

U.S. Department of
Homeland Security

United States
Coast Guard



Commander
United States Coast Guard
Personnel Service Center

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JUL 03 2012

MEMORANDUM

From:  D.R. Callahan, RDML
CG PSC

To: S. P. Metruck, RDML, USCG

Subj: PRECEPT CONVENING A SELECTION BOARD TO RECOMMEND COAST
GUARD CAPTAINS SERVING ON ACTIVE DUTY AS RESERVE PROGRAM
ADMINSTRATORS FOR CONTINUATION ON ACTIVE DUTY

Ref: (a) Officer Accessions, Evaluations, Promotions, COMDTINST M1000.3
(b) Section 742, Title 14, U.S. Code

1. Pursuant to the authority provided by Section 6.B.11 of reference (a), a Selection Board is appointed consisting of yourself as President and the following members:

Dale Rausch, CAPT, USCG (retired) - Member
Eugene Gray, CAPT, USCG - Member
Eric A. Chamberlin, CAPT, USCG - Member
Vincent M. Weber, CAPT, USCG - Member

John P. Kousch, LCDR, USCG - Non-voting Recorder

2. The Board shall convene at 0800, 25 July 2012, in suite 501, Coast Guard Personnel Service Center, or as soon thereafter as practicable, for the purpose of considering captains serving on active duty as Reserve Program Administrators who are eligible for consideration for continuation on active duty in the Coast Guard. Members of the Board shall swear or affirm that they will, without prejudice or partiality and having in view both the special fitness of officers and the efficiency of the Coast Guard, perform the duties imposed upon them, and that they will not disclose their proceedings to any person not a member of the Board.

3. There is hereby established a continuation zone of two captains serving on active duty as Reserve Program Administrators (RPAs) consisting of Captain Mark S. Mackey, USCGR, and Captain Stephen B. Nye, USCGR who are not subject to retirement under the provisions of reference (b). The board may recommend one best qualified officer for continuation on active duty.

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4. Prior to the date the Board submits its report, the Commander, Coast Guard Personnel Service Center, is authorized to delete the name of any officer whose name is removed from the Reserve Program Administrator Active Duty List for any reason. In the event any officer in the continuation zone established herein is removed prior to the date the Board submits its report, the Commander, Coast Guard Personnel Service Center will provide additional instructions. Any communications to the Board by any officer under consideration will be transmitted under separate cover.

5. As outlined in 1.B.3 of reference (a), by law, RPAs “organize, administer, recruit, instruct, or train Coast Guard Reserve components.” Therefore, RPA specialty and career experience in those areas that contribute to meeting the Coast Guard’s need for a capable and broadly available Reserve force should bear paramount value in selection for continuation. The Board shall refer to the provisions of Sections 3.A and 6.A of reference (a) and the enclosed Commandant’s Guidance to PY13 Officer Selection Boards and Panels in your development of criteria for determining the officers recommended for continuation. Additionally, section 6.A.3 of reference (a) provides four factors to consider in developing your criteria: performance, professionalism, leadership, and education.

6. You should emphasize to the members of the Board the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended for continuation are, in the opinion of least a majority of the members if the board has five members, or in the opinion of at least two-thirds of the members if the board has more than five members, the best qualified to carry out the duties and responsibilities of the grade for which they are continued.

7. The Board shall submit a report in writing signed by all members of the Board. Except for the report of this Board, the proceedings of the Board shall not be disclosed to any person not a member of the Board. You will direct the members of the Board that their recommendations shall be kept confidential until the Secretary approves the report on behalf of the President, and the names of officers selected for continuation are released to the Service at large.

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Enclosure: Commandant’s Guidance to PY13 Officer Selection Boards and Panels