

5800  
SJA  
date

District Court of XXXXX  
County of XXXXX  
Criminal Court Section

Re: Jury Duty In the Case of (Name of Member), USCG

1. The above named active duty Coast Guard member, assigned to my command, received a summons for jury service beginning \_\_\_\_\_ in the criminal court of XXXXXX County. I have excused the service member from jury duty as explained below.
2. Under the authority of Title 10, Section 982 of the United States Code, certain listed persons are exempted from state and local jury service. In addition, a commanding officer with special court-martial convening authority, such as myself, may excuse other service members if jury duty will unreasonably interfere with the performance of the member's military duties, or will adversely effect the readiness of the command to which the member is assigned.
3. Having examined the pertinent facts and circumstances in this case, I have determined that an exemption from jury service is appropriate in this case.
4. If you have any questions or concerns, please contact my Staff Judge Advocate, XXXXXX, at (XXX) xxx-xxxx.

A. B. DOE  
Rank, U. S. Coast Guard  
Commanding Officer