Pay.Gov Instructions

Please use the following instructions to submit payment for your credential via Pay.Gov. When submitting your application, please ensure that you include a copy of your receipt.

2. Click Agency List, which is located under the section labeled “What Federal Agencies Can I Pay?”
3. Select U and then click United States Coast Guard. Select USCG Merchant Mariner User Fee Payment. This will bring you to a list of definitions that can be reviewed if needed.
4. Select Continue and enter all required information, and select what evaluation fee you will be paying. Please see “Mariner Fees”, enclosed within this packet, for guidance on which fee to select. Please note: The evaluation fee must be paid prior to submitting an application.
5. Click Continue. And choose the examination fee that is applicable. Please note: Not all applications require an examination fee. If a fee is applicable, it can be paid at the same time as your evaluation fee, or you can choose to pay it prior to going to the Regional Exam Center to test.
6. Place a checkmark beside the $45 Issuance Fee. Please note: The issuance fee can be paid at the same time as your evaluation fee, or you can choose to pay it at a later date. Your completed credential cannot be mailed until this fee is paid.
7. Select Continue. This will take you to the summary page. Click Continue to proceed to the user-fee payment form. You can use your credit card or bank account in order to submit payment. Choose your method of payment and select Continue. Fill in required account information and select Continue.
8. Once you click Continue you will be provided with a payment receipt. Print a copy for your records and print another one for your application packet.