U.S. Department of Homeland Security

United States Coast Guard

Commanding Officer
United States Coast Guard
National Maritime Center

4200 Wilson Blvd. Suite 630
Arlington, VA 22203-1804
Staff Symbol: NMC-4B
Phone: (202) 493-1000
FAX: (202) 493-1062

16721
NMC Guidance Document No. 01-06
FEB 9 2006

From: Commanding Officer, U.S. Coast Guard National Maritime Center
To: Distribution

Subj: CHANGE 2 TO NMC POLICY LETTER 08-02

Ref: (a) NMC Policy Letter 08-02, *Electronic Submission of Requests for Course Approval*

1. PURPOSE. This policy letter provides a revision to reference (a).

2. ACTION. Commanding officers of units with marine safety responsibilities should bring this policy letter to the attention of the maritime industry and to institutions that offer U. S. Coast Guard approved training. This guidance document will be distributed by electronic means only. It is available on the World Wide Web at http://www.uscg.mil/stcw/.

3. DISCUSSION. Make the following change to reference (a):

   a) Enclosure (1). Paragraph 3: The e-mail address for submission of course approval requests has been changed to: **ARL-DG-NMCCourses@uscg.mil.**

4. This guidance document cancels NMC Guidance Document 03-05, Change 1 to Policy Letter 08-02.

Donald J. Kerlin
for E. J. FINK

Distribution: Commandant (G-PSO)
Area Commanders AP(p), PP(p)
All District Commanders (p)
All COs, MSOs
All Activity Commanders
All RECs