

## E-Mail ALSPO E/14

**Subj: ESTIMATING RESERVE EARLY RETIREMENT DATE**

Ref: (a) [COMCOGARD PSC Arlington VA R 282058Z MAR 14, ALCGRSV 013/14](#)

---

**Purpose** This message provides the procedure for estimating a Reserve Component (RC) member's eligibility date for early retirement based on qualifying active duty.

---

**SPO Responsibility** Per reference (a), paragraph 7, Ready or Standby Reservists, who have not completed 20 years of qualifying service, may contact their Servicing Personnel Office (SPO) for assistance in determining an "estimated" RET-1 Reserve Early Retirement Date.

Reservists who are eligible for RET-2 status (those having completed 20 years of qualifying service) shall follow the procedures in reference (a), paragraph 6 to request Reserve Early Retirement.

---

**SPO Action** Follow these steps to estimate a member's Reserve Early Retirement eligibility date:

1. Using Direct Access, verify all completed qualifying active duty periods (authorized by reference (a), paragraph 2), with a 90 day aggregate calculation, within a fiscal year (not anniversary year).

**Example:** Three completed periods within one fiscal year which equal or exceed 90 days, count towards one 3-month credit. A member with 180 or more days in a fiscal year will count as two 3-month credits. Balances of days less than 90 will not be credited and will not be carried over to the next fiscal year.

- Creditable active duty periods include:
  - (a) Title 10 performed after 28JAN2008 (includes ADOS; contingency, non-contingency and involuntary Title 10)
  - (b) Title 10 performed after 28JAN2008 for medical hold
  - (c) Title 14 performed after 31DEC2011 for response to domestic incidents
  - (d) EAD performed after 28JAN2008 (not including RPA duties)

---

*Continued on next page*

## E-Mail ALSPO E/14

**Subj: ESTIMATING RESERVE EARLY RETIREMENT DATE**

---

**SPO Action**  
(cont'd)

- Non-creditable active duty periods include:
    - (a) Active duty for training (IADT, ADT-AT, and ADT-OTD)
    - (b) EAD for Reserve Program Administrators (RPAs)
  
  - 2. Total the qualifying 3 month periods and subtract them from the member's 60<sup>th</sup> birth date. (*For general service computation instructions, refer to the Pay and Personnel Procedures Manual, PPCINST M1000.2B, Appendix C.*)
  
  - Note: A member under continual orders for an entire fiscal year will receive four 3-month credits. The estimated retirement date must not be reduced below 50 years of age.
  
  - 3. Use the RET-1 calculator available on the PPC web site at <http://www.uscg.mil/ppc/adv/reserveearlyretcalc.xlsm> to record and calculate the creditable active duty periods and provide a copy to the member for their records. Inform the member that once they are eligible for RET-2 status, they should follow the procedures of reference (a) to request and receive an official RET-1 date.
- 

**Questions**

Direct questions regarding the content of this E-Mail ALSPO message to PPC Customer Care at:

-  (866) 772-8724/(785) 339-2200
  -  <http://www.uscg.mil/ppc/ccb/> (Online Trouble Ticket/Inquiry Form)
  -  [PPC-DG-CustomerCare@uscg.mil](mailto:PPC-DG-CustomerCare@uscg.mil) (E-Mail)
- 

**Released by**

Internet release authorized.

/s/  
S. L. LEBRUSKA, CAPT, USCG  
Commanding Officer

---