAVELING OOA _____ TO DESIGNATED LOCATION OF
_____. **OR** DEPENDENTS NOT RELOCATING AT THIS TIME.
- C. IAW JFTR U5012: ENTITLEMENTS DEPEND ON THE MBR & DEPN INDIVIDUAL TRAVEL
CIRCUMSTANCES. TRAVEL SETTLEMENTS WILL BE DETERMINED BY PPC(TVL) BASED ON TYPE
OF ORDERS/TRAVEL VOUCHER AND ACTUAL TRAVEL PERFORMED.
- D. MBR NOT AUTH POV SHIPMENT TO BAHRAIN- COMMAND RESTRICTED, IAW JFTR U5410-B.
- E. MBR AUTH POV STORAGE IN LIEU OF SHIPMENT AT GOVT EXPENSE IAW JFTR U5466.
STORAGE OF A POV NOT AUTH IF A POV IS SHIPPED TO DESIGNATED PLACE FOR DEPN USE.
POV SHIPMENT TO DESIGNATED PLACE IS IAW U5410-B.
- F. AUTH TRANSPORTATION FROM _____ TO BAHRAIN VIA PORTSMOUTH, VA,
MOST COST ADVANTAGEOUS TO THE COAST GUARD.
- G. OFFICIAL DISTANCE (MILEAGE) _____ FM _____ TO
_____.
- H. DLA NOT AUTHORIZED FOR SINGLE MEMBERS. MANDATORY GOV'T QUARTERS. **OR**
AUTH ADVANCE DLA WITH DEPENDENTS FOR PAYGRADE ____ IN THE AMOUNT OF \$ _____
IAW JFTR U5600.
- I. MBR WAS COUNSELED ON THE TLE (U5710) ENTITLEMENTS.
- J. TVL ADVANCES REQUESTED THE AMOUNT OF \$ _____, (EXACT AMOUNT) CHARGED
AGAINST THE COAST GUARD. **or** TVL ADV NOT REQUESTED.
- PER DIEM:
- MBR: \$116.00 X (TVL DAYS) = _____
DEPN: \$87.00 X
DEPN: \$58.00 X
MALT:
(# OF TRAVELERS): (MILEAGE) X (CENTS) = _____
- K. ADV PAY NOT REQUESTED. **OR** REQUESTED ADV PAY FOR ____ MONTHS **or** SPECIFIC
AMOUNT TO BE LIQUIDATED OVER 12 MONTHS.
- L. AUTH PARTIAL SHIPMENT OF HHG'S NOT TO EXCEED COMMAND RESTRICTED WEIGHT OF
500 LBS. AUTH SHIPMENT OR NTS OF REMAINING HHG'S FOR PAYGRADE ____ WITH **or**
WITHOUT DEPN RATE IAW U5012-C2.
- M. IAW JFTR APPENDIX G, REIMBURSEMENT FOR PASSPORT FEES, VISA, AND LEGAL
SERVICES ARE AUTHORIZED FOR A MEMBER ASSIGNED TO A FOREIGN OCONUS AREA.
- N. IAW JFTR APPENDIX G-1, REIMBURSEMENT IS AUTHORIZED FOR NECESSARY TRAVEL AND
TRANSPORTATION-RELATED MISCELLANEOUS EXPENSES INCURRED ON OFFICIAL BUSINESS.
THESE EXPENSES INCLUDE: EXCESS BAGGAGE, BAGGAGE TRANSFER, BAGGAGE STORAGE (WITH
EXPLANATION), BAGGAGE CHECKING, CURBSIDE BAGGAGE CHECK-IN FEE (REIMBURSEMENT OF
A FEE CHARGED FOR THE USE OF OPTIONAL CURBSIDE BAGGAGE CHECK-IN IS NOT
AUTHORIZED). A TIP, SEPARATE FROM THE FEE ITSELF, IS REIMBURSABLE.
- O. SPO ADDRESS:
COMMANDING OFFICER (SPO)
COAST GUARD PATROL FORCES SOUTHWEST ASIA
UNIT 3950
FPO, AE 09501-3950

A template for these standard remarks is available in Direct-Access. The
"Orders Note" code is "P4S".

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**HHG/
Unaccompanied
baggage**

Bahrain is designated an administrative weight restricted area for Coast Guard personnel assigned to PATFORSWA. All members should be aware they will be required to reside in fully furnished government quarters equipped with communal TV and stereos.

