

LEGAL COMMITTEE  
102nd session  
Agenda item 1

LEG 102/1  
5 January 2015  
Original: ENGLISH

**PROVISIONAL AGENDA  
for the 102nd session of the Legal Committee  
to be held at IMO Headquarters, 4 Albert Embankment, London SE1 7SR  
from Tuesday, 14 April to Thursday, 16 April 2015**

**Session commences at 9.30 a.m. on Tuesday, 14 April 2015**

Opening of the session

- 1 Adoption of the agenda
- 2 Report of the Secretary-General on credentials
- 3 Facilitation of the entry into force and harmonized interpretation of the 2010 HNS Protocol
- 4 Fair treatment of seafarers in the event of a maritime accident
- 5 Piracy
- 6 Matters arising from the 112th and 113th regular sessions of the Council
- 7 Technical cooperation activities related to maritime legislation
- 8 Review of the status of conventions and other treaty instruments emanating from the Legal Committee
- 9 Work programme
- 10 Election of officers
- 11 Any other business
- 12 Consideration of the report of the Committee on its 102nd session

## Notes

1 In accordance with the *Guidelines on Work Methods and Organization of Work of the Legal Committee*, as revised by the Committee at its ninety-ninth session (LEG.1/Circ.7):

- .1 documents should be received by the Secretariat as follows:
  - (a) documents containing proposals for new and unplanned outputs, by **Monday, 9 February 2015 (nine-week deadline)**;
  - (b) documents, including information documents, containing more than 6 pages of text (bulky documents)\*, by **Monday, 9 February 2015 (nine-week deadline)**;
  - (c) non-bulky documents (6 pages or fewer) commenting on those referred to in subparagraphs (a) and (b) above, or on items already on the agenda, or non-bulky information documents, by **Monday, 2 March 2015 (six-week deadline)**; and
  - (d) documents containing 4 pages or fewer, commenting on those referred to in subparagraphs (a) and (b) above, by **Monday, 9 March 2015 (five-week deadline)**. These documents should start with a paragraph clearly indicating the document on which the comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.6.5 of the Committee's Guidelines; and
- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible, and:
  - .1 all documents should include a brief summary prepared in accordance with section 6 of the Guidelines;
  - .2 substantive documents should conclude with a summary of the action that the Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein.
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
  - font: Arial;
  - font size: 11;
  - justification: full;
  - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents;

---

\* To reduce the number of pages for meetings, documents other than information documents, which contain more than 20 pages, should not be translated into all working languages in their entirety. They should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English). However, this restriction on translation will not limit the translation of a legal text.

To facilitate the processing of documents, they should be accompanied by a USB flash drive, preferably in Microsoft Word where available, or sent, in Microsoft Word, to IMO's email address [info@imo.org](mailto:info@imo.org).

2 The Legal Committee has recommended that the provisions of the above-mentioned Guidelines, which, inter alia, also provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

---