

SUB-COMMITTEE ON  
RADIOCOMMUNICATIONS AND SEARCH  
AND RESCUE  
17th session  
Agenda item 1

COMSAR 17/1  
20 June 2012  
Original: ENGLISH

**PROVISIONAL AGENDA\***

**for the seventeenth session of the Sub-Committee  
to be held from Monday, 21 to Friday, 25 January 2013  
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

**Session commences at 9.30 a.m. on Monday, 21 January 2013**

- Opening of the session
- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Global Maritime Distress and Safety System (GMDSS):
  - .1 Review and modernization of the GMDSS
  - .2 Further development of the GMDSS master plan on shore-based facilities
  - .3 Consideration of operational and technical coordination provisions of maritime safety information (MSI) services, including the development and review of the related documents
- 4 ITU maritime radiocommunication matters:
  - .1 Consideration of radiocommunication ITU-R Study Group matters
  - .2 Consideration of ITU World Radiocommunication Conference matters
- 5 Consideration of developments in Inmarsat and Cospas-Sarsat
- 6 Search and Rescue (SAR):
  - .1 Development of guidelines on harmonized aeronautical and maritime search and rescue procedures, including SAR training matters
  - .2 Further development of the Global SAR Plan for the provision of maritime SAR services, including procedures for routing distress information in the GMDSS

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\* Agenda item numbers do not indicate priorities.

- 7 Developments in maritime radiocommunication systems and technology
- 8 Development of amendments to the IAMSAR Manual
- 9 Development of measures to avoid false distress alerts
- 10 Development of measures to protect the safety of persons rescued at sea
- 11 Development of an e-navigation strategy implementation plan
- 12 Consideration of LRIT-related matters
- 13 Development of a mandatory Code for ships operating in polar waters
- 14 Biennial agenda and provisional agenda for COMSAR 18
- 15 Election of Chairman and Vice-Chairman for 2014
- 16 Any other business
- 17 Report to the Maritime Safety Committee

**Notes:**

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.4/Rev.2):

.1 documents should be received in the Secretariat as follows\*:

- .1 documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by Friday, **19 October 2012**;
- .2 non-bulky documents (including information documents and bulky information documents, if submitted in electronic format), by Friday, **16 November 2012**; and
- .3 documents commenting on those referred to in subparagraphs .1 and .2 above containing 4 pages or less, by Friday, **30 November 2012** (see also paragraph 6.12.5 of the Guidelines);

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In the case of:

- .1 Documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Guidelines will apply; and
- .2 In accordance with paragraph 6.11 of the above-mentioned Guidelines, documents, other than information documents and reports from the Committees and sub-committees, working, drafting, correspondence, other reporting groups and the Secretariat, which contain more than 20 pages should not be translated in their entirety. They should include, for translation purposes, a summary of the document not longer than four pages, with the remaining content submitted as an annex in the language (e.g. English) that may be needed, for example, by working groups.

- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
- .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Guidelines;
  - .2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial
  - font size: 11 pt
  - justification: full
  - margins: 2 cm top, 2.5 cm bottom, left and right
- A template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be accompanied by a USB flash drive preferably in Microsoft Word or sent via e-mail in Microsoft Word to IMO's e-mail address **info@imo.org**.

2 The MSC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.

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