- Storage space is limited, so members should only ship those personal effects that can be accommodated in their assigned quarters.
- Members are encouraged to bring their own personal laptop computers. While communal computers are provided in the flats, they are sometimes antiquated in nature and do not provide system function you may be accustomed to.
- Partial HHG /Unaccompanied baggage shipments to and from Bahrain are limited to 500 pounds. This 500 pound shipment must be determined PRIOR to any HHG's being placed in government or personal storage as there are no provisions to allow withdraw as a later date.
- Additional information/restrictions on HHG shipments to Bahrain can be found in Chapter 11 of the *The Personal Property Consignment Instruction Guide – Online (PPCIG-OL)* available online at: <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/query/country.do> (Click the “*Custom Selection*” tab and search for Bahrain.)

For members without dependents, the HHG not shipped to Bahrain should be placed in NTS (non-temporary storage) at origin. Members with dependents may ship HHG to a designated place for dependents use or place them in NTS at origin.

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**POV
Transportation/
storage**

Transportation:

- Coast Guard personnel assigned to PATFORSWA are not authorized shipment of a POV to/from Bahrain. However, a POV may be shipped to a designated place, including OCONUS, for use by the member's dependents in accordance with [JFTR](#), par. U5410-B. INCONUS shipment of POV is at the initial expense of the member pending travel claim reimbursement not to exceed standard mileage allowance.
- For those single members who ELECT to leave their POV at a location NOT in Government control (i.e. government funded/approved storage), there is no entitlement to return to that location to pick up your vehicle.

Storage:

- POV storage is authorized in lieu of a shipment. Since POV shipment to Bahrain is restricted by service regulations, members are entitled to storage of one POV at government expense under the provisions of [JFTR](#), par. U5466. The POV can be stored using the SDDC global POV storage program or self-procured by the member subject to the provisions of [JFTR](#), par. U5466-B1 (Government-procured Storage Available) and par. U5466-B2 (Government-procured Storage Not Available).

For travel entitlement to the storage facility when accomplished concurrently with TDY enroute to the OCONUS PDS, see [JFTR](#), par. U5468-E. For information on POV storage see SDDC pamphlet *Storing Your POV* online at:

<http://www.sddc.army.mil/sddc/Content/Pub/8810/DBCN8810.pdf>.

- Members who travel by POV to Portsmouth must arrange to place their POV in storage prior to departing for Bahrain. Storage of a POV is not authorized if a POV is shipped to a designated place for dependents use.

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Savings Deposit Program See section 6-F of reference (b) for Savings Deposit Program policy guidance. Coast Guard members desiring to make deposits by cash remittance shall mail their deposit to PPC. There have been instances of deployed Coast Guard personnel sending their deposits to the Defense Finance and Accounting Service (DFAS).

A letter providing the member's name, employee ID number, and duty station shall accompany deposits. A copy of the letter shall be provided to the member's SPO. The member shall make a check or money order payable to U.S. Coast Guard, and mail, along with the cover letter, to:

Commanding Officer (MAS-DC)
Coast Guard PPC
444 SE Quincy St
Topeka KS 66683-3591

Station Allowances (OHA and COLA). OHA is not authorized for members in Bahrain since all members will be assigned government leased quarters or shipboard berthing. While stationed in Bahrain members will be entitled to OCONUS COLA at the full without dependents rate. Members with dependents are authorized to receive both full OCONUS COLA at the without dependent rate, and, if payable, CONUS COLA at the with-dependents rate for the designated place of dependents. Station allowances may also be authorized by COMDT (CG-1222) for dependents residing at a designated place OCONUS per [JFTR](#), par. U9301-b. Requests for station allowances must be submitted before the dependents relocation.

Dislocation Allowance (DLA) DLA is payable when the dependents complete travel if moved to or from a designated place on the member's PCS order [JFTR](#), par. U5630-B3

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**BAH, OHA and
COLA for
Members With
Dependents**

To request BAH for either the previous duty station location or a designated place of dependents, or OHA for a designated place of dependents, members with dependents shall submit a CG PPC-2025A, Housing Allowance Protection Worksheet (<http://www.uscg.mil/ppc/forms/ppc2025a.pdf>) to COMDT (CG-1222) for processing.

For a member stationed OCONUS (non-BAH location), OHA cannot be requested for a previous duty station location, only for a designated place of dependents.

BAH for a previous duty station location may be authorized if the member has no intention of relocating their dependents from the residence established while receiving the BAH rate for their previous duty station. The dependents residence location must be within a reasonable commuting distance (as determined by COMDT (CG-1222) – see Note 2 below) to the previous duty station for a member to be authorized to receive the BAH for their previous duty station, if more equitable than the dependents location.

Note 1: Members who receive BAH or OHA with dependents **based on the payment of child support** are not eligible to submit a CG PPC-2025A. **Effective upon their PCS reporting date, these members are entitled to receive BAH-DIFF ONLY**, if otherwise so entitled per Section 3-B-6 of [reference \(b\)](#). If a member acquires a dependent(s) during their OCONUS assignment which changes their dependency status to a member with-dependents, the member will complete and submit a CG PPC-2025A to request BAH or OHA for the designated place of their dependent(s).

