

MARINE ENVIRONMENT PROTECTION
COMMITTEE
67th session
Agenda item 1

MEPC 67/1
11 April 2014
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PROVISIONAL AGENDA

**for the sixty-seventh session of the Marine Environment Protection Committee
to be held at IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 13 October to Friday, 17 October 2014**

Session commences at 9.30 a.m. on Monday, 13 October 2014

- Opening of the session
- 1 Adoption of the agenda
 - 2 Harmful aquatic organisms in ballast water
 - 3 Recycling of ships
 - 4 Air pollution and energy efficiency
 - 5 Further technical and operational measures for enhancing energy efficiency of international shipping
 - 6 Reduction of GHG emissions from ships
 - 7 Consideration and adoption of amendments to mandatory instruments
 - 8 Review of nitrogen and phosphorous removal standards in the 2012 Guidelines on the implementation of effluent standards and performance tests for sewage treatment plants
 - 9 Mandatory Code for ships operating in polar waters
 - 10 Identification and protection of Special Areas and PSSAs
 - 11 Inadequacy of reception facilities
 - 12 Reports of sub-committees
 - 13 Work of other bodies
 - 14 Promotion of implementation and enforcement of MARPOL and related instruments
 - 15 Technical cooperation activities for the protection of the marine environment

- 16 Work programme of the Committee and subsidiary bodies
- 17 Application of the Committees' Guidelines
- 18 Election of the Chairman and Vice-Chairman for 2015
- 19 Any other business
- 20 Consideration of the report of the Committee

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.2):

- .1 documents should be received by the Secretariat as follows¹:
 - (a) documents containing proposals for unplanned outputs, by **Friday, 11 July 2014 (13-week deadline)**;
 - (b) documents (including information documents) containing more than six pages of text (bulky documents), by **Friday, 11 July 2014 (13-week deadline)**;
 - (c) non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **Friday, 8 August 2014 (nine-week deadline)**; and
 - (d) documents (four pages or less) commenting on those referred to in subparagraphs (a) to (c) above, by **Friday, 22 August 2014 (seven-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of the Committees' Guidelines;
- .2 for reasons of economy, documents should be submitted in single spacing, and be as concise as possible, and:
 - (a) all documents should include a brief summary prepared in accordance with the Committees' Guidelines;

¹ In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Committees' Guidelines will apply; and
- .2 in line with paragraph 6.11 of the Committees' Guidelines, documents other than information documents and reports from sub-committees, working, drafting, correspondence, other reporting groups and the Secretariat, which contain more than 20 pages, will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g. English).

- (b) substantive documents should conclude with a summary of the action that the Committee is invited to take; and
 - (c) information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
 - font size: 11;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right.
- A template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be sent via e-mail in Microsoft Word to IMO's e-mail address info@imo.org.

2 The Committees' Guidelines, inter alia, requested the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.