

SUB-COMMITTEE ON IMPLEMENTATION
OF IMO INSTRUMENTS
1st session
Agenda item 1

III 1/1
15 August 2013
Original: ENGLISH

PROVISIONAL AGENDA¹

**for the first session of the Sub-Committee on Implementation of IMO Instruments
to be held at IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 14 to Friday, 18 July 2014**

Session commences at 9.30 a.m. on Monday, 14 July 2014

Opening of the session and election of the Chairman and Vice-Chairman for 2014

- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Responsibilities of Governments and measures to encourage flag State compliance
- 4 Mandatory reports under MARPOL
- 5 Casualty analysis and statistics
- 6 Harmonization of port State control activities
- 7 PSC Guidelines on seafarers' hours of rest and PSC guidelines in relation to the Maritime Labour Convention, 2006
- 8 Development of guidelines on port State control under the 2004 BWM Convention
- 9 Comprehensive analysis of difficulties encountered in the implementation of IMO instruments
- 10 Review and update of the Survey Guidelines under the Harmonized System of Survey and Certification (HSSC) and the non-exhaustive list of obligations under instruments relevant to the IMO Instruments Implementation Code (III Code)
- 11 Consideration of IACS Unified Interpretations
- 12 Measures to protect the safety of persons rescued at sea
- 13 Illegal unregulated and unreported (IUU) fishing and related matters

¹ As approved by MEPC 65 and MSC 92.

- 14 Review of general cargo ship safety
- 15 Biennial agenda and provisional agenda for III 2
- 16 Election of Chairman and Vice-Chairman for 2015
- 17 Any other business
- 18 Report to the Committees

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee (MSC) and the Marine Environment Protection Committee (MEPC) and their subsidiary bodies (MSC-MEPC.1/Circ.4/Rev.2)*:

- .1 documents should be received in the Secretariat as follows²:
 - .1 documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by **Friday, 11 April 2014** (13 weeks' deadline);
 - .2 non-bulky documents (including information documents) and bulky information documents submitted in electronic format, by **Friday, 9 May 2014** (9 weeks' deadline); and
 - .3 documents commenting on those referred to in paragraphs 1.1.1 and 1.1.2² above containing 4 pages or less, by **Friday, 23 May 2014** (7 weeks' deadline. See also paragraph 6.12.5 of the Guidelines.);
- .2 for reasons of economy, documents³ should be submitted in single spacing, be as concise as possible, and:
 - .1 all documents should include a brief summary prepared in accordance with paragraph 6.1.1 of the above-mentioned Guidelines;
 - .2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take, in accordance with paragraph 6.1.2 of the above-mentioned Guidelines; and
 - .3 information documents should conclude with a summary of the information contained therein, in accordance with paragraph 6.1.3 of the above-mentioned Guidelines; and

² In the case of documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the above-mentioned Guidelines will apply.

³ In accordance with paragraph 6.11 of the above-mentioned Guidelines, documents other than information documents, which contain more than 20 pages, will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g. English).

.3 the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11;
- justification: full; and
- margins: 2 cm top; 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents; and

.4 to facilitate the processing of documents, they should be sent via e-mail in Microsoft Word to IMO's e-mail address, iii@imo.org.

2 The MSC and the MEPC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