Note 2: A reasonable commuting distance is 50 miles one-way or a 2 hour round-trip, whichever is to the member's advantage.

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**BAH, OHA,
and COLA
(cont'd)**

COLA Entitlement:

If BAH is authorized for a previous duty station location, CONUS COLA, if applicable, will be based on the dependent's permanent residence location.

If BAH or OHA is authorized for the dependents location, COLA will be based on the dependents location.

Upon processing the worksheet, COMDT (CG-1222), will mail the member a memo authoring the housing allowance for either the designated place of dependents, or if eligible, the previous duty station. A copy is also sent to the PATFORSWA SPO and CG PPC (MAS & FAIR).

FSA

Members with dependents, including member-married-to-member (see [reference \(b\)](#), Section 3-H-12), are entitled to FSA. The current rate for FSA is \$250 per month.

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BAS

Officers	Officer BAS
Enlisted Members Assigned ashore	Enlisted BAS
While deployed to a cutter	Enlisted BAS-ESM (Essential Station Messing) less DMR (Discount Meal Rate) deduction.

Hardship Duty Pay Location (DA), Imminent Danger Pay and Combat Allowances

Some members assigned to PATFORSWA may be eligible for one or more of the following entitlements. Consult the references listed below to determine eligibility:

Entitlement	Reference
Hardship Duty Pay – Location (DA)	Sec. 4.A CG Pay Manual
Combat Tax Exclusion	Sec. 8.G CG Pay Manual
Combat SGLI Allowance	Sec 7.B PPPM (PPCINST M10002.)
Imminent Danger/Hostile Fire Pay	Sec 4.H. CG Pay Manual
Responsibility Pay (for cutter COs)	Sec 4.D. CG Pay Manual
Savings Deposit Program	Sec. 6.F CG Pay Manual and Sec 7.C. PPPM (PPCINST M10002.) *Note: Ensure members desiring to make cash deposits are counseled to send checks to the USCG PPC, not DoD-DFAS.

See the Special and Incentive Pays chapter in the DA Online Manual for SPO procedures: <http://www.uscg.mil/ppc/spoman>

Entitlements Summary

Enclosure (1) lists the pay entitlements, described in this E-Mail ALSPO, in a quick reference, tabular format.

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PDR Handling Please ship SPO PDRs, via rapid, accountable means (FEDEX, express mail, etc.) to:

COMMANDING OFFICER (SPO)
COAST GUARD PATROL FORCES SOUTHWEST ASIA
NSA GSK, BANZ WAREHOUSE BAY 6
1 JUFFAIR AVENUE
MANAMA, KINGDOM OF BAHRAIN

Normally (per COMDTINST M1080.10(series)) the SPO PDR is sent via regular mail. However, these transfers call for special handling to ensure timely input of transactions.

**Points of
Contact (POCs)**

CG PATFORSWA SPO:

- YNC Michael Jarbeck, 011-973-3967-4867

HHGs/POV Storage/Relocation of Dependents (OCONUS):

- Commandant (CG-1222) at (202) 475-5393/5368

Operations/Mission issues: BAHRAIN: PERS4 Murray McMahon
COMMANDER
USCG PATFORSWA
UNIT 3950
FPO AE 09501-3950
Tel: 011-973-3966-0389
Fax: 011-973-1785-4718 or DSN: 318-439-4718
Murry.R.Mcmahon@uscg.mil

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**Points of
contact (POCs)
(cont'd)**

If unable to contact please contact:

TRATEAM EAST: YNCM Linda Kentch
PATFORSWA Stateside Admin Support
Tel: (757) 295-2234
Cell: (757) 651-2391
Fax: (757) 295-2217
Linda.S.Kentch@uscg.mil

Note: Any future updates to the POCs will be posted to the online version of reference (a), at <http://www.uscg.mil/ppc/3pm.asp> (Select the file for Chapter 2).

Questions

Questions regarding the content of this e-mail ALSPO message may be directed to PPC Customer Care at:

 (866) 772-8724/(785) 339-2200
 <http://cgweb.ppc.uscg.mil/ceb/> (Online Trouble Ticket/Inquiry Form)
 PPC-DG-CustomerCare@uscg.mil (E-Mail)

Released by

Internet release authorized.

