

Enlisted Leadership Training Opportunities

There are several Enlisted Leadership training opportunities available to all enlisted members. They are specific to selected pay-grade to be in alignment with the Coast Guard's Leadership continuum. All of these courses are US Coast Guard Class "C" schools, which means, they are funded and supported by CG HQ and units are not allowed to spend unit funds to send members to these schools. Reserve members will be issued "no cost" orders from TQC and must request funding from servicing (dxr). Requests should be submitted 45 days prior course convening date. Additional information for each course can be found on the TQC website:

<http://www.uscg.mil/hq/tqc/> or contact MKCS Tom Hillman – (202) 475-5511

- ❖ **LEADERSHIP & MANAGEMENT SCHOOL (LAMS) Course Code: 340720**
- ❖ **USCG CHIEF PETTY OFFICER ACADEMY Course Code: 230442**
- ❖ **USCG CHIEF PETTY OFFICER ACAD RESERVE Course Code: 500884**
- ❖ **USCG SENIOR ENLISTED LEADERSHIP COURSE: Course Code: 501799**
- ❖ **US AIR FORCE NON-COMMISSION OFFICER COURSE: Course Code: 501358**
- ❖ **US AIR FORCE SENIOR NON-COMMISSION OFFICER COURSE: Course Code-400301**
- ❖ **US NAVY SENIOR ENLISTED ACADEMY: Course Code: 400302**

LEADERSHIP & MANAGEMENT SCHOOL (LAMS) Course Code: 340720

LAMS is a unique 5-day course which develops Leadership and Management Skills for direct supervisors and mid-level leaders through an experience-based curriculum. All successful graduates of the LAMS course will receive 3 upper-level college credits in Organizational Development from the American Council on Education. LAMS.

LAMS is for E-5s wanting to advance to E-6 and is mandatory for participation in the E-6 SWE. It is available at resident classes in Training Center Petaluma, Training Center Yorktown, or USCG Academy in New London. LAMS is also exported to the fleet and available at various CG units during the year.

To Apply submit Electronic Training Request (ETR) for a Resident class at Training Center Petaluma, Training Center Yorktown, or USCG Academy in New London, OR contact the Point of Contact (POC) at the unit hosting the Exportable LAMS class near your unit. The schedule below is for first half of FY13 only.

Session #	Start Date	Training Facility Name
1347	10/15/2012	BSU ALAMEDA
1348	10/15/2012	BSU SEATTLE
1349	10/15/2012	CG ACADEMY
1350	10/22/2012	CG TRACEN PETALUMA
1351	10/22/2012	BSU NEW ORLEANS
1352	10/22/2012	BASE KODIAK
1353	11/05/2012	CG ACADEMY
1354	11/05/2012	CG TRACEN YORKTOWN
1355	11/05/2012	PSSU MIAMI
1356	12/03/2012	CG ACADEMY
1357	12/03/2012	ATC MOBILE, AL
1358	12/10/2012	CG TRACEN PETALUMA
1359	12/10/2012	Sector Delaware Bay
1360	01/07/2013	BSU PORTSMOUTH
1361	01/07/2013	CG LOS ANGELES/LONG BEACH
1362	01/14/2013	CG ACADEMY
1363	01/14/2013	USCG Sector Key West
1364	01/14/2013	AIRSTA CAPE COD
1365	01/28/2013	CG TRACEN YORKTOWN
1367	01/28/2013	Sector Columbia River
1368	02/11/2013	USCGC Reliance
1369	03/04/2013	Sault Ste Marie, Mi
1370	03/04/2013	SECTOR CHARLESTON
1371	03/04/2013	CG ACADEMY
1372	04/08/2013	TRACEN Petaluma

USCG CHIEF PETTY OFFICER ACADEMY Course Code: 230442

USCG CHIEF PETTY OFFICER ACAD RESERVE Course Code: 500884

33 Days in Petaluma, CA – (Reserve 2 weeks)

To apply submit an Electronic Training Request In Direct Access

Prerequisites: Must be E-7 or above the cut for advancement to E-7, and have prior approval from CGPC (epm-2) to be frocked to the next higher pay grade.

Purpose: To meet service and unit leadership needs by preparing new Chief Petty Officers for the increased responsibility as a member of the Chief Petty Officer Corps. This course teaches Chief Petty Officers a thorough understanding of their role as Leaders, Managers, Advisors, and Educators. Instruction is provided in areas of work-life, wellness, human resource management, oral and written communications, career information, human relations, and military customs and courtesies. Per ALDIST 173/98, all E-7s advanced on or after 1 Jan 1999 are required to attend this course. Per ALDIST 219/99 and CG PERSMAN, graduation from this course or from a Department of Defense Senior Enlisted Academy is required for all new CPOs (1 Jan 99 and after) in order to be eligible to participate for advancement to E-8. E-6s above the cut for advancement to CPO must obtain approval from CG Personnel Command (epm-2) to be frocked to the next higher pay grade before members will be enrolled into a CPO Academy class.

