

VEHICLE DECAL PROCEDURES

STEP ONE - SPONSOR AND VEHICLE BEING REGISTERED MUST BE PRESENT or DEPENDENT MUST HAVE CG-3308A SIGNED BY THE SPONSOR AND APPROVED BY COMMAND IN BLK 11. IF SPONSOR IS TAD OR U/W DEPENDENT MUST HAVE POWER OF ATTORNEY.

STEP TWO - MOVE VEHICLE TO HANDICAP STALL LOCATED IN REAR OF ADMIN BUILDING (OPPOSITE SIDE OF FLAGPOLE)

STEP THREE – SCRAPE OLD DECAL (WE HAVE SCRAPER AND WINDEX)

STEP FOUR - YOU MUST PROVIDE THE FOLLOWING DOCUMENTATION:

- CURRENT MILITARY/CIVILIAN ID
 - VALID DRIVERS LICENCE
 - PERMANENT REGISTRATION
 - PROOF OF INSURANCE
 - CURRENT SAFETY INSPECTION
 - PROOF OF MOTORCYCLE SAFETY COURSE IS REQUIRED FOR REGISTERING MOTORCYCLES
- NOTE: MOTORSCOOTERS WITH LESS THAN 50CC HORSEPOWER DO NOT REQUIRE A DECAL.

STEP FIVE - PLEASE FILL OUT BLOCKS ONE THRU SIX ON THE APPLICATION FORM (CG-3308A)

STEP SIX - OFFICE STAFF WILL ASSIST IN PLACING DECAL ON VEHICLE.