/s/
J. D. PHILLIPS, CAPT, USCG
Commanding Officer

Encl: (1) PATFORSWA Entitlements Summary

Patrol Forces SW Asia (PATFORSWA) Cutter and Augmented Crew Pay Entitlements

PAY AND ENTITLEMENTS BASED ON DEPENDENCY STATUS

Member Status	Basic Allowance for Housing (BAH)	Conus Cost of Living Allowance (COLA)	Outconus COLA w/ out dpn (FULL)	Family Separation Allowance (FSA) (\$250/month) [3]	Reimbursement of (POV Storage) [4]
Married	BAH w/dpn [1]	YES [1]	YES	YES	YES
Married to service member (w/out child dependent)	Partial	NO	YES	YES	YES
Married to service member (w/ child dependent)	NO [2]	NO[2]	YES	YES	YES
Single w/ child support	BAH-diff only	NO	YES	NO	YES
Single w/out dependents	Partial	NO	YES	NO	YES

Notes:

[1] BAH and COLA is based on dependents location unless otherwise designated by CG-1222. Housing Allowance Protection Worksheet (CG-PPC-2025A) must be submitted to CG-1222 for determination and approval. All OCONUS M-2-M w/minors should claim minors to be entitled to BAH-W or for spouse to receive BAH-Death (in case of fatality).

[2] Member may be entitled to BAH w/ dpn and Conus COLA at dependents location if they are claiming child on BAH/Dependency Data form vice spouse claiming. BAH Protection Worksheet required.

[3] FSA - All eligible members receive FSA-R, no one receives FSA-S.

[4] POV Storage - Member may store vehicle via government sponsored SDDC Global POV storage program or self-procure storage and submit claim for reimbursement. Member will be reimbursed up to government cost.

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Patrol Forces SW Asia (PATFOR SWA) Cutter and Augmented Crew Pay Entitlements, continued

PAY AND ENTITLEMENTS REGARDLESS OF DEPENDENCY STATUS

<u>Member Status</u>	<u>Level-3 Career Sea Pay/ Time (CSEAPAY)</u> ^[5]	<u>(BAS)</u> ^[6]	<u>Per Diem (IE Portion)</u>	<u>Responsibility Pay (\$50/ Month)</u>	<u>HDIP Vessel Boarding Search & Seizure (HDIP-VBSS)</u> ^[7]	<u>Imminent Danger Pay (\$225/month)</u> ^[8]	<u>Combat Zone Tax Relief (CZTR)</u> ^[9]	<u>Combat SGLI</u> ^[10]	<u>Savings Deposit Program Participatio</u> ^[11]	<u>IRA and Thrift Savings Plan (TSP)</u> ^[12]	<u>Rest and Recuperation (R&R) Leave Transportation</u> ^[13]
Cutter Crew	YES	YES	NO	NO	YES	YES	YES	YES	YES	YES	YES
Augmented Crew	YES	YES	NO	NO	YES	YES	YES	YES	YES	YES	YES
CO	YES	YES	NO	YES ^[14]	YES	YES	YES	YES	YES	YES	YES

Notes:

[5] CSEAPAY - Member receives continuous sea pay unless member exceeds 30 days ashore, IAW Section 4-B of USCG Pay Manual. Career Sea time runs continuously with CSP; when CSP suspended, career sea time counter goes into neutral until CSP is re-started. CSP-PREM is payable if current career sea time counter exceeds 36 months.

[6] Enlisted members will have Daily Discount Meal Rate deducted from BAS; PAYGO rules apply to officers.

[7] HDIP-VBSS - designated boarding teams only - Commanding Officers will authorize via written correspondence and verify requirements of Section 5.E of the CG Pay Manual are met.

[8] IDP – Areas defined by SECDEF.

[9] CZTR areas designated by the President or Congress. Applies to all taxable income (up to the highest enlisted pay grade (E-10) plus imminent danger pay), including any bonuses earned while member is in the area (SRBs & Career Status Bonus (CSB) and the Basic Pay for all leave earned in the CZTR area. Federal & State Income Taxes not withheld, however, FICA tax is withheld. Although most states follow Federal rules concerning CZTR, some do not & will still require payment of state income taxes even though SITW not applied to military pay in CZTR areas. See Section 8-A of USCG Pay Manual for details.

[10] Government sponsors first \$150K of SGLI, plus Traumatic SGLI (TSGLI).

[11] SDP – Members may make an allotment (\$5.00 increments) or directly deposit up to \$10K with 10% annual interest guaranteed on average quarterly balance. Cannot exceed unallotted pay earned in theatre. May not use advance pay for SDP deposit. See Section 6-F of USCG Pay Manual. Send deposits to USCG PPC (not DFAS).

[12] Members may make contributions to IRA and TSP (including special & incentive pays for TSP only), NTE Internal Revenue Code limits.

[13] One R&R trip at government expense per 12 month tour.

[14] Augment crew CO only receives Resp Pay during periods actually in command afloat. At no time will RSPLTY PAY be paid concurrently to more than one officer assigned to the same vessel. Acting CO for less than 30 days is not entitled to RSPLTY PAY.