Session #	Description	Start Date	End Date
0189	CPO ACADEMY	08/20/2012	09/21/2012
0190		10/01/2012	11/02/2012
0191		11/05/2012	12/07/2012
0192		01/07/2013	02/08/2013
0193		02/11/2013	03/15/2013
0194		03/18/2013	04/19/2013
0195		04/22/2013	05/24/2013
0196		06/10/2013	07/12/2013
0197		07/15/2013	08/16/2013
0198		08/26/2013	09/27/2013

Session #	Description	Start Date	End Date
0103	CPO ACAD RESERVE	10/22/2012	11/02/2012
0104		05/13/2013	05/24/2013
0105		08/04/2013	08/16/2013

USCG SENIOR ENLISTED LEADERSHIP COURSE: Course Code: 501799

Duration: 12 Days

To apply submit an Electronic Training Request In Direct Access

Prerequisites:

1. Be a Senior Chief or Master Chief Petty Officer on Active Duty or in the Reserves.
2. Be in compliance with Maximum Allowable Weight (MAW) standards 30 days prior to executing orders.
3. Have one year obligated service remaining upon graduation.
4. Must have previously completed the CPO Academy or DOD equivalent.

Purpose: The Senior Enlisted Leadership Course (SELC) is an 80-hour blended course designed to provide our senior enlisted members the leadership and management skills required by their high level, critical assignments, including CMC and RFMC positions.

The course specifically addresses professional writing and verbal communications, concepts of strategy and organizational change management, organizational and human resource policies, and command relations.

Course

Session #	Start Date	End Date
0036	09/10/2012	09/21/2012
0037	10/22/2012	11/02/2012
0038	02/04/2013	02/15/2013
0039	04/08/2013	04/19/2013
0040	06/10/2013	06/21/2013
0041	08/19/2013	08/30/2013

US AIR FORCE NON-COMMISSION OFFICER COURSE: Course Code: 501358

38 days at McGhee-Tyson Air National Guard/AFB in Knoxville, TN.

This training is primarily for E6 but E5s can apply. Member must be an excellent representative of the U.S. Coast Guard, who presents a sharp military appearance, in compliance with CG Allowable Weight Standards, be fit for full duty and able to participate in the Air National Guard fitness program and have one year obligated service remaining upon graduation.

To apply submit a memo to: AF NCO Appointment Board Via MKCS Thomas Hillman CG-133.

Your Memo must have Command and CMC endorsement and should include:

1. Employee ID, your unit and address, phone number, email, time in service, time in rank, a statement that you are fit for full duty, and you are within your MAW and your two convening date choices.
2. Describe current responsibilities and collateral duties as they relate to the 28 leadership competences.
3. Describe how you have incorporated the Guardian Ethos with a focus on the Core Values into your life both on and off duty.
4. Why you believe this training will help you become a better leader.
5. The command endorsements should state at a minimum, that you will be an excellent CG representative who presents a sharp military appearance, and the member is fit for full duty and within CG MAW and why this person should be chosen over anyone else to attend this school.

The Noncommissioned Officer Academy is accredited by the Community College of the Air Force (CCAF). CCAF awards all graduates 12 semester hours of college credit: Military Studies II - 3, Leadership Studies II - 6, Managerial Communication II - 3.

Session #	Start Date	End Date
13-2	05 Nov 12	12 Dec 12
13-3	08 Jan 13	14 Feb 13
13-4	26 Feb 13	04 Apr 13
13-6	16 Apr 13	23 May 13
13-7	09 Jul 13	15 Aug 13
13-8	10 Sept 13	17 Oct 13

US AIR FORCE SENIOR NON-COMMISSION OFFICER COURSE: Course Code-400301

43 Days at Maxwell AFB in Montgomery, AL

Prerequisites:

1. Be Active Duty or Reserve (E-7, E-8, E-9)
2. Members must be in compliance with CG Weight Standards at time of training request and prior to execution of orders.
3. Have a professional appearance in and out of uniform.
4. Be fit for full duty and able to participate in the Air Force fitness program (Running is required).
5. Have passed CG Boat Crew Physical Fitness assessment within the past 6 months from application
6. Be committed to providing full attention to AFSNCOA curriculum and activities.
7. Have a one year obligated service remaining upon graduation.

