

# Informal Letter of Authorization

By my signature below, I hereby authorize the following person to sig any necessary documents and act on my behalf as agent for the purpose of releasing and/or accepting delivery of my personal effects, household goods and/or privately owned vehicle.

Acting Agent's Name:

Agent's Address:

Agent's Phone Number:

## RESPONSIBILITY STATEMENT

"I am fully aware that I am responsible for providing an agent who will be at the pickup, dropoff and/or delivery location(s), with this originally signed form, from 7:00 a.m. through 5:00 p.m. on the contracted pickup, dropoff, and/or delivery date(s); ant that my acting agent must remain at this location until the carrier(s) have fulfilled their responsibilities. In the event that my designated agent fails to comply with this requirement, I understand that the carrier(s) may access "Dry-Run" or "Service" charges and that I will be held responsible for remitting payment in full for such charges."

Member's Signature: \_\_\_\_\_

Date: \_\_\_\_\_