

SUB-COMMITTEE ON SHIP SYSTEMS AND
EQUIPMENT
3rd session
Agenda item 1

SSE 3/1
1 July 2015
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PROVISIONAL AGENDA

**for the third session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Monday, 14 to Friday, 18 March 2016**

(Session commences at 9.30 a.m. on Monday, 14 March 2016)

- Opening of the session
- 1 Adoption of the agenda
 - 2 Decisions of other IMO bodies
 - 3 Safety objectives and functional requirements of the Guidelines on alternative design and arrangements for SOLAS chapters II-1 and III (5.2.1.10)
 - 4 Making the provisions of MSC.1/Circ.1206/Rev.1 mandatory*
 - 5 Review the MODU Code, LSA Code and MSC.1/Circ.1206/Rev.1 (5.2.1.32)
 - 6 Development of life safety performance criteria for alternative design and arrangements for fire safety (MSC/Circ.1002) (5.1.1.4)
 - 7 Clarification of the requirements in SOLAS chapter II-2 for fire integrity of windows on passenger ships carrying not more than 36 passengers and special purpose ships with more than 60 (but no more than 240) persons on board*
 - 8 Measures for onboard lifting appliances and winches (5.2.1.22)
 - 9 Amendments to the Guidelines for vessels with dynamic positioning (DP) systems (MSC/Circ.645) (5.2.1.33)
 - 10 Revision of requirements for escape route signs and equipment location markings in SOLAS and related instruments (5.1.2.3)
 - 11 Revised SOLAS regulations II-1/13 and II-1/13-1 and other related regulations for new ships*

* Output number to be decided by the Council in due course.

- 12 Unified interpretation of provisions of IMO safety, security, and environment related conventions (1.1.2.3)
- 13 Biennial status report and provisional agenda for SSE 4
- 14 Election of Chairman and Vice-Chairman for 2017
- 15 Any other business
- 16 Report to the Maritime Safety Committee

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.4):

- .1 documents should be received by the Secretariat as follows¹:
 - .1 bulky documents² (those containing more than six pages) by **Friday, 11 December 2015**;
 - .2 non-bulky documents (those containing six pages or fewer) and also bulky information documents by **Friday, 8 January 2016**; and
 - .3 documents commenting on those referred to in subparagraphs .1 and .2 above and containing four pages or fewer, by **Friday, 22 January 2016** (see also paragraph 6.12.5 of the guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible, and:
 - .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned guidelines;
 - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information they contain; and

¹ Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned guidelines, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

² In case of documents contain more than 50 pages, the provisions of paragraph 6.12.1 of the Committees' Guidelines are to be applied.

.3 the following word processing format should be observed in order to standardize presentation:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate processing, documents should be submitted in Microsoft Word, preferably by email to **sse@imo.org**.

2 The MSC has recommended that the sub-committees should strictly observe the provisions of the above-mentioned guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