This course meets SWE requirements for advancement eligibility to E-8 and previous graduates of the CPO Academy are eligible to attend.

To Apply email the following information to Thomas.W.Hillman@uscg.mil with a CC: to your Commanding Officer and Command Gold Badge.

Subject: Application for AFSNCOA

- Name, Rank, and Employee ID #
- Date of Rank and Gender
- CMC name and contact information
- Active Duty or Reserve Status
- Current unit/Position
- Two course dates you are available to attend
- Contact Information: Telephone number and Email address
- CO/XO endorsement must include that applicant is within CG weight standards and is an excellent Coast Guard representative

The Air Force provides a curriculum based on improving communication, teamwork, and maximizing professional and personal development opportunities, while improving management procedures to meet current and foreseeable requirements.

This high profile Academy classes consists of 430 top-rated Senior Enlisted leaders from all branches of the United States and Foreign Allied Armed Forces. Some DOD and Foreign service members come in contact with the U.S. Coast Guard for the first time in their military careers. You are tasked with showing fellow Sailors, Soldiers and Airmen the amazing accomplishments of our great service and our Chiefs Mess.

Session #	Start Date	End Date
13A	25 Oct 2012	13 Dec 2012
13B	14 Jan 2013	01 Mar 2013
13C	19 Mar 2013	02 May 2013
13D	13 May 2013	28 Jun 2013
13E	06 Aug 2013	20 Sep 2013

US NAVY SENIOR ENLISTED ACADEMY: Course Code: 400302

40 Days at Newport Navy Base in Newport RI

Prerequisites:

1. Be Active Duty or Reserve (E-9, E-8 or E-7s) (E-7's must have 18 months TIG)
2. Members must be in compliance with CG and USN Weight Standards.
3. Have an outstanding appearance in and out of uniform
4. Be fit for full duty and able to participate in fitness program.
5. Be committed to providing full attention to curriculum and activities.
6. Have a one year obligated service remaining upon graduation.

This course meets SWE requirements for advancement eligibility to E-8 and previous graduates of the CPO Academy are eligible to attend.

To apply email the following information to MKCS Thomas Hillman at [Thomas.w.hillman\(at\)uscg.mil](mailto:Thomas.w.hillman@uscg.mil) with a CC: to your Commanding Officer and District Gold Badge.

Subject: Application for USN SEN ENL ACADEMY

- Name, Rank, and Employee ID
- Active Duty or Reserve Status
- Current unit/Position
- Scores for Coast Guard Boat Crew Physical Fitness Test
- Two course dates you are available to attend
- Contact Information: Telephone number and Email address
- CO/XO endorsement must include that applicant is within CG weight standards and is an excellent Coast Guard representative

Additional information:

1. Navy SEA website: <http://www.usnwc.edu/SeniorEnlistedAcademy/>
2. USN weight and fitness standards at <http://www.navy-prt.com/>
3. You must have a current PHA prior to attending class.
4. You will be required to complete Joint Professional Military Education (JPME) which can be found at http://www.jfsc.ndu.edu/schools_programs/se_jpme/enroll_new.asp.
5. Complete the computer access training (Personal Identifiable Information and DOD IA Awareness) and print out certificates of completion prior to arrival to the course. http://iase.disa.mil/eta/pii/pii_module/pii_module/index.html and <http://iase.disa.mil/eta/index.html#onlinetraining>.
6. A book discussion is required. The Navy SEA website includes recommendations.
7. For any updates or changes contact SCPO Darcy Roland (401)841-4229 or by email at darcy.roland@usnwc.edu or SCPO Thomas Hillman at (202) 475-5511 or by email Thomas.w.hillman@uscg.mil.

The USN SEA provides a variety of leadership models and encourages students to solve problems in a systematic manner. The students will also increase their regional and cultural awareness as well as their understanding of the roles and missions of our sister services and coalition partners which will further prepare them for operations in an ever increasing joint environment. Upon graduation, students become ready to assume duties in the most demanding senior enlisted billets. They will have the opportunity to impact hundreds, if not thousands of military and civilian personnel.

Session #	Start Date	End Date
170	05-Nov-12	14-Dec-12
171	07-Jan-13	15-Feb-12
172	25-Feb-13	05-Apr-13
173	15-Apr-13	24-May-12
174	03-Jun-13	12-Jul-13
175	29-Jul-13	06-Sep-13
176	16-Sep-13	25-Oct-13
177	04-Nov-13	13-Dec-13